



CITY OF HOQUIAM
Council Meeting Minutes

December 13, 2010

CALL TO ORDER

Mayor Durney called the meeting to order at 7:00 p.m. Councilmember Grun led the flag salute.

ROLL CALL

In attendance were Mayor Durney and Councilmembers Swope, Dickhoff, Grun, Wiedl, Hyde, McMillan, Moir, Pellegrini, Winkelman, Shumate and Carlstrom. Absent from the meeting was Councilmember Nelson.

Staff in attendance were Fire Chief Ray Pumphrey, Police Chief Jeff Myers, City Librarian Mary Thornton, City Attorney Steve Johnson, City Administrator Brian Shay, Finance Director Mike Folkers and Council Secretary Tracy Wood.

PUBLIC HEARING

**Assessment of Abatement
Costs – 1316 Lincoln**

Councilmember Moir moved to open the public hearing at 7:02 p.m. The motion was seconded and passed by voice vote. Mayor Durney read the fair hearing doctrine; Mr. Shay presented a brief staff report. The building was declared a dangerous building last February and the cost for clean-up and demolition is \$11,529.50. Councilmember McMillan moved to close the hearing at 7:06 p.m. The motion was seconded and passed by voice vote.

COMMUNICATIONS
2010 Accomplishments
Port of Grays Harbor

Mr. Gary Nelson and Mr. Stan Pinnick, representing the Port of Grays Harbor reviewed the 2010 accomplishments at the Port and their upcoming goals for 2011. They are also working on a new lease at with Federal Express at the airport.

**Eagle Scout Project –
Sunset Memorial Park**

Mr. Rick Strom introduced Tim Holman, who is working at the Cemetery on his Eagle Scout Project. Tim stated that he has been working at the Cemetery revitalizing Veterans headstones and markers and also replacing the flags on the Veterans graves. They have already had several work parties and hope to have it completed by the end of the year.

Pioneer Fish Company

Mr. Folkers read a letter received from the Pioneer Fish Company requesting parking spaces on Riverside Dike. Councilmember Moir moved to refer this request to the Public Utilities Committee for their review and recommendation to the Council. The motion was seconded and following a brief discussion on the inclusion of Mr. Larson from Polson Museum in these discussions, the motion passed by voice vote.

Census

Mr. Jim Bucknell 520 2nd Street, Hoquiam, asked the Council if there were any concessions in the budget if the recent census



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indicates a noted decrease in population. Mayor Durney explained that the census could affect some types of grants or funds we receive based on population. Mr. Bucknell recommended the city consider the establishment of a citizens committee to make recommendations to the council.

Fluoridation of Water

Mr. Dave Hansen, 509 7th Street, Hoquiam, spoke regarding the status of fluoridation in the water system. He has noted a difference in the taste of his water and wondered if we have changed something. Mayor Durney noted that nothing has changed.

CONSENT AGENDA

Councilmember Hyde moved for the approval of items a through d on the consent agenda. The motion was seconded. Councilmember McMillan moved to take item d from the agenda. He would like to make this a 2 year agreement. Motion made and seconded. The motion to change the term on the contract passed by voice vote. Those items appearing on the consent agenda were as follows:

- The City Council Minutes of November 22, 2010;
- The City Council Minutes of November 29, 2010;
- The Regulatory Committee report recommending approval and payment of claim check numbers 70920 through 70959 in the amount of \$1,627,733.12; payroll check numbers 23970 through 24056 in the amount of \$642,236.14; payroll check numbers 24057 through 24134 in the amount of 665,674.43; and that payroll and benefits for the month of December, 2010 be approved and issued at the proper time.
- A Municipal Services Agreement between the City and the Economic Development Council

The main motion to approve the consent agenda with the amendment to the Municipal Services Agreement passed by voice vote.

**COMMITTEE REPORTS
Public Safety and Law
Committee**

Councilmember McMillan stated that the Public Safety and Law Committee has met to discuss the parking in the downtown area and will be coming back with an ordinance in January. They are also in support of the fingerprint grant that will be discussed later in the meeting.



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OFFICER REPORTS

**Regular Meeting of
December 27, 2010**

Staff asked that Council consider cancelling the regularly scheduled Council meeting of December 27, 2010. Councilmember McMillan moved to cancel the meeting. The motion was seconded and passed by voice vote.

Fire Contract

Councilmember McMillan moved for the approval of a one year roll over contract with the Hoquiam Professional Firefighters. The motion was seconded and following a brief discussion, passed by voice vote.

Police Contract

Councilmember Hyde moved for the approval of a two year agreement with the Hoquiam Police Association. The motion was seconded and following a brief discussion passed by voice vote.

Weekend Warrant Sweep

Chief Myers provided a written report to the Council regarding the Weekend Warrant Sweep #5 recently conducted by the police department.

**Change Order – Little
Hoquiam Dam Project**

Mr. Shay provided a written report to the council regarding a Change Order request with MJ Hughes. During construction, sheet pile was found buried in the core of the dam and was an unknown subsurface condition. This will require an additional day of construction by the company at a cost of \$2,622.00. Councilmember Dickhoff moved to authorize the change order, the motion was seconded and passed by voice vote.

Fingerprint Grant

Chief Myers provided information to the Council regarding an application previously submitted for a grant to obtain a computerized Fingerprint scanner. The cash match for the grant is approximately \$2,700.00. We have been notified that we qualify for the grant. Councilmember McMillan made a motion to authorize the Mayor to sign the agreement.

MAYORS REPORTS

**Appointments to Building
Code Council**

Mayor Durney requested council concurrence on the reappointment of Bob Robson to the Building Code Council and a new appointment, William Peak, to the Building Code Council. Councilmember McMillan moved to approve the appointments as requested and the motion was seconded and passed by voice vote.

Financial Report

Mayor Durney reminded Council of the financial report that Mr. Folkers emails to the Council.



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DOT Meeting

Mayor Durney stated that he and Mr. Shay had met with Julie Meredith, Washington State Department of Transportation, regarding the Environmental Impact Statement that is now completed on the pontoon project. The project should be starting this next year.

Salvation Army Bell Ringing

The sign-up sheet for the Salvation Army Bell Ringing on December 18th is being sent around. Please sign up and return it to Tracy.

Finance Director Contract with Ocean Shores

Mayor Durney reported that the Finance Director contract with Ocean Shores expires this month. We will continue to assist them for a while in a minor role.

**COUNCIL REPORTS
Council of Governments**

Councilmember Pellegrini spoke briefly regarding the adoption of the COG budget. The budget was adopted with no requirement to take furlough days.

**LEGAL BUSINESS
ORDINANCES
Cemetery Endowment Care**

An Ordinance relating to the Municipal Cemetery and the Mausoleum Endowment Care Fund; amending Section 1.48.090 of the Hoquiam Municipal Code. Councilmember Moir moved for the adoption of this ordinance. The motion was seconded and following a brief discussion regarding the endowment fund, the motion passed by unanimous roll call vote.

Supplemental Budget Ordinance

An Ordinance adopting Supplemental Budget No. 20-2 and appropriating funds. Councilmember Moir moved for the approval of this ordinance. The motion was seconded and following a brief discussion, passed by unanimous roll call vote.

Business License Fees

An Ordinance relating to business license fees; adding a new Subsection (4) to Section 4.05.030 of the Hoquiam Municipal Code; and amending Section 4.05.045; amending Section 4.05.030, and amending Section 4.05.085 of the Hoquiam Municipal Code. Councilmember McMillan moved for the adoption of the ordinance. The motion was seconded and following a brief discussion, passed by unanimous roll call vote.

**RESOLUTIONS
Assessment of Abatement Costs 1316 Lincoln**

A Resolution confirming the report of the Building Department, specifying the work done and the itemized and total cost of the work done to demolish and abate the building located at 1316



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Lincoln Street, Hoquiam, Washington; and ordering that the total charge shall be the amount of \$11,529.50; and further ordering that the charge shall be assessed against the property and recorded on the assessment roll of Grays Harbor County. Councilmember Dickhoff moved for the adoption of the resolution and the motion was seconded. No discussion followed and the motion passed by voice vote.

OTHER LEGAL

Domestic Violence Center Agreement

Staff presented a copy of the Contract for Services between the City of Hoquiam and the Grays Harbor Domestic Violence Center to the Council for their review and consideration. Councilmember McMillan moved for the approval of the agreement and to authorize the Mayor to sign. The motion was seconded and following a brief discussion, passed by voice vote.

Interlocal Agreement Port of Grays Harbor

Staff presented a copy of an Interlocal Agreement between the City and the Port of Grays Harbor to the Council for their review and consideration. Mr. Shay explained that this agreement involves cooperative services for sanding of roads and winter maintenance. Councilmember McMillan moved for the approval of the agreement and the motion was seconded. Councilmember McMillan moved to amend the agreement to also include street sweeping and to change the term to a 2-year agreement. The motion to amend was seconded and passed by voice vote. The main motion as amended passed by voice vote.

NEW BUSINESS

Election of Council President for 2011

Councilmember Hyde nominated Councilmember Moir to serve as Council President for 2011. Councilmember Hyde moved to close the nominations. The motion was seconded and passed by voice vote. Having no other nominations, council approved the election of Councilmember Moir as Council President for 2011.

NEW BUSINESS

The Committee on Committees will consist of Councilmember Moir (current President), Councilmember Swope (newest appointed/elected Councilmember) and Councilmember Pellegrini (past President). It was announced that Councilmembers should list their preferences on committees they would like to serve on and return them to Councilmember Moir.

Use of Residential Streets

Councilmember McMillan stated that DOT should be responsible to reimburse the City for any damage to residential roads during the detour.



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Excuse Absent Members

Councilmember Hyde moved to excuse the absent member. The motion was seconded and passed by voice vote.

Adjournment

Councilmember Hyde moved to adjourn the meeting at 8:27 pm. The motion was seconded and passed by voice vote.

JACK DURNEY – Mayor

TRACY WOOD – Council Secretary