



**CITY OF HOQUIAM
Council Meeting Minutes**

January 12, 2009

CALL TO ORDER

Mayor Mayor Durney called the meeting to order at 7:00 p.m. Councilmember Dickhoff led the flag salute.

ROLL CALL

Those in attendance were Mayor Durney and Councilmembers Dickhoff, Grun, Haugen, Houchens (arrived at 8:13 p.m.), Hyde (arrived at 8:02 p.m.), McMillan, Pellegrini, Streifel, Stone and Winkelman. Absent from the meeting were Councilmembers Grimnes and Moir.

Staff in attendance were Police Chief Jeff Myers, Fire Chief Ray Pumphrey, City Librarian Mary Thornton, City Attorney Steve Johnson, City Administrator Brian Shay, Finance Director Mike Folkers and Council Secretary Tracy Wood.

COMMUNICATIONS

Introduction of New Police Officer

Officer David Peterson was sworn in as the newest Police Officer for the City of Hoquiam.

Recognition of City Crews and Introduction of New Department Personnel

Mayor Durney thanked the Water and Street Departments for the work they did during the storms. Mr. Telecky introduced Ryan Morris, our newest employee in the Water Department. Ryan worked with AmeriCorps for two years in 1997 and 1998. Mr. Watters introduced Anna Hewitt as the newest member of the Street and Sewer Department. Anna also worked as a member of the Hoquiam AmeriCorps team last year and has also assisted the City with landscaping projects throughout town. Mayor Durney welcomed them as new employees to the City.

HDR Engineering – Draft Hazard Mitigation Plan

Mr. Jerry Louthain, P.E., Senior Engineer representing HDR Engineering spoke to the Council regarding the draft Hazard Mitigation Plan. He provided background information on the steps his firm underwent regarding public meetings, working with staff and finalizing the draft plan. He reviewed the maps which are included in the draft plan. The plan, when adopted, will be in effect for a five-year time frame. The final draft plan should be available by the end of February or first of March. Councilmember McMillan stated he would like to have Public Safety review the draft before it comes back to the Council. Mayor Durney spoke briefly about the flood zones that were established by FEMA. The citizens are required to carry Flood Insurance even though the City has not had a flooding problem for many years. One of the items that is on



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the task list is to try and work with FEMA to get the flood plain maps updated. We are also looking at the Community Rating system to see if there would be a possibility of getting citizen premiums reduced.

CONSENT AGENDA

Councilmember Hyde moved that items A through e on the consent agenda be accepted as printed. The motion was seconded. Those items appearing on the consent agenda were as follows:

- a. The City Council minutes of December 8, 2008;
- b. The Regulatory Committee report recommending approval and payment of claim check numbers 65265 through 65515 in the amount of \$857,394.92;
- c. A request for a progress payment to Roglin's, Inc., in the amount of \$153,360.00 for work completed to date on the Hoquiam River Water and Sewer crossing project;
- d. A request for a progress payment to Viking Automatic Sprinkler in the amount of \$31,000.00 for work completed to date on the Olympic Stadium sprinkler system project;
- e. Included the change orders and requests for payment as follows:
 - A request for approval of Changer Order no 1 on the Train Depot roof repair project and approval of final payment and release of retainage and bonds to John Lupo Construction in the amount of \$3,872,00 for the change order and \$7,884.74 on the main contract.
 - A request for final payment and release of retainage and bonds to John Lupo Construction in the amount of \$5,690.25 for work completed on the Cemetery office roof repair.
 - A request for approval of Change Order #1 for the repair of the Portico roof and request for final payment and release of retainage and bonds to Western Washington Construction for work completed on the Polson Museum roof repairs in the amount of \$4,360 for the Change Order and \$21,689.75 for the roof repair.

The motion for approval of the consent agenda passed by voice vote.



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OFFICER REPORTS

Appointments by Mayor

Mayor Durney requested Council concurrence on the following:

- Appointment of Mickey Thurman as a member of the Urban Forestry Advisory Board;
- Reappointment of Ed Coyle, Jr. to the Building Code Council;
- Appointment of Tom Morrissey to the Building Code Council;

Mayor Durney also thanked Pat Connally and other members of the boards and committees for their service to the community.

Councilmember McMillan moved for concurrence of the appointments. The motion was seconded and passed by voice vote.

Tree Planting Update

Alissa Thurman provided a written report to the Council outlining planned tree planting that will begin this spring.

Hometown Sanitation Rate Increase

Council was provided with information regarding a contracted increase in rates from Hometown Sanitation. The increase will be approximately \$0.13 to customers per month.

**Mayors Reports
Mayoral Appointments**

Mayor Durney appointed Darrin Moir to serve on the EDC board and John Pellegrini to serve on the GHCOG. He also asked other Councilmembers to let him know if they have a particular interest to serve on one of the other boards.

Electric Vehicles

Council was encouraged to look at the new Electric Vehicles which are parked out in front of city hall. These vehicles were obtained through ORCAA.

Downtown Revitalization

Information was provided to the council regarding a building located in Montesano. This building has retail below with apartments above.

Public Works Projects

There has been a great deal of discussion in the media regarding the stimulus program. The Council were



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encouraged to speak to the legislators concerning the need for funding for our public works projects.

GH COG Update

Councilmember Pellegrini spoke regarding the accomplishments of GH COG over the past year. They have assisted the city by helping to create plans, mapping, zoning, grant applications and other projects. They will continue to assist the city with future needs and funding sources.

LEGAL BUSINESS

Ordinances

Salary Ordinance

An Ordinance fixing the compensation of the officers and employees of the City of Hoquiam from and after January 1, 2009; and repealing Ordinance No. 08-10. Councilmember McMillan moved for the adoption of the ordinance. The motion was seconded and following its second reading, the motion passed by unanimous roll call vote.

Resolutions

Petty Cash Funds

Sidewalk Grant

A Resolution amending the City policy concerning the maintenance, operation and use of petty cash and change funds by City departments and rescinding Resolution No. 08-10. Councilmember McMillan moved for the adoption of the resolution. The motion was seconded. Mr. Folkers explained that the city no longer needs the referee account or the jury account. The motion passed by voice vote.

Declaring Property Surplus

A Resolution declaring certain personal property owned by the City to be surplus items pursuant to Hoquiam Municipal Code Section 1.64.005, 1.64.010 and 1.64.020. Councilmember Dickhoff moved for the adoption of the resolution. The motion was seconded and following a brief discussion regarding the sale of the property, the motion passed by voice vote.

Fire District #6 Agreement

Staff requested Council approval on an Agreement between the City and Fire District #6. Councilmember McMillan moved for approval of the contract and to authorize the Mayor to sign any necessary paper work. The motion was seconded and passed by voice vote.

OLD BUSINESS

Comprehensive Plan

Council needs to set a workshop date to discuss the Comprehensive Plan. Staff will set the date and send out information to the council.



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NEW BUSINESS

Council President for 2009

Councilmember Hyde nominated Councilmember Grun to serve another term as President. Councilmember Grun thanked Councilmember Hyde but stated he feels someone else should have a chance to serve as President. Councilmember Haugen nominated Councilmember Moir, the motion was seconded and ended in a tie vote of 5 to 5. Councilmember Streifel nominated Councilmember Pellegrini . The motion was seconded and passed by voice vote.

Councilmember Hyde thanked Council President Grun for the job he has done over the past year.

Christmas Street Lighting

Councilmember Haugen stated that the Christmas lights need some help. Staff is looking into replacement of some of the lights.

Dike Lighting

It was reported that the new lights for the dike are almost complete. Also Mayor Durney stated that the Beacon does not seem to be projecting as much light.

Committee on Committees

Councilmember McMillan moved to appoint Councilmember Dickhoff as the newest member and chair of the Committee on Committee's. The motion was seconded and passed by voice vote.

4-Day Workweek

Councilmember McMillan asked that staff review the possibility of a coordinated 10 hour day – 4 day workweek.

Levee Street – Railroad Repairs

Councilmember Winkelman stated that the holes on Levee Street are bad. Staff reported that the railroad has filed paperwork to abandon that portion of tracks, but they would be required to replace the roadway.

Rite-Aid Update

Councilmember Pellegrini asked that staff provide information on the status of the new Rite Aid. Staff will prepare a press release on that. The error that occurred was on behalf of the design team and survey team, not the city.

7th St. Theatre Re-opening

Council and staff are invited to attend the grand reopening of the 7th Street Theatre. The re-opening will be on Sunday, January 25th at 3:00 p.m. Councilmember Pellegrini



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challenged other classes to match the seat donation made by his class.

Excuse Absent Members

Councilmember Hyde moved to excuse the absent members. The motion was seconded and passed by voice vote.

Pontoon Meeting

Staff reminded Council of the Public Meeting on the Pontoons. There are currently three sites being considered – two in Hoquiam and one in Aberdeen. A Public Meeting is scheduled for January 29th, from 5:30 to 7:30 p.m. at the Hoquiam High School. Councilmembers and citizens are encouraged to attend.

Storm Update

Mr. Watters commended the City of Aberdeen for the work they have done on Fry Creek. There were very few problems with flooding during the last storm.

ADJOURN

Councilmember McMillan moved to adjourn the meeting at 8:28 p.m. The motion was seconded and passed by voice vote.

JACK DURNEY – MAYOR

TRACY WOOD, CMC – Council Secretary