



**CITY OF HOQUIAM
Council Meeting Minutes**

March 22, 2010

CALL TO ORDER

Mayor Durney called the meeting to order at 7:00 p.m. Councilmember Hyde led the flag salute.

ROLL CALL

In attendance at the meeting were Mayor Durney and Councilmembers Carlstrom, Daniels, Dickhoff, Grun, Hyde, McMillan, Moir (entered at 7:31 p.m.), Nelson, Pellegrini, Wiedl and Winkelman. Absent from the meeting was Councilmember Shumate.

COMMUNICATIONS

Proclamation

Mr. Folkers read a Proclamation declaring the month of April, 2010, as Sexual Assault Awareness month in the City of Hoquiam.

EDC Update

Mr. Roger Milliman, representing the EDC (Economic Development Council), spoke to the council regarding what the EDC has accomplished over the past year. They have worked with the State as well as the county to make people more aware what we can offer in our area. They highlight the various businesses in our area on their website. At the present time there are 34 public and private entities involved with the EDC.

KBS Homes

Mr. Scott Weyer, 2200 Simpson, Hoquiam, spoke to the council regarding a recent venture that KBS Homes has undertaken. Mr. Bob Sornberger, Ken Boyle, and himself have formed KBS Homes and they have broken ground on their newest endeavor, a model Round House. At present the foundation and lower joists are in. He provided a sample of the material they are using for the floor, walls and ceiling and also provided information on the floor plan. He invited the Mayor, Council and staff to come by and see the construction. They are planning on having the shell built by the end of April. Mr. Weyer spoke briefly about the home and how it is built.

Census 2010

Ms. Kathleen Graddy, 95 Dekay Road, Hoquiam, representing the United States Census, spoke to the Council regarding an event that they will be holding on April 10th at the Farmers Market. They will be offering assistance to anyone who needs help filling out and submitting their Census questionnaire throughout the day at the Market. There will also be vendors and other activities for people who attend. She reminded council of the importance of completing and submitting the questionnaire as it determines our representation in Washington DC as well as Olympia and also determines how federal money gets spent. \$1,400 per person per year will come into our community for each person that is counted on the Census.



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CONSENT AGENDA

Councilmember Hyde moved to approve items a and b on the Consent Agenda as presented and the motion was seconded. Those items appearing on the consent agenda were as follows:

- The City Council Minutes of March 8, 2010;
- The Regulatory Committee report recommending approval and payment of Claim Check numbers 68759 through 68780 in the amount of \$40,286.04.

The motion for approval passed by voice vote.

COMMITTEE REPORTS

Urban Forestry Board

Ms. Thurman submitted a written report to the council regarding the 2010 Action Plan. As part of the Tree City USA, the City Council is required to adopt an Action Plan each year. The Urban Forestry Board reviewed the action plan that is before the council and staff is requesting that Council adopt the plan as presented. Councilmember Moir moved to adopt the action plan and the motion was seconded. The motion passed by voice vote. Staff also reminded Council that the Arbor Day celebration will be held on April 12th at 3:00 at Polson Museum.

OFFICER REPORTS

**Harbor Ministries –
Stadium Usage Agreement**

Harbor Ministries has submitted a request to use Olympic Stadium on September 18, 2010, for the Convoy of Hope. A short presentation was made on what Convoy of Hope will offer throughout the day and Pastor Gravely spoke briefly about the event. Councilmember Moir moved to approve the request as presented. The motion was seconded and following a brief discussion, passed by voice vote.

Discrimination Policy

Mr. Johnson presented a written report to the Council regarding the state requirement for each Community to have a Non-Discrimination in Community Athletics Policy. Councilmember Daniels moved for the approval of the policy and the motion was seconded. Mr. Johnson explained that the State legislature passed a bill that requires cities or counties that make facilities available for use by various agencies to have a policy in place. The motion passed by voice vote.

**Change Order and
Supplement #4 – Sidewalk
Project**

Mr. Shay provided a written report to the Council regarding the downtown Sidewalk Project Phase 1. Due to changes in bid quantities, additional inspection services and other minor additions, the project will require approximately \$110,000 in additional city match funding to complete it as designed. Staff recommends the Council authorize the Mayor to sign the



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supplement and approve the additional funding. Councilmember Dickhoff moved for approval. The motion was seconded and following a brief discussion, passed by voice vote.

DNR Community Forestry Grant

Ms. Thurman provided a written report to the council regarding a Community Forestry Assistance Grant being offered through DNR. Staff is requesting Council approval to apply for this grant for the purpose of hiring a consultant to conduct a street tree inventory and complete a management plan. Councilmember Hyde moved for approval of this request. The motion was seconded and following a brief discussion, passed by voice vote.

Watershed Report

Forestry Consultant, Don Hurd, provided Council with an update on the Watershed and recent timber sales. The 2007 storm knocked down approximately 500 acres of trees and the city had approximately 40 acres knocked down this past winter. Sales from these blow downs combined with the other timber sales have generated approximately \$5,000,000 through what was logged. There will not be a lot of funds generated over the next eight to ten years through sales at the watershed. There might be small amounts due to more blow down but no significant sales are planned. Not a lot of funds will be generated over the next 8 to 10 years except for blow down. Planting of new trees will begin within the next month. Also, the City will need approximately \$600,000 to replace culverts that no longer meet fish passage standards. Mr. Hurd answered questions for the council regarding the planting and other Watershed items.

MAYORS REPORTS

Elton Bennett Park

Mayor Durney spoke briefly about the recent work at Elton Bennett Park. The new Kiosk has been installed. He encouraged council to stop and see the improvements at the park.

Grays Harbor Expo

The City was well represented at the Grays Harbor Expo on March 20th. The booth looked great and Mayor Durney thanked Tracy and Alissa for manning the booth and Barb Parsons for taking care of the HBA booth.

HBA Fundraiser

Mayor Durney reminded the Council that the HBA will be holding a fundraiser this weekend at the 7th Street Theatre. The show "A Tribute to Johnny Cash" will be presented.



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Best of the Twin Harbors

Mayor Durney congratulated all of the Hoquiam winners in the recent Best of Twin Harbors competition. He also stated that he was notified by the Daily World that they are retiring the Friendliest City Award to the City of Hoquiam.

Rail Efforts by the Port of Grays Harbor

Council received a copy of a letter that will be sent to Congressman Norm Dicks regarding support for rail improvements/efforts in Grays Harbor. The Port is trying to get federal assistance for rail infrastructure improvements.

COUNCIL REPORTS

911 System

Councilmember McMillan reported that the 911 Board system is at full strength and full staff. They recently toured the new 911 facility.

LEGAL BUSINESS

RESOLUTIONS

Surplus Property

A Resolution declaring certain personal property owned by the City to be surplus items pursuant to Hoquiam Municipal Code Sections 1.64.005, 1.64.010 and 1.64.020. Councilmember Dickhoff moved for the adoption of the resolution. The motion was seconded and passed by voice vote.

Non-discrimination Policy

A Resolution adopting the City of Hoquiam Non-Discrimination in Community Athletics Policy. Councilmember McMillan moved for the adoption of the resolution. The motion was seconded and passed by voice vote.

Signs and Banners Policy

A Resolution adopting the City of Hoquiam Community Services Department Policy and Procedure concerning Sponsor's Signs and Banners on Athletic Fields within City Facilities. Councilmember Dickhoff moved for approval of the resolution. The motion was seconded and passed by voice vote.

City of Hoquiam Employee Wellness Policy

A Resolution adopting the City of Hoquiam Wellness Policy. Councilmember Moir moved for the adoption of the policy. The motion was seconded and passed by voice vote.

OTHER LEGAL

Award of Watershed Tree Planting Bids

Bids were opening for tree planting services on March 19th. Four bids were received as follows: Ramon Coronel Reforestation \$160.00 per 1,000 trees; Ramirez Reforestation \$176.00 per 1,000 trees; C&V Reforestation \$180.00 per 1,000 trees and Quinault Valley Forestry \$200.00 per 1,000 trees. Staff recommends that Council award the bid to Ramon Coronel Reforestation as the apparent low bidder. Councilmember Moir moved to award the bid to the Ramon



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Coronel Reforestation and the motion was seconded. Following a brief discussion on the purchase of trees, the motion passed by voice vote.

**Purchase of Trees for
Planting**

Councilmember McMillan made a motion to authorize the Mayor to execute a sales agreement with the low bidder with acceptable trees for planting, when the bids are opened on Friday March 26th. The motion was seconded and passed by voice vote.

OLD BUSINESS

Excuse Absent Member

Councilmember McMillan moved to excuse the absent councilmember. The motion was seconded and passed by voice vote.

PDC Forms

Staff reminded Council that their PDC forms are due by April 15th.

Adjournment

Councilmember McMillan moved to adjourn the meeting at 8:28 p.m. The motion was seconded and passed by voice vote.

JACK DURNEY – Mayor

TRACY WOOD – Council Secretary