



**CITY OF HOQUIAM
Council Meeting Minutes**

May 11, 2009

CALL TO ORDER

Mayor Durney called the meeting to order at 7:00 p.m. Councilmember led the flag salute.

ROLL CALL

In attendance at the meeting were Mayor Durney and Councilmembers Dickhoff, Grimnes, Grun, Haugen, Houchens, Hyde, McMillan, Moir, Pellegrini, Streifel, Winkelman. Absent from the meeting was Councilmember Jones.

Staff in attendance were Fire Chief Ray Pumphrey, Police Chief Jeff Myers, City Attorney Steve Johnson, City Administrator Brian Shay, City Librarian Mary Thornton, Finance Director Mike Folkers and Council Secretary Tracy Wood.

PUBLIC HEARING

USDA Loan

Councilmember McMillan moved to open the public hearing on the USDA Loan at 7:05 p.m. The motion was seconded and passed by voice vote. Mr. Shay provided background information on the Loan. Hearing no public comment, Councilmember McMillan moved to close the hearing at 7:06 p.m. The motion was seconded and passed by voice vote.

PROCLAMATION

Sgt. Wells

Mayor Durney read a proclamation honoring Sgt. Steve Wells for his years of service to our community. Officer Wells is retiring on May 16, 2009.

**National Police Week and
Police Officers Memorial
Day**

Mr. Folkers read a Proclamation declaring the week of May 15th NATIONAL Police Week and designating May 15th as Peace Officers Memorial Day in the City of Hoquiam. Flags will be flown at half mast on Friday in honor of all peace officers.

COMMUNICATIONS

Hometown Sanitation

Mr. Dave Forbes, 2216 Aberdeen Avenue, spoke concerning the possible extension of the Hometown Sanitation contract. He stated that he understands that the Byron Brothers need to recover their costs but feels it should be factored in to the remaining 5 year extension. He believes the City Council really needs to look at the options of revising the rate structure and not approve the additional extension.



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CONSENT AGENDA

Councilmember Hyde moved for the adoption of items a through d on the Consent Agenda as presented. The motion was seconded. Those items appearing on the consent agenda were as follows:

- a. The Council minutes of April 27, 2009;
- b. The Regulatory Committee report recommending approval and payment of claim check numbers 66411 through 66446 in the amount of \$124,322.02; payroll check numbers 22444 through 22532 in the amount of \$457,634.18 and US Treasury Deposits in the amount of \$82,917.42;
- c. A Release for Release of Timber Sale Bonds to Sierra Pacific for completion of work on Timber Sale 08-04;
- d. Approval of a Public Works Contract with Coyle Construction in the amount of \$3,952.95 to repair damage to Chevron Park from a motor vehicle accident.

The motion for approval of the consent agenda passed by voice vote.

COMMITTEE REPORTS

Public Utilities – Lagoon Project

The Public Utilities Committee made a recommendation that the Council approve an amendment to the contract with HDR regarding the Lagoon Project in the amount of \$9,000 and that they authorize the Mayor to sign this amendment.

Councilmember Grun moved for the adoption of the committee report. The motion was seconded. Councilmember McMillan asked if this was something they instructed us to do. Mr. Shay stated that the amendment dealt with various permitting issues that we asked them to take care of. The motion passed by voice vote.

Public Utilities – Test Wells

The Public Utilities Committee made a recommendation that the Council approve Phase II of the project with HDR to install monitoring wells, prepare the water rights change applications and prepare the final report to install a permanent ground water source. Total cost of the project will be \$112,000. The City previously budgeting \$125,000 to complete this project. Councilmember Houchens moved to approve this report. The



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motion was seconded. Councilmember Grun asked if the wells would provide good water. Mr. Shay stated that they have done testing and the wells are close enough to the treatment plant that the water can be treated at the plant. The motion passed by voice vote.

**Public Utilities Committee
West Fork Dam**

The Public Utilities Committee recommended that the Council approve an agreement with HDR in the amount of \$35,000 for the West Fork Dam. Councilmember Moir moved for the adoption of the report. The motion was seconded. Councilmember Grun asked if this project had anything to do with the stabilization project. Mr. Shay provided some background information on this portion of the project. The motion for the approval of the committee report passed by voice vote.

**Public Utilities Committee
- Welcome to Hoquiam
Sign**

The Public Utilities Committee made a recommendation that the City accept the donation of the Welcome to Hoquiam sign from the Hoquiam Development Association and use the \$11,000 in insurance money to purchase a new sign for the entrance to the City. Councilmember Grimnes moved for the approval of this committee report. The motion was seconded. A brief discussion followed wherein Mr. Shay spoke briefly concerning the type of signs they are looking at. The motion to accept passed by voice vote.

**Public Safety and Law
Committee –
Recommendation for
Change to City Ordinance
Concerning Fowl**

The Public Safety and Law Committee made a recommendation that an Ordinance be brought to the Council making it unlawful to keep ducks, geese, chickens, pigeons or domestic fowl within the City limits. Councilmember McMillan moved for the adoption. The motion was seconded. Councilmember Winkelman spoke briefly concerning pigeons Mr. Shay briefly spoke regarding recent complaints concerning a smell nuisance. A discussion followed concerning other individuals who live within the city that don't have problems and aren't causing nuisances. Councilmember Grimnes suggested that the ordinance be rewritten to limit the number of poultry that are allowed. She proposed a limit of 5. She moved to change the wording to limit 5. The motion was seconded. Following a brief discussion, Councilmember Houchens moved to table this item and refer it back to public safety for further review. The motion was seconded and failed

OFFICERS REPORTS



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by voice vote. Following further discussion, and failure of the proposed amendment, a voice vote was taken to approve the committee report but was undeterminable. A roll call vote was taken and the motion failed by a vote of 6 to 5.

**OFFICERS REPORTS
Meeting of May 25, 2009**

Staff proposed that Council cancel the meeting of May 25, 2009 due to Memorial Day. Councilmember Hyde moved to cancel if nothing comes up before that date. The motion was seconded and passed by voice vote.

**City Hall – Application for
Placement on Historic
Register**

Ms. Thurman provided a written report to the Council regarding the placement of our City Hall Building on the Historic Places Register. Councilmember McMillan moved to approve this application and put city hall on the historic register. The motion was seconded. A discussion followed concerning the advantages and disadvantages of having the building listed. The motion passed by voice vote.

**Bid Opening – Police Car
and Utility Vehicles**

Mr. Folkers reported that one bid was received on each request for bids concerning one police vehicles and utility vehicles. The bids were opened on May 7th. Staff recommends award of the bids to Five Star as follows:

Patrol Car – \$25,309.23. Councilmember McMillan moved to approve and accept bid from Five Star as presented. The motion was seconded and passed by voice vote.

Utility Truck Bids – \$25,684.98; \$30,618.68; and \$25,746.88. Councilmember McMillan to accept bids from Five Star. As presented. The motion was seconded and passed by voice vote.

Timber Sale Bids

Staff reported that bids were recently opened on four sales. They recommend that Council approve the bids and authorize award of the contracts to the highest bidders on each sale. Councilmember Moir moved to award the bids and authorize the Mayor to sign the agreements and award the contract to the highest bidders as listed (see attached). The motion was seconded. Following further discussion, the motion passed by voice vote.



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**Urban Forestry Board –
Recommendation to Hire
Consultant to Complete
Draft Development
Standards**

A staff report was presented to the Council regarding a recommendation from the Urban Forestry Advisory Board to hire a Consultant to draft development standards for the City. Staff recommends forwarding this to the Regulatory Committee for their review and recommendation. Councilmember McMillan moved to refer this to the Regulatory. His motion was seconded and passed by voice vote.

COUNCIL REPORTS

Cemetery

Councilmember Grun stated that the Cemetery looks very good.

Council of Governments

Councilmember Pellegrini stated that the GH Council of Governments sent out an email today concerning possible budget problems in the various partner entities.

**LEGAL BUSINESS
RESOLUTIONS**

Surplus Property

A Resolution of the City of Hoquiam declaring certain personal property surplus. Councilmember McMillan moved for the adoption of this resolution and the motion was seconded. The items being surplus are computers and equipment from the fire department. The motion passed by voice vote. , motion seconded and passed by voice vote

Surplus Property

A Resolution of the City of Hoquiam declaring certain personal property surplus. Councilmember McMillan moved to approve this resolution and his motion was seconded. The items being surplus are Glockes owned by the Hoquiam police department. The motion passed by voice vote.

Imprest Accounts

A Resolution amending the city policy concerning the maintenance, operation and use of petty cash funds. Councilmember McMillan moved for adoption of the resolution. The motion was seconded and passed by voice vote.

OTHER LEGAL

Hometown Sanitation

Staff presented two drafts of the Hometown Sanitation Contracts to the Council – draft A and B; one has a 5 year extension and one has a 10 year extension. Councilmember Moir moved to adopt option B with an amendment to the verbage in section 3.36. Replace the verbage in B with the



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	<p>verbage in option A. The motion was seconded. Councilmember Winkelman asked to abstain from voting on the issue. A discussion followed after which the motion to approve option B as amended, passed by voice vote.</p>
OLD BUSINESS	
Mosquito Spraying	<p>Councilmember McMillan requested that the stadium and school fields be scheduled for mosquito spraying.</p>
NEW BUSINESS	
Resignation of Councilmember Haugen	<p>Councilmember Haugen announced his resignation from the Council as of May 31st. He has sold home and will be moving from his ward. Mayor Durney thanked him for his service.</p>
Cancer Relay	<p>Councilmember Hyde reminded Council of the Cancer Relay and asked that they show their support for this effort.</p>
Homeless Forum	<p>Councilmember Dickhoff announced an upcoming forum on the homeless problem. It will be at the PUD building tomorrow evening.</p>
Excuse Absent Members	<p>Councilmember Moir moved to excuse the absent member. The motion was seconded and passed by voice vote.</p>
Governor's Visit	<p>Councilmember Winkelman asked if City staff would be participating in the Governor's visit on Wednesday. Mayor Durney will be in attendance.</p>
Budget Document	<p>Councilmember McMillan thanked Finance and staff for the budget document.</p>
Executive Session Real Estate	<p>It was announce that Council would adjourn to executive session to discuss real estate. The session should last for approximately 20 minutes.</p>
ADJOURNMENT	<p>Council reconvened in regular session at 8:28 p.m. A motion was made to adjourn the meeting. The motion was seconded and passed by voice vote.</p>

JACK DURNEY – MAYOR

TRACY WOOD, CMC – Council Secretary



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