



**CITY OF HOQUIAM
Council Meeting Minutes**

February 22, 2010

CALL TO ORDER

Mayor Durney called the meeting to order at 7:00 p.m. Councilmember Daniels led the flag salute.

ROLL CALL

In attendance at the meeting were Mayor Durney and Councilmembers Carlstrom, Daniels, Grun, Hyde, McMillan, Moir, Nelson, Pellegrini, Shumate, Wiedl and Winkelman. Absent from the meeting was Councilmember Dickhoff.

COMMUNICATIONS

**Swearing In of Police
Officer High**

Chief Myers congratulated Officer Don Wertenan who was recently promoted to Sergeant. He also introduced Phillip High, the newest member of the police department. Mayor Durney swore in Officer High.

**Crime Watch Grant -
WalMart**

Chief Myers introduced the crime watch personnel to the council. Two representatives from WalMart, Kim Simeron and Christina presented the City of Hoquiam Crime Watch with a check for \$1,000. This funding will be used to purchase bike helmets for the children in Hoquiam.

Habitat for Humanity

Mr. Scott Weyer, 2200 Simpson Avenue, spoke to the Council on behalf of Habitat for Humanity and thanked the city for allowing Habitat to obtain the piece of piece of property on Washington Street. Mr. Ray Hodge, also representing Habitat stated that they have built 11 homes on the harbor to date and they appreciate the council for working with them to obtain lots in Hoquiam.

**Hoquiam Business
Association Workshop**

Barbara Bennett-Parsons, 520 Upper Grand, Hoquiam, spoke to the Council regarding the Downtown Redevelopment Tools Workshop at the Masonic Lodge on Tuesday, February 23, 2010. This workshop is being sponsored by the Hoquiam Business Association and she encouraged anyone interested to attend.

CONSENT AGENDA

Councilmember Hyde moved for the approval of consent agenda items a and b as presented. The motion was seconded. Those items appearing on the consent agenda were as follows:

- The City Council Minutes of February 8, 2010;
- The Regulatory Committee report recommending approval and payment of claim check numbers 68507 through 68718 in the amount of \$401,936.04; payroll check numbers 23302 through 23318 in the amount of \$48,500; interdepartmental transfers in the amount of \$331,609.87; and that payroll and benefits for the month



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of February, 2010, be approved and issued at the proper time.

The motion for the approval of consent agenda items a and b passed by voice vote.

OFFICER REPORTS

Hoquiam Community Garden

Staff submitted a request for Council approval of the use of the property behind the police station for the Community Garden. Council had originally granted approval for the use of the property through the 2009 growing season. Councilmember McMillan moved to authorize approval for three years, through 2012. The motion was seconded and passed by voice vote.

Weekend Warrant Sweep

Chief Myers provided a written report on the Weekend Jail Warrant Sweep held February 6th. This was the first warrant sweep for 2010. Twenty-one prisoners were booked into the jail with \$5,200 collected in bail fees.

Nomination to National Historic Register

City Planner, Alissa Thurman provided a written report to the council informing them that the VFW Hall located at 307 7th Street has been nominated for inclusion on the National Register of Historic Places.

Downtown Sidewalk Project – Phase II

Mr. Shay provided a scope and budget proposal for the design and project management of Phase II of the Downtown Sidewalk project. Staff is recommending that Council approve the proposal submitted by Skillings Connoly in an amount not to exceed \$66,694.82. Councilmember Hyde moved for approval of this item. The motion was seconded and following a brief discussion on funding, the motion passed by voice vote.

Second Electrician Position

Mr. Shay presented a written request to the council regarding approval for the city to hire a second Electrician. This position would be included in the AFSCME union. The Department Heads and Foreman are in agreement that this is a needed position. Councilmember Daniels moved for approval of the recommendation. Thee motion was seconded and following a brief explanation on the hiring process that the city follows, the motion passed by voice vote.

Blow down and Dangerous Tree Removal

Staff provided a written proposal from Quinault Valley Logging for the removal of blow down trees at the Cemetery and Elton Bennett Park as well as the removal of four additional trees in various locations that have been deemed dangerous. Quinault Valley Logging has proposed to remove these trees at no cost to



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the city. Councilmember Moir moved for the approval, seconded and passed by voice vote.

MAYORS REPORTS

Appointment to Urban Forestry Board

Mayor Durney asked for Council concurrence on the appointment of Theresa Jump to the Urban Forestry Board. Ms. Jump will fill the recent vacancy left by the resignation of Mickey Thurman. Councilmember McMillan moved for approval of this appointment. The motion was seconded and passed by voice vote.

City Wellness Program and Healthy Hoquiam

Mayor Durney spoke about the City wellness program and hopes to encourage others in the community to look at healthier lifestyles. He will be meeting with a representative from the Health Department next week regarding the recent outcome from reports regarding the state of health on the harbor.

Sr. Center and Farmers Market – Possible Remodel

Farmers Market and Sr. Center Update. Staff recently met with the Farmers Market and did a walkthrough of the Sr. Center for potential remodeling. Design work will be completed with some ideas of what can be done with the two buildings.

LEGAL BUSINESS

Resolutions

Expedited Payment of Claims

A Resolution authorizing the issuance of warrants or checks in payment of claims before the city council has acted to approve the claims, pursuant to RCW 42.24.180; and repealing Resolution 89-100. Councilmember McMillan moved for adoption of the resolution. The motion was seconded. Mr. Shay explained the process currently taken and explained that this resolution is asking that the step of progress payment to contractors be removed. Council already authorizes the contracts and funding. The motion for approval passed by voice vote.

Tidal Generation Project

A Resolution of the Mayor and City Council of the City of Hoquiam, Washington, demonstrating support for the funding request made by Grays Harbor PUD and Pacific County PUD to complete the second phase of the tidal energy generation project in Southwest Washington. Mr. Rick Lovely, General Manager of Grays Harbor PUD, explained that this is the second phase of the tidal energy generation project in Southwest Washington. They have support of the legislature from Murray, Cantwell and Dicks. Councilmember Grun made a motion to approve this resolution. The motion was seconded. This is for appropriations for this year which PUD did not obtain last year. The motion passed by voice vote.



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OTHER LEGAL

**Lease for City Property at
Farmers Market**

Mr. Shay explained that Mr. Entezar has proposed to lease City property at the Farmers Market for the purpose of operating an Espresso Stand. The lease before the Council is for a term of 10 years. The City would receive \$500 per month for first year, \$500 per month plus 4% of sales for the remaining years. Councilmember McMillan moved to approve the lease and authorize the Mayor to sign any necessary paperwork. The motion was seconded and following a brief discussion, passed by voice vote.

NEW BUSINESS

**High School Proposal for
Fundraising/Advertising**

Councilmembers were provided a copy of a letter from Keith Reynvaan at the Hoquiam School District asking for approval of the Council to allow them to sell advertising at Gable Field for their sports program. Councilmember McMillan referred this to the Regulatory Committee for their review and recommendation.

Excuse Absent Member

Councilmember McMillan moved to excuse the absent member. The motion was seconded and passed by voice vote.

Committee Meetings

It was announced that the Public Safety Committee will meet on March 1st at the Police Station at 5:00 p.m.

Adjournment

Councilmember Moir moved to adjourn the meeting at 7:45 p.m. The motion was seconded and passed by voice vote.

JACK DURNEY – Mayor

TRACY WOOD – Council Secretary