



**CITY OF HOQUIAM
Council Meeting Minutes**

January 23, 2012

CALL TO ORDER

Mayor Durney called the meeting to order at 7:00 p.m. Councilmember Nelson led the flag salute.

ROLL CALL

In attendance at the meeting were Mayor Durney and Councilmembers Carlstrom, Dickhoff, Diehm, Grun, McMillan, Moir, Pellegrini, Smith, Swope, Wiedl, Winkelman. Absent from the meeting was Councilmember Nelson.

Staff in attendance were Police Chief Jeff Myers, Fire Chief Ray Pumphrey, City Librarian Mary Thornton, City Planner Alissa Thurman, City Attorney Steve Johnson, City Administrator Brian Shay, Finance Director Mike Folkers and Council Secretary Tracy Wood.

PUBLIC HEARING

CDBG Grant Application

Councilmember McMillan moved to open the CDBG Grant Application (Farmers Market) Public Hearing at 7:02 p.m. The motion was seconded and passed by voice vote. Ms. Thurman stated that handouts were provided to the council and available for the public and media on the table which explain the Community Development Block Grant. She provided the staff report regarding the application. The original idea was to apply for funds for the expansion of Farmers Market. She has had conversations with the State and they have stated that they do not know that the market would be competitive. Staff would like the council to consider other top projects they would like staff to apply for such as the Market expansion, Senior Center Upgrade; sidewalk replacement in residential areas, etc. The purpose of this meeting is staff would like to gather public feedback and council can discuss and recommend projects that they would like to see completed. She also stated that if the project we apply for is not identified in one of our city plans it must be added to a relevant plan. At the February 13th meeting staff would like council to adopt a resolution supporting a recommended project. Councilmember Grun suggested possible improvements to the city owned lot downtown.

Ms. Barbara Bennett-Parsons, representing Farmers Market stated her support of the application for funding for the market expansion. The market tries to serve the low income by keeping their costs low and offering fresh produce as often as they can. They currently have 45 vendors and they have made a lot of improvements to the market. The painting project last spring was a big success. Not only do they offer low prices but they also act as a tourism center during the summer.



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There were no further comments and Councilmember McMillan moved to close the hearing at 7:20 p.m. The motion was seconded and passed by voice vote.

Councilmember Moir stated he believes the market would be a great idea. He would also like to see expansion of the 9th St. boat launch considered. Councilmember Winkelman asked if the city can apply for more than one project. Ms. Thurman stated that we received \$150,000 grant for improvements to the dock which will require a \$50,000 match from the City. Staff can apply for construction money in the next RCO which is due in July. She also stated that we could apply for more than one project but it is a lengthy application process. Councilmember Grun asked what other cities have applied for through this application and if improvements to the library would be considered. Ms. Thurman stated the grant cannot be used for standard municipal services.

**PUBLIC HEARING
USDA Loan Application**

USDA Loan Application: Sewer Force Main Project. Councilmember McMillan moved open the hearing at 7:28 p.m. The motion was seconded and passed by voice vote. Mr. Shay stated that this application would be to replace the sewer force main from Moon Island Road to Adams. The City is applying for a \$1.5M low interest 40 year loan. We have also applied through Department of Ecology but will not know if we qualify until early summer. A brief discussion followed regarding the interest rate. Following no public comment, Councilmember McMillan moved to close the public hearing at 7:32 p.m. The motion was seconded and passed by voice vote.

**COMMUNICATIONS
Grant Applications**

Mr. Dave Forbes, 2216 Aberdeen Avenue, asked if this is just an application or is it a sure thing. He commented that this grant is supposed to benefit the low and moderate income and does not know that the market is appropriate. He feels infrastructure would be a better use of the grant.

CONSENT AGENDA

Councilmember McMillan moved to approve items a and b on the consent agenda as presented and the motion was seconded. Those items appearing on the consent agenda were as follows:

- The City Council Minutes of January 9, 2012;
- The Regulatory Committee report recommending approval and payment of claim check number 73880 through 73899 in the amount of \$87,444.51 and that payroll and benefits for the month of January, 2012, be



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approved and issued at the proper time.

The motion for approval of the consent agenda passed by voice vote.

OFFICER REPORTS

**Art Pocklington Central
Playfield Project**

Ms. Thurman made a presentation to the council regarding the Art Pocklington Central Play Park Project. The City received a grant for \$198,754 which requires a match of \$242,922.00. To date the city has received approximately \$60,000 in donations and with work that can be done by City crews we would have approximately another \$20,000 towards the match. Following a brief discussion, Councilmember McMillan moved to send this to the Regulatory Committee for their review. The motion was seconded and passed by voice vote.

MAYOR'S REPORTS

B&O Tax System

Mayor Durney spoke briefly regarding recent State discussions regarding the B&O tax collection in the State. A recent AWC notice stated that the State is looking at collection of B&O and would then transfer money back to each city. He will keep the council informed as he learns more.

Non-Essential Employees

Mayor Durney spoke about the recent snow storm and hearing on the media that several places were closed and others stated non-essential employees did not need to report to work. The city does not have Non-Essential employees. Everyone here does an important job. He commended the City employees and crews for keeping city hall open and taking care of the streets, sidewalks and other issues around town.

**Newly Elected Officials
Training and Disaster
Preparedness Training**

Mayor Durney reminded council of Newly Elected officials training which will be held on January 30th at 6:30 at Montesano. This training is very informative for new councilmembers. He has also received an email regarding a disaster preparedness meeting later in February. It has been forwarded to the councilmembers and he encouraged each of them to attend.

Wild Olympics

Mayor Durney stated that he was disappointed with the Wild Olympics meeting held at Central School. This was supposed to be a Town Hall Forum for people for or against Wild Olympics to be able to present their opinions and ask questions. He is working with Grays Harbor Mayors and with Congressman Dicks office and Al Carter to try and get another meeting set up and will keep the council informed.



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COUNCIL REPORTS

Bowerman Basin

Councilmember Winkelman asked if the city had a rubber blade to clear snow with. There were issues at Bowerman and the Port needed assistance with the runways. Mr. Shay explained that we have an agreement with the Port to provide assistance when they request it. No requests for assistance were received during the storm.

LEGAL BUSINESS

ORDINANCES

Low Income Utility Rates

An Ordinance relating to water rates; modifying the thresholds for the low income senior citizen discount; amending Subsection (5) of Section 8.12.020 of the Hoquiam Municipal Code; and providing an effective date. Mr. Folkers read the ordinance by title. Councilmember Dickhoff moved for adoption of the ordinance and the motion was seconded. Councilmember Grun asked if the level for low income was standard or comparable to other cities. Mr. Shay stated that other cities use varying and staff set a standard level that was fair and comparable. Mr. Folkers read the ordinance by title a second time after which the motion passed by unanimous roll call vote.

2012 Salary Ordinance

An Ordinance fixing the compensation of the officers and employees of the City of Hoquiam from and after January 1, 2012; and repealing Ordinance No. 2011-01. Mr. Folkers read the ordinance by title and Councilmember McMillan moved to approve the ordinance. The motion was seconded. Mr. Shay explained that these were standard raises based on union contracts. The Ordinance was read by title a second time after which the motion for approval passed by unanimous roll call vote.

RESOLUTIONS

**Support for School District
M&O Levy**

A Resolution of the City Council of the City of Hoquiam, Washington, demonstrating support for the Hoquiam School District No. 28 Maintenance and Operations Levy. Councilmember Swope moved for adoption of the resolution and the motion was seconded. There were no comments from the public and the motion to approve passed by voice vote.

OTHER LEGAL

**Interlocal Agreement
Library Services**

Interlocal Agreement for Library Services. Councilmember McMillan moved for adoption of the agreement and to authorize the Mayor to sign and the motion was seconded. Mr. Shay explained that this is a one year agreement as the levy will start in 2013. The motion to approve passed by voice vote.



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Firefighter Contract

The City has reached an agreement with the Firefighter Union. Staff requests council approval of the contract. Councilmember McMillan moved to approve and the motion was seconded. A brief discussion followed regarding pay increases for 2012 and 2013. Mr. Shay reviewed other main changes. Councilmember Dickhoff moved to postpone the motion for approval and to discuss the contract in executive session following regular business. Her motion was seconded and passed by voice vote.

Youth Baseball Agreement

A copy of the contract with Youth Baseball was included in the council packet. Councilmember Moir moved to approve the contract and authorize the Mayor to sign and the motion was seconded. Mr. Shay provided a brief summary of the contract. It was agreed that the Baseball Association will pay \$2,500 per year for the use of the fields. Their organization will also do some needed repairs to the grandstands, small concession, etc. Councilmember McMillan moved to insert the words per year. The motion was seconded and passed by voice vote. The main motion as amended passed by voice vote.

OLD BUSINESS

Committee Assignments

Council President Winkelman made the following assignments to the Council Committees:

Public Utilities Committee – Councilmember Pellegrini Chair, Councilmembers Moir, Carlstrom and Dickhoff. Utilities will meet the first Monday of each month at 6:00 p.m.

Watershed Committee – Councilmember Grun Chair, and Councilmembers Swope, Smith, Nelson and Diehm. Watershed will meet the first Monday of each month at 7:00 p.m.

Public Safety Committee – Councilmember McMillan Chair, and Councilmembers Wiedl, Nelson, Swope and Carlstrom. Public Safety will meet the first Monday of each month at 5:00 p.m.

Regulatory Committee – Councilmember Moir Chair, and Councilmembers McMillan, Pellegrini and Dickhoff. Regulatory will meet the 2nd and 4th Monday of each month at 6:15 p.m.

Councilmember McMillan moved to approve appointments, and the motion was seconded and passed by voice vote.



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Mayor Durney made the following appointments for 2012:

Community Services Board – Councilmembers Moir and Winkelman;
COG – Councilmember Pellegrini with Councilmember Smith as back up;
Loggers Playday – Councilmembers Smith and McMillan;
CCAP – Councilmember Dickhoff;
911 Board – Councilmember McMillan;
Library Board – Councilmember McMillan;
Cemetery Board – Councilmember Nelson;

Councilmember McMillan moved to approve the Mayor’s appointments. The motion was seconded and passed by voice vote.

NEW BUSINESS

Excuse Absent Member

Councilmember McMillan moved to excuse the absent member. The motion was seconded and passed by voice vote.

EXECUTIVE SESSION

Union Negotiations

Mayor Durney announced that Council would move to executive session following a 5 minute recess at 8:18 p.m. Executive Session will last for approximately 20 minutes after which the Council will reconvene in regular session and possibly take action on the contract.

Council reconvened in regular session at 8:48 p.m. The motion made by Councilmember McMillan to approve the Firefighter Union Contract was brought back to the floor and passed by voice vote.

ADJOURNMENT

Councilmember McMillan moved to adjourn the meeting at 8:49 p.m. The motion was seconded and passed by voice vote.

JACK DURNEY – Mayor

TRACY WOOD – Council Secretary