



**CITY OF HOQUIAM
Council Meeting Minutes**

January 11, 2010

CALL TO ORDER

Mayor Durney called the meeting to order at 7:00 p.m. Councilmember Carlstrom led the flag salute.

ROLL CALL

Present were Mayor Durney and Councilmembers Dickhoff, Carlstrom, Grun, Nelson, Wiedl, Hyde, McMillan, Moir, Pellegrini, Daniels, and Winkelman. Absent was Councilmember Shumate.

Staff in attendance were Fire Chief Ray Pumphrey, Police Chief Jeff Myers, City Attorney Steve Johnson, City Administrator Brian Shay, City Planner Alissa Thurman, City Librarian Mary Thornton, Finance Director Mike Folkers and Council Secretary Tracy Wood.

COMMUNICATIONS

Retirement of Sgt. Roy Kinney – Police Dept.

Staff and Council recognized Sgt. Roy Kinney who is retiring from the Police Force after 31 years of service with the City. He has agreed to take the position of Police Services Officer for the City. Mr. Folkers read a proclamation honoring Mr. Kinney for his service.

Swearing In of Councilmember Nelson

Mr. Folkers issued the oath of office to Councilmember Bill Nelson as third ward councilmember.

Stop Signs – Aberdeen Avenue

Mr. Hoki Moir, 2824 Aberdeen Ave., Hoquiam, thanked staff and the City for the installation of the new stop signs on Aberdeen Avenue.

7th Street Theatre Reopening Ceremony

Ms. Mickey Thurman, Eklund Avenue in Hoquiam, invited everyone to the Starlight Celebration at the 7th Street Theatre which will be held on January 23rd at 7:30 p.m.

Traffic Safety Concerns N Street

Mr. Sam Coleman, 306 N Street, spoke to the council regarding traffic safety/speed limit on N Street. He has spoken with his Council representative. This issue has been before the Public Safety Committee in the past.

Presentation to Roy Kinney from Police Union

Officer Jeff Salstrom representing the police union presented a Cabellas gift card to Sgt. Kinney in honor of his retirement.

Historic Preservation Commission

Mr. John Larson, 7th Street in Hoquiam, spoke on behalf of the Historic Preservation Commission regarding the City taking the step to become a certified local government and the



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economic benefits this has. The homeowner receives tax credits where the city will eventually see added revenue from property taxes on the increased value of the property. He asked that council support the recommendation to add the home at 624 5th Street to the Historic Register which will be before then later in the meeting.

2009 In Review

Mayor Durney presented a power point presentation on the past years' successes for the City of Hoquiam and what the City will be doing in 2010.

**Recognition of Employee
Tenure**

Paul Dean, Ken Pumphrey, Steve Fretts, Julie Braaten, Mo Smedley, Dave Joy, Ray Pumphrey, Roy Kinney, Jim Maloney, Lonnie Howell, Albert Watters, LeRoy Foster, John Olsen and Al Gregory were recognized for having 30 years or more of service with the City of Hoquiam.

CONSENT AGENDA

Councilmember Hyde moved that consent agenda items a and b be adopted as presented. The motion was seconded. Those items appearing on the consent agenda were as follows:

- The Hoquiam City Council Minutes of December 14, 2009;
- The Regulatory Committee report recommending approval and payment of claim check number 68068 through 68291 in the amount of \$428,144.20; payroll check numbers 23136 through 23216 in the amount of \$476,329.19; and US Treasury deposits in the amount of \$86,764.74.

The motion to approve the consent agenda passed by voice vote.

OTHER LEGAL

Stadium Usage Agreement

Councilmember Grun made a motion to move to item 4, c, Other Legal, Stadium Usage Agreement. The motion was seconded and passed by voice vote. Councilmember Daniels moved to approve the usage agreement submitted by Hometown Productions LLC and the motion was seconded. Mr. Shay introduced Mr. Byron and Mr. Holderman who are spearheading a project to present the Satsop River Rock Festival on July 31, 2010 at the Olympic Stadium. Mr.



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Holderman spoke to the council regarding their plans. It would be a multi-stage event with a concert stage, main stage, and possibly a kids stage. The goal is to create something that they can be proud of and the city can be proud of. The motion to approve the agreement passed by voice vote.

COMMITTEE REPORTS

**2010 Council Committee
Assignments**

The Committee of Committees presented their recommendation for council committee assignments for 2010. Councilmember Moir moved for approval of the committee assignments. The motion was seconded and passed by voice vote. They were as follows:

Public Utilities: Councilmember Dickhoff, Chair; Councilmembers Wiedl, Winkelman, Grun and Moir.

Watershed Committee: Councilmember Grun, Chair, Councilmembers Shumate, Winkelman, Hyde and Moir.

Regulatory Committee: Councilmember Pellegrini, Chair, Councilmembers Dickhoff, McMillan and Moir.

Public Safety and Law Committee: Councilmember Nelson, Chair, Councilmembers Carlstrom, Daniels, Pellegrini, McMillan and Hyde.

**Urban Forestry Advisory
Board**

The Urban Forestry Advisory Board made a recommendation to the Council that they approve a program for Residential Tree Planting Incentives in the amount of \$5,000. The funds would be used to assist homeowners in the purchase/planting of trees in the right-of-way area of their property. Councilmember Daniels moved for approval of this recommendation. The motion was seconded. Councilmember McMillan recommended that the dollar amount be removed until we have specific details from staff. Ms. Thurman explained the concept of the program and the motion passed by voice vote.

OFFICER REPORTS

Library Repair Bids

Staff provided information to the Council regarding recent bids received for the repair of soffits at the Hoquiam Timberland Library. Six bids were received as follows: Grays Harbor Contracting - \$5,263.38; Lupo Construction - \$8,609.85;



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Bishop Contracting - \$9,530.40; Root Construction - \$17,035.59; Rognlin's - \$20,333.33; and Anderson Construction - \$30,188.63. Staff requested council award the bid to Grays Harbor Contracting as the apparent low bidder for \$5,263.38. Councilmember McMillan moved to approve the bid received from Grays Harbor Contracting. The motion was seconded and following a brief discussion passed by voice vote.

HDR Engineering – West Fork Dam Permitting and Design

Staff presented council with a scope and budget proposal from HDR Engineering for permitting and design for the West Fork Dam project. Costs would not exceed \$86,000. Councilmember Dickhoff moved to authorize the mayor to sign the agreement with HDR engineering. The motion was seconded and following a brief discussion, passed by voice vote.

Stump Grinding Bids

Stump Grinding Bids were requested for the removal of approximately 80 stumps throughout the cemetery, Gable Park and various planting strips. Eleven bids were received as follows: Stump Daddy Grinding Service - \$5,365.80; MJ Izatt - \$7,154.40; Evergreen Tree Experts - \$7,804.80; Bonnell Tree - \$8,664.00; Bedrock Construction - \$9,996.09; Tolt Tree Care - \$10,234.35; T. Taylor Services - \$10,514.80; Woodland Industries - \$14,688.00; Dumpman Construction - \$25,992.00; A&A Contracting - \$30,178.56; Lomi Construction - \$41,175.66. Staff requests that council approve the bid received from Stump Danny Grinding Service as the apparent low bidder in the amount of \$5,365.80. Councilmember Daniels made a motion to award the bid to Stump Daddy. The motion was seconded and following a brief discussion, the motion passed by voice vote.

Abatement of 501 Ontario – Set Public Hearing Date

Staff requested that council set a Public Hearing date of January 25, 2010, at 7:00 p.m. for the assessment of abatement costs for abatement of 501 Ontario. Councilmember McMillan moved to set hearing as requested for January 25, 2010. The motion was seconded and passed by voice vote.

Abatement of 516 8th Street – Set Public Hearing Date

Staff requested that council set a Public Hearing date of January 25, 2010, at 7:00 p.m. for the assessment of abatement costs for abatement of 516 8th Street. Councilmember



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McMillan moved to set the hearing date as requested for January 25, 2010. The motion was seconded and passed by voice vote.

CrimeReports.com

Chief Myers provided a brief presentation on a new webpage called crimereports.com. Citizens can access the webpage and find information on crimes in their neighborhood or throughout other areas of the city and county. He provided some basic instructions on how the program works.

**Historic Preservation
Commission – Addition of
624 5th St. to Historic
Register**

The Historic Preservation Commission provided a written report on the application submitted by owners of 624 5th Street to have their home approved and added to the Hoquiam Register of Historic Places. The Commission recommends that Council approve this application. Councilmember McMillan moved to approve the request to list the home at 624 5th Street on the register. The motion was seconded and following a brief discussion, passed by voice vote.

**Public Safety Committee –
Discussion of Two Hour
Parking in Downtown Area**

Councilmember McMillan stated that the Public Safety Committee met and discussed the two-hour parking issue in the downtown/business areas. The Committee recommends that the 20 minute parking signs be removed on 8th Street (500 block by Masonic Lodge); Councilmember McMillan moved to approve the committee report. The motion was seconded and passed by voice vote.

**Levee Street Proposal –
One-way Traffic – Set
Public Hearing**

Councilmember McMillan asked that a Public Hearing be scheduled at the next Council meeting to allow for public comment on a proposed change to Levee Street to one way traffic going from South to North. Councilmember Daniels moved to set a public hearing for January 25, 2010 at 7:00 p.m. The motion was seconded and passed by voice vote.

**MAYORS REPORTS
Mayor Appointments to
Boards and Committees**

Mayor Durney made the following council appointments for 2010: Loggers Playday Committee – Councilmembers Daniels and McMillan; Community Services Board – Councilmember Winkelman; Council of Governments – Councilmember Pellegrini; Library Board – Councilmember Grun; 911 Board – Councilmember McMillan; and EDC – Councilmember Moir.



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COUNCIL REPORTS

**Hoquiam Business
Association**

Councilmember Winkelman announced that the evening meeting of the Hoquiam Business Association will be held tomorrow (January 12th) at Los Arcos beginning at 5:15 p.m. The Crossing Bridges dinner will be held on January 30th. Tickets are on sale now.

LEGAL BUSINESS

Resolutions

Hazard Mitigation Plan

A Resolution of the City Council of the City of Hoquiam adopting a new Hazard Mitigation Plan for the City of Hoquiam. Councilmember McMillan moved for the adoption of this resolution and the motion was seconded. Mr. Shay provided background information on the after which the motion to adopt the resolution passed by voice vote.

Surplus Property

A Resolution declaring certain personal property owned by the City to be surplus items pursuant to Hoquiam Municipal Code Section 1.64.005, 1.64.010 and 1.64.020. Councilmember McMillan moved for adoption of the resolution. The motion was seconded and following a brief discussion on trading of the vehicles towards the replacement of an electrical service truck, the motion passed by voice vote.

OLD BUSINESS

Yard of the Month

Councilmember McMillan presented council with the Yard of the Month signs and spoke about how the program works.

**Volunteer Project – Elton
Bennett Park**

Council was reminded of the Elton Bennett Park volunteer opportunity on Monday, January 18th from 9:00 to 3:00.

**Elected Officials Essentials
– AWC Training**

Councilmembers were reminded to call Tracy to get registered for the AWC Training coming up in February. Very useful information for newly elected officials.

Blowdown

Councilmember Winkelman asked if staff could update Council on the blowdown and proposed tree removal at the Cemetery.

**Donations to Cancer Relay
and Flower Fund**

Councilmember McMillan reminded councilmembers that they could sign up to contribute to the council flower fund and the Cancer Relay team.



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Councilmember Moir asked that any councilmembers who do not have email access speak to him after the meeting.

Excuse Absent Member

Councilmember Hyde moved to excuse the absent member. The motion was seconded and passed by voice vote.

Adjournment

Councilmember McMillan moved to adjourn the meeting at 9:09 p.m. The motion was seconded and passed by voice vote.

JACK DURNEY – Mayor

TRACY WOOD – Council Secretary



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