



**CITY OF HOQUIAM  
Council Meeting Minutes**

**August 8, 2011**

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**CALL TO ORDER**

Mayor Durney called the meeting to order at 7:00 p.m. Councilmember Hyde led the flag salute.

**ROLL CALL**

In attendance at the meeting were Mayor Durney and Councilmembers Swope, Dickhoff, Grun, Wiedl, Hyde, McMillan, Pellegrini, Winkelman, Diehm and Carlstrom. Absent from the meeting were Councilmembers Moir and Nelson.

Staff in attendance were Police Chief Jeff Myers, Fire Chief Ray Pumphrey, City Librarian Mary Thornton, City Attorney Steve Johnson, City Administrator Brian Shay, Finance Director Mike Folkers, and Council Secretary Tracy Wood

**PUBLIC HEARING**

**Medical Marijuana  
Collective Garden  
Moratorium**

Councilmember McMillan moved to open the public hearing on the Moratorium of Medical Marijuana Collective Gardens at 7:01 p.m. The motion was seconded and passed by voice vote.

Tammy Ramsey, Hoquiam, stated that people will travel to find marijuana through black markets if they cannot obtain it here. She feels we should support efforts of allowing them to obtain it legally vs. through the black markets and cartels. Patient's rights should not be hidden behind politicians. She would recommend that the council license dispensaries and collective gardens with set standards such as: No minors residing at gardens; public nuisance laws in place; property must be owned or purchased; no per parcel language; citizenship language; local registration with authorities; arrest protective language for dispensaries and gardens.

Hearing no further comments, Councilmember McMillan moved to close the hearing at 7:07 p.m. The motion was seconded and passed by voice vote.

**PROCLAMATION**

**Life Insurance Awareness  
Month**

Included in each council packet was a proclamation declaring August Life Insurance Awareness Month.

**COMMUNICATIONS**

**GFOA Budget Award**

The City has received the GFOA Distinguished Budget Award. Mayor Durney congratulated Mr. Folkers.

**Thank You from Robin  
Smith and Family**

Robin Smith sent a note of thanks to the Council and staff for the flowers sent to their family after the death of her mother. Robin Smith



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**Hoquiam Library 100<sup>th</sup>  
Year Anniversary**

City Librarian Mary Thornton made a short presentation on the history of the Hoquiam Library. The Library will be holding its 100<sup>th</sup> Anniversary celebration on August 27, 2011.

Mr. John Larson, 711 7<sup>th</sup> St., Hoquiam, Library Board President, stated that 81% of our citizens have library cards.

**CONSENT AGENDA**

Councilmember Hyde moved to approve items a and b as presented on the Consent Agenda. The motion was seconded. Those items appearing on the consent agenda were as follows:

- The City Council Minutes of July 25, 2011;
- The Regulatory Committee report recommending approval and payment of claim check numbers 72757 through 72779 in the amount of \$1,074,790.34; payroll check numbers 24698 through 24786 in the amount of \$228,361.52; payroll ACH payments in the amount of \$276,274.76; and payroll direct deposits in the amount of \$158,730.49.

The motion for approval of the consent agenda passed by voice vote.

**OFFICER REPORTS**

**Adams Street Force Main**

Staff made a recommendation to the Council that the Mayor be authorized to sign an agreement with HDR Engineering not to exceed \$50,000 for the Adams Street Force Main Design. \$50,000 was allocated in the 2011-2012 budget towards design and permitting of this force main. Councilmember Dickhoff moved for approval of the staff recommendation. The motion was seconded and following a brief discussion, passed by voice vote.

**Phase 4 – Water  
Transmission Main Project**

Staff made a recommendation to the Council that the Mayor be authorized to sign an agreement with HDR Engineering for Phase 4 of the Water Transmission Replacement Project. The City has approximately \$300,000 remaining in the current budget for this project. Total cost of Phase 4 will be approximately \$619,819.00. The remaining portion not funded can be taken from the Watershed Reserves which is estimated to have an ending fund balance of over \$1.2M at the end of 2012. Mr. Tim Hume spoke briefly regarding the project and the phases that have been completed. Councilmember Dickhoff moved for approval of the staff recommendation. The motion was seconded and following a brief discussion on recent test wells, the motion passed by voice vote.



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**Demolition Bids – 1220  
Washington**

The City requested bids for demolition at 1220 Washington. Two bids were received, one from West Coast Divers and Marine for \$2,981.00 and Northwest Rock for \$5,962.00. Staff recommends Council award the bid to West Coast Divers and Marine as the apparent low bidder. Councilmember Dickhoff moved to award the bid to West Coast Divers and Marine. The motion was seconded and following a brief discussion, passed by voice vote.

**West Fork Dam Repairs**

Mr. Shay provided a written report to the Council regarding repairs to the West Fork Dam. He stated that the Water Department staff completed the first of three tasks that needed to be done, and by them doing the work it is estimated that the city will see approximately \$15,000 in savings on the project. \$250,000 was allocated in the 2011-2012 budget for this project. Mr. Shay recognized the staff that worked on the project and thanked them for the excellent work that was accomplished.

**Lodging Tax Advisory  
Board Funding**

The LTAC Board made their 2011 funding recommendations to the Council and staff recommends that Council approve them as presented. Councilmember McMillan moved to approve the recommendations of the Lodging Tax Advisory Board. The motion was seconded and following a brief discussion on the farmers market sign, the motion passed by voice vote.

**Timber Sale LH-1-2011**

The City made a call for bids for timber sale harvest of blow-down and standing timber in the Little Hoquiam Watershed. Three bids were received as follows: Quinault Valley Forestry \$157/MBF; Murphy's \$162.50/MBF and Sierra Pacific \$218/MBF. Staff recommends that Council award the bid to Sierra Pacific as the apparent high bidder. Councilmember Dickhoff moved to award the bid to Sierra Pacific and to authorize the Mayor to sign any necessary paperwork. The motion was seconded and following a brief discussion passed by voice vote.

**LEGAL BUSINESS  
ORDINANCES**

**Hazardous Materials  
Incident Recovery of Costs**

An Ordinance relating to hazardous materials incident recover of costs; adding a new Section 1.42.050 to the Hoquiam Municipal Code. Councilmember McMillan moved for adoption of the ordinance and the motion was seconded. Mr. Johnson stated that this authorizes Fire Departments to recover costs of cleaning up hazardous materials spills. Following the second reading the motion passed by unanimous roll call vote.



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**RESOLUTIONS**

**NeighborWorks Revolving  
Load Fund**

A Resolution reauthorizing Aberdeen Neighborhood Housing Service, dba NeighborWorks of Grays Harbor to create and administer a City of Hoquiam NSP1 Revolving Loan Fund for NSP1 #08-F6401-006 grant funds and program income, and adding a definition of "revolving fund." Councilmember Dickhoff moved for approval of the resolution. The motion was seconded and passed by voice vote.

**NEW BUSINESS**

**Second Meeting of August**

Councilmember McMillan reminded Council that there would be no regular council meeting on August 22, 2011.

**Staff Barbeque**

Councilmember McMillan reminded Council that the Council is sponsoring a BBQ for the City staff on Thursday, September 1, 2011, from 12:00 to 2:00 at the Fire Station.

**Rite Aid Grand Opening**

Staff reminded Council that the Rite Aid Grand Opening will be August 25<sup>th</sup>.

**Excuse Absent Members**

Councilmember McMillan moved to excuse the absent members. The motion was seconded and passed by voice vote.

**Foreclosed Properties**

A brief discussion was held on recently foreclosed homes. It was suggested that the city look into obtaining some of these properties.

**On Track Art Festival**

Council was reminded that the On Track Art Festival will be August 27-28, 2011 on 8<sup>th</sup> and Levee.

**ADJOURNMENT**

Councilmember McMillan moved to adjourn the meeting at 8:15 p.m. The motion was seconded and passed by voice vote.

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JACK DURNEY – Mayor

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TRACY WOOD – Council Secretary