



**CITY OF HOQUIAM
Council Meeting Minutes**

October 10, 2011

CALL TO ORDER

Mayor Durney called the meeting to order at 7:00 p.m. Councilmember Nelson led the flag salute.

ROLL CALL

In attendance at the meeting were Mayor Durney and Councilmembers Carlstrom, Dickhoff, Diehm, Grun, Hyde, McMillan, Moir, Nelson, Pellegrini, Swope, Wiedl and Winkelman.

Staff in attendance were Fire Chief Ray Pumphrey, Police Chief Jeff Myers, City Administrator Brian Shay, City Attorney Steve Johnson, City Librarian Mary Thornton, Finance Director Mike Folkers and Council Secretary Tracy Wood.

COMMUNICATIONS

Girls Fastpitch Request

A letter was received from the Hoquiam Girls Fastpitch Association requesting approval from the City council to make improvements to the storage building at Gable Field. These improvements will be done at the leagues expense. Councilmember Hyde moved for approval of the request. The motion was seconded. Councilmember Dickhoff moved to refer this request to the Regulatory Committee for their review. The motion to refer was seconded and passed by voice vote.

Exchange Students

Mr. Shay introduced two M.P.A. Exchange Students from Liuzhou City, China. Rosemary and Sunny are spending the week in Hoquiam and shadowing our City staff.

CONSENT AGENDA

Councilmember Hyde moved for the approval of items a through c as presented and the motion was seconded. Those items appearing on the consent agenda were as follows:

- The City Council Minutes of September 26, 2011;
- The Regulatory Committee report recommending approval and payment of claim check numbers 73176 through 73216 in the amount of \$148,861.92; ACH payments in the amount of \$281,627.26; EFT payments in the amount of \$159,858.11; and payroll check numbers 24765 through 24932 in the amount of \$218,759.89;
- A Memorandum of Understanding between the City of Hoquiam and the Traffic Safety Commission

The motion for approval of the consent agenda passed by voice vote.



COMMITTEE REPORTS

**Public Utilities/Watershed
Committee – Wastewater
Facility Plan Ecology Loan**

The Public Utilities/Watershed Committee made a recommendation that the Mayor be authorized to sign the contract with the Department of ecology for a \$429,500 loan to complete a Wastewater Facility Plan. The terms of the loan are 20 years at 2.6% interest. Councilmember Pellegrini moved for adoption of the report. The motion was seconded and following a brief discussion regarding how the loan will be paid through utilities or a timber sale the motion passed by voice vote.

**Public Utilities/Watershed
Committee – HDR
Engineering Contract to
Complete Wastewater
Facility Plan**

The Public Utilities/Watershed Committee made a recommendation that the Mayor be authorized to sign an agreement with HDR Engineering to complete a Wastewater Facility Plan at a cost of \$437,000. Councilmember Pellegrini moved for the adoption of the committee report. The motion was seconded. A brief discussion followed regarding what the facility plan would include. Mr., Tim Hume from HDR answered questions for the Council after which the motion for approval passed by voice vote.

OFFICER REPORTS

**Donation of Real Property
to the City**

Mr. Shay provided written information to the Council regarding a piece of property owned by Sam Care Center LLC. They are willing to donate the property to the City as the City owns the parcels to the west and east of the property. Councilmember McMillan moved to adopt the staff recommendation and the motion was seconded. Councilmember McMillan moved to postpone council action until the next regular council meeting. The motion to postpone was seconded and passed by voice vote.

MAYOR'S REPORTS

Abatements

Included in the packets was a report from the building department regarding past abatements and clean-up. Mayor Durney stated that we should be proud of the improvements to the neighborhoods due to the abatements and the sidewalk projects. Mr. Shay stated that they recently had a meeting with the County regarding the blue building on the 500 block of 8th Street. It should be demolished in December.

Police Barricade Event

Chief Myers provided an overview on the recent barricade/standoff situation in Hoquiam. Several agencies were involved and the situation was resolved with no injuries. Mayor Durney commended the staff at the police department for the great job.



LEGAL BUSINESS
ORDINANCES

Ward Boundaries

An Ordinance relating to City Council Ward Boundaries; amending Section 1.28.011, 1.28.021, 1.28.031, 1.28.041, 1.28.051 and 1.28.061 of the Hoquiam Municipal Code. Councilmember Moir moved for the adoption of the ordinance. The motion was seconded. Mr. Folkers read the ordinance by title a second time after which the motion passed by unanimous roll call vote.

Utility Tax

An Ordinance relating to utility taxes; amending Section 4.88.030 of the Hoquiam Municipal Code. Councilmember McMillan moved for the adoption of the ordinance and the motion was seconded. Councilmember McMillan moved to amend 4.88.030(2) to read "25% of the income" and to remove the words "general fund". The motion was seconded and passed by voice vote. Mr. Folkers read the ordinance by title a second time after which the motion to approve the ordinance, as amended, passed by unanimous roll call vote.

RESOLUTIONS

Community Services Fee Schedule

A Resolution updating the Community Services Fee Schedule. Councilmember McMillan moved for adoption of the Resolution and the motion was seconded. Councilmember McMillan moved to amend the schedule to add the Washington School basketball court lights to the last line of the resolution. The motion to amend was seconded and passed by voice vote. The main motion to approve the Resolution, as amended, passed by voice vote.

OTHER LEGAL

DTF Interlocal Agreement

Included in the Council packet was an Interlocal Agreement with Grays Harbor County Joint Drug Task Force to create a drug task force unit. Councilmember Dickhoff moved to authorize the mayor to sign the agreement. The motion was seconded. Mr. Johnson reviewed the change to the agreement from the previous one after which the motion to accept the agreement and authorize the Mayor to sign passed by voice vote.

Ecology Loan

Staff made a request that the Council authorize the acceptance of a Department of Ecology Loan in the amount of \$469,500 to complete a Wastewater Facility Plan. Councilmember Dickhoff moved for approval to accept the loan and to authorize the mayor to sign. The motion was seconded and passed by voice vote.



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**Bio-Solid Project
Amendment**

Staff requests council approval on amendments to the Bio-solid agreement with HDR Engineering. The amendment includes additional site visits and laboratory tests during the bio-solid removal. Councilmember McMillan moved for approval, the motion was seconded and passed by voice vote. Mr. Shay stated that staff and the contractor are working on final change orders and that there is a small list of items to be completed this month. Anticipate final bill will be to the council at the first meeting in November.

OLD BUSINESS

**GH County Court House
Centennial Celebration**

Councilmember Winkelman stated that there will be a Centennial Celebration at the Grays Harbor County Courthouse on Thursday at 6:00 p.m.

Regional Meetings

Councilmember Moir reminded Council of the upcoming **Regional** meeting on October 27th at Bridges. If anyone is interested in attending the meeting, please contact Tracy to get registered.

NEW BUSINESS

Public Safety Meeting

Councilmember McMillan announced that there will be a short Public Safety meeting following the regular council meeting.

**Recent Fire on Sumner
Avenue**

Councilmember Grun asked for information on the recent fire on Sumner. Chief Pumphrey stated that it is under investigation at this time.

Adjourn

Councilmember Hyde moved to adjourn the meeting at 8:04 p.m. The motion was seconded and passed by voice vote.

ADJOURNMENT

JACK DURNEY – Mayor

TRACY WOOD – Council Secretary