



**CITY OF HOQUIAM
Council Meeting Minutes**

February 14, 2011

CALL TO ORDER

Mayor Durney called the meeting to order at 7:00 p.m. Councilmember Nelson led the flag salute.

ROLL CALL

In attendance at the meeting were Mayor Durney and Councilmembers Swope, Grun, Wiedl, Hyde, McMillan, Moir, Nelson, Pellegrini, Winkelman and Carlstrom. Absent from the meeting were Councilmembers Dickhoff and Shumate.

Staff in attendance were Fire Chief Ray Pumphrey, Police Chief Jeff Myers, City Attorney Steve Johnson, City Librarian Mary Thornton, City Administrator Brian Shay, City Finance Director Mike Folkers and Council Secretary Tracy Wood.

COMMUNICATIONS

Commissioner Herb Welch

Grays Harbor County Commissioner Herb Welch introduced himself to the Council. Mayor Durney stated that the City looks forward to working with Mr. Welch.

Proclamation – Retirement of Sgt. Steve Fretts

A Proclamation was read in honor of retiring Sergeant Steve Fretts. Chief Myers and Mayor Durney thanked him for his many years of service to the City of Hoquiam.

Parking

Mr. Tim Spradlin spoke to the Council regarding the new parking regulations that will go before the Council later on the agenda. He asked how the Public Safety Committee determined the parking times and areas. Councilmember McMillan stated that the committee has been looking at this issue for over a year. Staff spoke to the various businesses to determine needs and also looked at current parking times in areas. The request from the business that he is referring to was actually for a loading and unloading zone but to be consistent with other parking standards in that area, the committee chose to have a two hour parking zone. If the ordinance passes tonight, it would require for him to move his vehicle during the restricted times.

CONSENT AGENDA

Councilmember Hyde moved for the approval of consent agenda items a through c be approved as presented. The motion was seconded. Those items appearing on the Consent Agenda were as follows:

- The City Council minutes of January 24, 2011;
- The Regulatory Committee report recommending approval and payment of claim check numbers 71383 through 71409 in the amount of \$57,245.36; and payroll



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check numbers 24208 through 24280 in the amount of \$501,776.60;

- A request for approval and acceptance and release of retainage and bonds and approval of change order #1 for to reduce the amount of the contract by \$4,596.37 for completion of work on the Central Playpark Restrooms by Root Construction.

The motion for approval passed by voice vote.

COMMITTEE REPORTS

**Public Utilities Committee
Combining Watershed and
Public Utilities Committee**

The Public Utilities Committee made a recommendation to the Council that the Watershed and Public Utilities Committees be combined into one committee. Councilmember Pellegrini moved for adoption of the committee report. The motion was seconded and following a brief discussion, Councilmember McMillan moved to amend the report that it be reviewed at the end of 2011 and each December. The motion was seconded and the main motion as amended, passed by voice vote.

**Public Safety Committee
Parking Recommendations**

The Public Safety Committee made a recommendation to the Council that the parking ordinance be passed including a two-hour parking area for the first 120 feet of the west side of Myrtle Street from Sumner to Cherry. Councilmember McMillan moved for adoption of the committee report. The motion was seconded. Several Councilmembers spoke in opposition to portions of the ordinance. Following the discussion, the motion for approval of the committee recommendation failed by voice vote.

**Crosswalk at 4th and
Simpson**

The Public Safety Committee made a recommendation that the City request funding from WASH DOT to enhance the crosswalk at 4th and Simpson. Councilmember McMillan moved for adoption of the committee report. The motion was seconded and following a brief discussion, passed by voice vote.

**Placement of Yield Sign –
Sunset and Gale**

The Public Safety Committee made a recommendation that a yield sign be put at the corner of Sunset and Gale. Councilmember McMillan moved for approval of the committee report and the motion was seconded. Following a brief discussion the motion passed by voice vote.

Mayor Durney spoke regarding the parking issues and reminded that that this issue has been being discussed for over a year. It



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has been put on hold for over a year and he would like to see a resolution.

OFFICER REPORTS

**Snorkel/Aerial Fire
Apparatus**

Chief Pumphrey informed Council that the snorkel has been out of service for approximately 3 weeks now. It was purchased in 1979. Preliminary estimates for its repair are at \$30,000 as a best case scenario. A Committee at the Fire Department has been looking at available snorkels and companies for its replacement. Out of the seven companies one did stand out for quality and their price was competitive. Staff would like Council to consider the possibility of putting a 10 year Levy before the voters in August. As such a \$100,000 dollar home would pay approximately \$28.00 per year for the purchase of a new snorkel.

**Set Public Hearing Date
Comprehensive Park Plan**

Staff requested that Council set a Public Hearing date of February 28, 2011 for the review of the Comprehensive Park Plan. Councilmember McMillan moved to set the hearing as requested. The motion was seconded and passed by voice vote.

**Storm Pump Bids
Animal Cruelty**

Mr. Shay reported that bids were opened for the replacement of the pump and motor for the Queen Avenue pump station. Two bids were received, but only one met the specifications as called for. This bid was received from Granich Engineered Products in the amount of \$48,572.96. Councilmember McMillan moved to accept the bid and to authorize the Mayor to sign any necessary documents. The motion was seconded and passed by voice vote. Mr. Shay also stated that staff will be doing the installation – the bid is for the parts only.

MAYORS REPORTS

Crossing Bridges

Mayor Durney reminded Council that the Hoquiam Business Association will be holding their Crossing Bridges dinner on Thursday at the Elks Lodge. He encouraged councilmembers to attend.

Caboose

Mayor Durney stated that the Caboose has arrived back in Hoquiam. It has been repainted and is on a landing next to the depot.

COUNCIL REPORTS

EDC

Councilmember Moir stated that the GH EDC will hold their event on March 17th at 7:30 – if anyone is interested in attending please contact staff. Lt. Gov Brad Owen will be the speaker and it will be held at the Aberdeen Elks.



LEGAL BUSINESS

Ordinances

Parking

An Ordinance relating to parking; amending Section 7.80.050 of the Hoquiam Municipal Code; and amending Section 7.80.120 of the Hoquiam Municipal Code. Councilmember McMillan moved for adoption of the ordinance and the motion was seconded. Councilmember McMillan moved to amend section 1, subsection 3 to change the time from 9:00 am to 6:00 pm. The motion failed for lack of 2nd; Councilmember Moir moved to amend the ordinance and strike section 3. The motion was seconded and following a brief discussion, passed by voice vote. Following its second reading, the main motion as amended, passed by unanimous roll call vote.

RESOLUTIONS

Surplus

A Resolution of the City of Hoquiam declaring certain personal property owned by the City to be surplus items pursuant to Hoquiam Municipal Code Section 1.64.005, 1.64.010 and 1.64.020. Councilmember McMillan moved for the adoption of the resolution. The motion was seconded and passed by voice vote.

OTHER LEGAL

**Parametrix – Landfill
Monitoring**

Council received a Professional Services Agreement between the City of Hoquiam and Parametrix for Landfill Monitoring services in the amount of \$18,450. Staff requests authorization for Mayor to sign the agreement as presented. Councilmember McMillan moved for approval of this request and the motion was seconded. Following a brief discussion, the motion passed by voice vote.

**Janitorial Contract – TLC
Janitorial**

Staff requests that Council approve the contract with TLC Janitorial for City Building Maintenance in the amount of \$1,900 per month. Councilmember McMillan moved for approval of this contract. The motion was seconded and passed by voice vote.

**Girls Fastpitch Lease –
Gable Field**

Staff requested that Council approve a lease with the Hoquiam Girls Fastpitch for use of Gable Park for the 2011 fastpitch season. Councilmember Hyde moved for approval of the lease. The motion was seconded and passed by voice vote.

OLD BUSINESS

Council Retreat

Councilmember Moir reminded Councilmembers of the retreat that has been scheduled for February 26, 2011 at Galway Bay. Please notify staff of your attendance so they can finalize numbers. Also let them know if you have items to discuss.



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NEW BUSINESS

Excuse Absent Members

Councilmember Moir moved to excuse the absent members. The motion was seconded and passed by voice vote.

**Executive Session and
Adjournment of Regular
Meeting**

Councilmember Pellegrini moved to adjourn the regular meeting at 8:12 p.m. Council will recess for 5 minutes after which they will meet in executive session for a period of 15 minutes. No action will be taken following the executive session. The motion to adjourn was seconded and passed by voice vote.

Adjournment

JACK DURNEY – Mayor

TRACY WOOD – Council Secretary