



**CITY OF HOQUIAM  
Council Meeting Minutes**

**July 13, 2009**

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**CALL TO ORDER**

Mayor Durney called the meeting to order at 7:00 p.m.  
Councilmember Grimnes led the flag salute.

**Moment of Silence**

Mayor Durney asked for a moment of silence in honor of Pfc. Aaron Fairbairn who lost his life on July 4, 2009 in Afghanistan.

**ROLL CALL**

In attendance at the meeting were Mayor Durney and Councilmembers Dickhoff, Grimnes, Grun, Hyde, McMillan, Moir, Pellegrini, Stone, Winkelman, Daniels, and Nelson. Absent from the meeting was Councilmember Houchens.

Staff in attendance were Deputy Police Chief Jim Maloney, Fire Chief Ray Pumphrey, City Attorney Steve Johnson, City Administrator Brian Shay, City Finance Director Mike Folkers and Council Secretary Tracy Wood.

**COMMUNICATIONS  
Vision 2020 and Recent  
City Awards**

Alissa Thurman, City Planner, spoke to the Council regarding Vision 2020. They recently completed their county-wide plan which focuses on green industry and sustainability. She provided each Councilmember with a CD copy of the plan. Vision 2020 is asking that the City adopt a resolution in support of their efforts. Councilmember Grimnes moved to instruct staff to draft a resolution for the council. The motion was seconded and passed by voice vote.

Ms. Thurman also updated the Council on recent awards the City has received. The City recently received a Certificate of Distinction on our Going Green – sustainable Hoquiam efforts; An Economic Development Award from AWC for work completed on the Historic Train Depot; an award from the Community Trade and Economic Development for the Historic Train Depot project; and the Governor’s Smart Community Award for our comprehensive plan. The City should be very proud of their efforts.

**Elton Bennett Park Repair**

Mr. Brian Sterling and Mr. Dick Brower from Rebuilding Together spoke to the Council regarding Elton Bennett Park. Their organization would like to volunteer to provide the labor needed to repair bridges and the stairway at the park, as well as work with Eagle Scouts on some of the trail repairs and renovations. Mr. Brower stated that Rebuilding Together



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would be honored to help complete this task. They are planning on starting the first week of August. They are asking the City to cover the cost of the materials that will be needed which will be approximately \$1,000. Also the Eagle Scouts have expressed interest in removing some of the remaining downed wood and would like to donate that to needy families in our area for heating. A brief discussion followed where in surplusing of the downed timber was discussed.

**City Issues**

Mr. Dave Forbes 2216 Aberdeen Ave., Hoquiam, spoke to the Council regarding the proposed changes on having fireworks at Olympic Stadium. Staff explained that this will not prevent anyone from having a fireworks display, it just increases the required insurance from \$1 million to \$5 million. He also expressed concern with the request from Ocean Protein to change a block of Aberdeen Avenue into a truck route. There are a lot of people using that area for walking, etc. He feels there needs to be public input on what happens in that area. He spoke briefly concerning the plans for the old Fluckinger Building. There is a large amount of asbestos in the building. Staff stated that there will be a discussion on this later in the meeting.

**CONSENT AGENDA**

Councilmember Hyde moved for the approval of items a through c as presented on the consent agenda and the motion was seconded. Those items appearing on the consent agenda were as follows:

- Council Minutes of June 22, 2009;
- The Regulatory Committee report recommending approval and payment of claim check numbers 66848 through 66865 in the amount of \$53,260.55; payroll check numbers 22622 through 22720 in the amount of \$455,656.24; and US Treasury deposits in the amount of \$84,484.96;
- A maintenance agreement with WSDOT for mowing costs along the Hoquiam Watershed;

Councilmember Grun asked a question regarding the watershed mowing agreement. Mr. Shay stated that this is done every year.



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The motion for the approval of the consent agenda passed by voice vote.

**COMMITTEE REPORTS**

**Public Safety Committee  
Fireworks at Olympic  
Stadium**

The Public Safety and Law Committee made a recommendation that the City require that any person who desires to put on a public display of fireworks at Olympic Stadium shall provide insurance coverage of five-million dollars for bodily injury and five-million dollars for property damage. Councilmember McMillan moved for the adoption of the committee report. The motion was seconded and passed by voice vote.

**Domestic Fowl**

The Public Safety and Law Committee made a recommendation that staff research ordinances of other cities that establish limits of the number of domestic fowl that a property owner can have on their property. Councilmember McMillan moved for adoption of the report; the motion was seconded. Following a brief discussion the motion passed by voice vote.

**Lodging Tax Advisory  
Recommendations**

The Lodging Tax Advisory Committee presented their 2009 recommendations for funding to the Council. The Committee made recommendations for the 2009 fiscal year in the amount of \$34,000 to various projects, festivals and activities. Councilmember McMillan moved to approve the recommendations as presented from LTAC. The motion was seconded. Councilmember Grun asked a question regarding the reduction in the request for the Visitors Guide funding. Mr. Shay explained that the ½ page add is \$4,200 and that is what we had last year. A full page add is \$6,000. Due to the number of requests received, we are asking for the ½ page add in the amount of \$4,200. A question was raised on a request received from the Farmers Market. This request was for improvements to the deck area; etc. It was not recommended for funding in this report. Staff will provide a copy of this request for the Council. Councilmember Winkelman stated that HBA had planned on requesting funding of \$2,000 to put together materials to help with marketing festivals. Staff stated that they can still submit a proposal and it can be taken to the committee for their recommendation to the council. The motion for approval passed by voice vote.



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**OFFICER REPORTS**

**Award of Watershed Road  
Bids**

Bids were received for construction of Watershed Roads. Three bidders submitted proposals – they were:

- Spradlin’s for \$108,119;
- Kollman’s for \$96,175; and
- Shermer’s for 75,000.

Staff recommends that council accept the bid from Shermer Construction in the amount of \$75,000 as the apparent low bidder. Councilmember Moir moved to award the bid and authorize the Mayor to sign any necessary paper work. The motion was seconded and passed by voice vote.

**Little Hoquiam Dam Grant**

Mr. Shay reported to the Council that the City has been successful in receiving another grant for \$240,000 from the National Marine Fisheries Service’s Open Rivers Act for the removal project on the Little Hoquiam Dam. This was a combined effort of HDR Engineering and the City. The additional funding will cover the construction management services, inspections, post removal monitoring and additional design and permitting requirements. Councilmember Moir moved to authorize the Mayor to sign the grant agreement. The motion was seconded. A brief discussion was held concerning the timeframe of the project. Mr. Shay stated that we should go out to bid in April of 2010 with work beginning the summer of 2010. The motion to accept the grant passed by voice vote

**Request to Surplus 12’  
Inflatable Fire Department  
Boat**

Chief Pumphrey submitted a written request to the Council to surplus the 12 foot inflatable boat and utilize the Coast Guard for any future water rescue. Councilmember McMillan moved for adoption of the request. The motion was seconded. Following a brief discussion, the motion to approve passed by voice vote.

**Truck Route Change  
Request – Ocean Protein**

A request was received from Ocean Protein requesting proposed changes to the truck route. Staff recommends the request be referred to the Public Utilities Committee for their review and recommendation to the council. Councilmember McMillan moved to refer the request to the committee. The motion was seconded and passed by voice vote.



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**Asbestos Removal –  
Fluckinger Building**

Council received a written report regarding the recent bid opening for asbestos removal on the Arnold/Fluckinger Building. The bids received ranged from \$188,000 to \$355,000. Staff recommends that Council reject the bids. A discussion followed concerning the history of the building.

**COUNCIL REPORTS**

**Community Services Board  
Meeting**

Councilmember Winkelman reported that the Community Services Board supports the offer made by Rebuilding Together for the repairs to Elton Bennett Park. Also, the board will be working with the City Administrator on the new signage into town and the Gable Park Project.

**Cemetery Board Meeting**

Councilmember Grun reported that the Cemetery Board recently met and discussed replacement of the garbage cans at the cemetery with the aggregate cans. He also stated that the Cemetery is looking very nice.

**Bids for Asbestos Removal**

Councilmember Moir moved to formally reject the bids received for the asbestos removal on the Fluckinger Building. The motion was seconded and following a brief discussion, the motion passed by voice vote.

**LEGAL BUSINESS**

**ORDINANCES**

**Data Sharing with  
Department of Revenue**

An Ordinance relating to the reciprocal exchange of confidential tax information between the City of Hoquiam and the State of Washington; adding a new Chapter 4.98 to the Hoquiam Municipal Code. Councilmember McMillan moved for the adoption of the ordinance. The motion was seconded. Following a brief discussion, Mr. Folkers read the ordinance by title a second time after which the motion passed by unanimous roll call vote.

**OTHER LEGAL**

**Interlocal Agreement –  
Grays Harbor County  
Solid Waste Plan**

Staff presented Council with an Interlocal Agreement between Grays Harbor County and the City regarding a county-wide Solid Waste Management Plan. The agreement states that the City will be involved with the County in a joint effort to prepare and implement a Comprehensive Solid Waste Management Plan as authorized by RCW 70.95.080. Councilmember McMillan moved for to authorize the agreement. The motion was seconded and following a brief discussion, passed by voice vote.



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**City-wide Pedestrian  
Mobility Improvements**

Mr. Shay provided background information to the Council regarding the City-wide Pedestrian and Mobility Improvement and asked for their approval to sign a Letter of Understanding between the City and WSDOT to award the bid on behalf of the City. The bid opening is scheduled for August 26, 2009; city will fund \$134,500 out of the \$1,357,000 project with the school district also contributing \$22,500 to the overall project. Councilmember Moir moved to authorize the Mayor to sign any necessary agreements. The motion was seconded. Mr. Shay reviewed the areas that will receive new sidewalks and stated that new LED street lighting will also be included in some of the areas. The motion passed by voice vote.

**Move Scheduled Council  
Meeting**

Councilmember McMillan made a motion to move the regularly scheduled Council meeting from August 24<sup>th</sup> to August 31<sup>st</sup>. The motion was seconded and passed by voice vote.

**OLD BUSINESS  
Yard of the Month**

Councilmember McMillan made a motion to bring back the award of the yard of the month in the various council wards. The motion was seconded. Councilmember McMillan briefly explained the program they had in the past. The Councilmembers in each ward will choose someone in their wards and a sign will be posted recognizing them for a one month timeframe. The motion passed by voice vote.

**Code Compliance Issue**

Councilmember Winkelman asked if staff could look at the residence located on the 300 Block of Eklund Avenue. It is missing windows and needs general clean-up done to the property.

Councilmember Dickhoff asked if staff could look at a problem with broken glass in front of the old Texaco station.

**Community Services Board  
– Parking Issues**

Councilmember Winkelman stated that the Community Service Board will be discussing parking regulations and hours in the downtown area. They will be working with the business association for possible recommendations on parking time limits and areas.

**Grays Harbor Bear Cats**

The Bear Cats played their first home game at the Stadium on Saturday. They are pleased with the support and the stadium.



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**NEW BUSINESS**

**Comcast Outdoor Cinema** The Comcast Outdoor Cinema will be July 18<sup>th</sup> at Olympic Stadium. River Festival was a success.

**Committee Meetings** It was announced that the Public Utilities Committee will meet July 27<sup>th</sup> at 6:00 p.m. in the Council Chambers.

**New Polson Building** Councilmember Grun asked if there would be anyway the City could assist Polson Museum in finishing the new log building they recently constructed. Mr. Shay stated that the City does have money budgeted to paint the museum building.

**Babe Ruth Field** Councilmember Daniels asked if the Babe Ruth Field could be renamed in honor of past Mayor Roger Jump. Councilmember McMillan stated that the bambino field is already named in his honor and that the Babe Ruth Field is named Tom Marlow field in honor of Mr. Marlow's dedication to the stadium. be named in his memory – bambino field is currently named in his honor – already named Tom Marlow field;

**Excuse Absent Members** Councilmember Hyde moved to excuse the absent member. The motion was seconded and passed by voice vote.

**EXECUTIVE SESSION** Mayor Durney announced that the council would recess for five-minutes after which they would adjourn to Executive Session to discuss possible litigation and real estate issues. The executive session will last for approximately 20 minutes.

**ADJOURNMENT** Council reconvened in regular session at 8:53 p.m. Councilmember McMillan moved to adjourn the meeting. The motion was seconded and passed by voice vote.

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JACK DURNEY – MAYOR

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TRACY WOOD, CMC – Council Secretary



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