



**CITY OF HOQUIAM
Council Meeting Minutes**

April 25, 2011

CALL TO ORDER

Mayor Durney called the meeting to order at 7:00 p.m. Councilmember Hyde led the flag salute.

ROLL CALL

In attendance at the meeting were Mayor Durney and Councilmembers Swope, Dickhoff, Grun, Hyde, McMillan, Moir, Pellegrini and Winkelman. Absent from the meeting were Councilmembers Wiedl, Nelson, Shumate and Carlstrom.

Staff in attendance were Assistant Fire Chief Paul Dean, City Librarian Mary Thornton, City Attorney Steve Johnson, City Administrator Brian Shay, Finance Director Mike Folkers and Council Secretary Tracy Wood.

Mayor Durney recognized Councilmember Hyde who is celebrating his 80th birthday.

COMMUNICATIONS

Wade Entezar

Mr. Wade Entezar provided an update to the Council on the projects he and his partners are works on. He reviewed the vision they have for Hoquiam and are happy to be in our community and work with the City on future projects.

Scott Weyer, Round House

Mr. Scott Weyer, 422 Perry Street, Hoquiam. Mr. Weyer thanked Mr. Entezar for his vision and for what he has brought to our community. He invited the Council to an open house that they will be having at the "round house". Everything is completed at this point.

Orlando Howell, Building Department

Mayor Durney spoke regarding the report he included in the packet regarding the building department. He asked Mr. Howell to be in attendance to answer any questions anyone might have. Mr. Howell answered questions for the council regarding recent abatements and future code compliance and building projects. He also stated that RiteAid has obtained their permits to proceed with the flood proofing of their new building.

CONSENT AGENDA

Councilmember Hyde moved for the approval of items a and b as presented and the motion was seconded. Those items appearing on the consent agenda were as follows:

- The City Council Minutes of April 11, 2011;
- The Regulatory Committee report recommending approval and payment of claim check numbers 71832 through 72062 in the amount of \$375,473.03;



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The motion for approval of the consent agenda passed by voice vote.

OFFICER REPORTS

Update to Job Descriptions

Mr. Shay provided a written report to the council regarding updates to job descriptions in the AFSCME union. A Resolution appears later on the agenda and he asked that Council approve the updates as presented. A brief discussion was held regarding cross training of employees. Mr. Shay stated that many of the staff are cross trained.

MAYORS REPORTS

Library Contract

Mayor Durney reminded Council of the upcoming AWC Conference, June 21-24, 2011 in Spokane. He would encourage attendance at this conference as it is a good learning opportunity. Council President Moir stated that the City has been awarded the 2012 Wellness Award which provides for a 2% discount on our medical premiums. Council and staff would like to have Celina Batchelor and Tracy Wood attend to accept the award on behalf of the City. The Wellness Committee has done a great job on the wellness program.

Shorebird Festival

Mayor Durney reminded Council that the Shorebird Festival this weekend and encouraged council participation at the Festival.

Emergency Drill

Mayor Durney spoke briefly about the County wide "boots on the ground" effort to see how well the City and crews could move equipment in case of an emergency. The phone tree was not working properly and the City was not called. The Crews and Administration still participated and had all essential equipment moved within 15 minutes. We will be holding a city drill in the future. A discussion was held regarding building a storage area on College Hill for essential equipment. The City will be looking for grant to see if we can find assistance with funding

**Pioneer of the Year and
other Polson Museum
News**

Anthony Cemelich has been chosen as the Polson Museum Pioneer of the Year. Also, the Harold Schmidtke archives will be made available later this year for viewing and John Larson will be showing KIRO films that revolve around Urban Renewal on May 12th.



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Deputy Police Chief

With the recent retirement of Deputy Chief Maloney there is now a vacancy for his position. Chief Myers and Staff will be developing an updated job description with involvement from the police union. Mayor Durney asked if Council President Moir and Councilmember McMillan would be involved in the process of hiring the new Deputy Chief.

**Building Department
Report**

A written report on the Building Department was provided in the packet for Council review. Mayor Durney thanked the building department staff for the work that they do.

**COUNCIL REPORTS
EDC and Chamber**

Councilmember Moir spoke briefly regarding recent discussions on merging the Chamber of Commerce and the EDC.

**LEGAL BUSINESS
ORDINANCES
Utility Billing**

An Ordinance relating to accounts for City utility services; adding a new Chapter 8.06 to the Hoquiam Municipal Code; and establishing an effective date. Councilmember McMillan moved for the adoption of the ordinance. The motion was seconded. Mr. Folkers explained that this eliminates having utility accounts in tenants names and that those accounts will be in the name of the landlord. Following the second reading, the motion passed by unanimous roll call vote.

Business Licensing

An Ordinance relating to business licenses; and amending Section 4.05.010 of the Hoquiam Municipal Code. Councilmember Moir moved for adoption of the ordinance and the motion was seconded. Mr. Johnson explained the changes to the Council. Following the second reading, the motion to approve the Ordinance passed by unanimous roll call vote.

**RESOLUTIONS
Surplus Property**

A Resolution declaring certain personal property owned by the City to be surplus items pursuant to Hoquiam Municipal Code Section 1.64.005, 1.64.010 and 1.64.020. Councilmember McMillan moved for approval of the Resolution. The motion was seconded and passed by voice vote.

Job Descriptions

A Resolution adopting an amended position description for the Municipal Court Clerk position and the Cross Connection Specialist/Shop Keeper position in the Water Department. Councilmember Dickhoff moved for adoption of the



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Resolution. The motion was seconded and passed by voice vote.

OTHER LEGAL

**Babe Ruth Lease
Agreement – Olympic
Stadium**

Included in the packet for Council review was the lease agreement for use of Olympic Stadium between the City and the Babe Ruth organization. Mr. Shay explained that the number of teams are down this year and that the City has agreed to a lease in the amount of \$1,250 for 2011. Councilmember Moir moved for approval of the lease. The motion was seconded and passed by voice vote.

OLD BUSINESS

**Chehalis River Basin Flood
Control**

Councilmember Moir requested that staff bring back a Resolution opposing any taxing district that involves the City of Hoquiam.

Water Plant

Councilmember Grun spoke briefly regarding the possibility of having a treatment plant built in town. Mr. Shay will have HDR attend a future meeting to discuss why they do not recommend this.

Arbor Day

Councilmember Winkelman stated that the Arbor Day celebration went well and the new plants and trees look very nice.

NEW BUSINESS

Birthday

Councilmember Hyde thanked the council and staff for recognizing his birthday.

7th Street Theatre

Councilmember McMillan reminded everyone that Elvis will be at the 7th Street theatre on Saturday evening.

**Excuse Absent Members
from 2nd, 3rd and 5th Wards**

Councilmember Moir moved to excuse the Councilmember from the 2nd, 3rd and 5th wards and not to excuse the absent member from the 6th ward. The motion was seconded and passed by voice vote.

Relay for Life Team

There are still cookbooks available for sale for the Relay for Life Team.

Shorebird Dinner/Auction

If anyone is interested in Auction Dinner tickets for the shorebird festival please see Tracy.

ADJOURNMENT

Councilmember Hyde moved to adjourn the meeting at 8:10 p.m. The motion was seconded. Mayor Durney reminded everyone that there would be cake and refreshments following



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the Council meeting in recognition of the 80th Birthday of Councilmember Hyde. The motion to adjourn the meeting passed by voice vote.

JACK DURNEY – Mayor

TRACY WOOD – Council Secretary