



**CITY OF HOQUIAM
Council Meeting Minutes**

February 13, 2012

CALL TO ORDER

Mayor Durney called the meeting to order at 7:00 p.m. Councilmember Pellegrini led the flag salute.

ROLL CALL

In attendance at the meeting were Mayor Durney and Councilmembers Carlstrom, Dickhoff, Diehm, Grun (arrived at 7:03 p.m.), McMillan, Moir, Nelson, Pellegrini, Smith, Swope, Wiedl and Winkelman.

Staff in attendance were Police Chief Jeff Myers, Fire Chief Ray Pumphrey, City Librarian Mary Thornton, City Attorney Steve Johnson, City Administrator Brian Shay, Finance Director Mike Folkers and Council Secretary Tracy Wood.

COMMUNICATIONS

**Taxi Cab Insurance
Requirements**

Wayne Hagen, Hagen and Associates spoke to the council on behalf of his client Harbor Taxi and Courier, regarding recent changes in the municipal code increasing the liability minimum insurance policy to operate in the City of Hoquiam. Neither cab company is in a position to pay for this increase. The increase went from \$300,000 to \$1M per HMC 4.14.02.05. Cabs provide a service for individuals in town. Other cities he has checked with require \$100,000 to \$300,000 in liability coverage. Staff stated that this requirement has been in effect since 2008 and his client received a letter from the city reminding them that they need to provide their proof of insurance. Mayor Durney suggested that this issue be referred to Regulatory for review and advisement. Councilmember Moir moved to refer the issue to the Regulatory Committee for their review and recommendation to the council. The motion was seconded and passed by voice vote.

CONSENT AGENDA

Councilmember McMillan moved that agenda items a and b be adopted as presented and the motion was seconded. Those items appearing on the consent agenda were as follows:

- The City Council Minutes of January 23, 2012;
- The Regulatory Committee report recommending approval and payment of claim check number 73900 through 74111 in the amount of \$535,937.79; ACH payments in the amount of \$289,792.08; EFT payments in the amount of \$163,552.99; and payroll check numbers 25187 through 25259 in the amount of \$220,376.29.

The motion for approval of the consent agenda items passed by voice vote.



COMMITTEE REPORTS

**Public Safety Committee
Police Vehicle Bids**

The Public Safety Committee made a recommendation that Council approve the bid on the Police Vehicle and award as recommended by staff. Councilmember Moir moved for adoption of the report. The motion was seconded and following a brief discussion passed by voice vote.

**Public Utilities Committee
Tree Ordinance
Amendments**

The Public Utilities Committee made a recommendation that the amendments to the Hoquiam Municipal Code presented by the Urban Forestry Board be approved as presented. Councilmember Dickhoff moved for adoption of the committee report. The motion was seconded and following a brief summary of the changes by Mr. Shay, the motion passed by voice vote.

**Watershed Committee
Harvest Rotation**

The Watershed Committee made a recommendation that the Harvest Rotation for Davis Creek and the West Fork be reclassified as a 65 year harvest rotation. Councilmember Moir moved for approval of the committee report and the motion was seconded. Following a brief discussion regarding the change and City Forester, Mr. Hurd, explaining the need for the change, the motion passed by voice vote.

**Urban Forestry Board
Annual Work Plan**

The Urban Forestry Board made a recommendation to the council that the Annual Work Plan be approved and adopted as presented. Councilmember Dickhoff moved for adoption and the motion was seconded and passed by voice vote.

OFFICER REPORTS

Warrant Sweep #1-2012

Mr. Folkers read a summary of Officer Kinney's report on the recent Warrant Sweep #1 for 2012. 29 defendants were booked and 54 warrants were cleared. Over \$11,450 was collected in bail. The full report was included in each council packet.

**Pump Station Bid
Openings**

Mr. Shay provided a written report to the council regarding two recent bid openings for Pump Station equipment. One bid was received on each call for bids. The first bid was for a new variable drive for the Bayview pump station. Coast Controls was the sole bidder with a bid of \$37,598.54. The city has approximately \$313,000 remaining in the budget for this project. The second bid included the purchase of two emergency generators. One generator would be for 28th and Bay Avenue pump station and the other would replace the generator at the Queen Avenue pump station. One bid was



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received from Cummins Northwest totaling \$159,800.28. The City budgeted \$108,000 for this project. The remainder of the costs for the generators can be taken from the remaining \$275,000 left from the variable drive budget. Staff recommends that Council award the bids as received. Councilmember Dickhoff moved to approve the staff recommendation and the motion was seconded. Following a brief discussion, the motion for approval passed by voice vote.

Police Vehicle Bid

Staff recently called for bids for the purchase of a police sedan. One bid was received from Five Star Dealerships in the amount of \$26,209.74. Staff recommends that council approve the bid as presented. Councilmember McMillan moved for approval of the bid, the motion was seconded and passed by voice vote.

**Public Hearing for
Extension of Moratorium
on Marijuana Collective
Gardens**

Mr. Johnson requested that Council set a Public Hearing Date to discuss the Extension of the Moratorium on Medical Marijuana Collective Gardens. Staff recommends the hearing be set for February 27, 2012 at 7:00 p.m. Councilmember Moir moved to set the hearing as requested. The motion was seconded and passed by voice vote.

MAYOR'S REPORTS

**Interim Appointment –
Fire Chief**

Mayor Durney stated the Fire Chief Pumphrey has tendered his resignation to retire at the end of March. He has been with the city for over 37 years. Mayor Durney commended Chief Pumphrey for his years with the City. It will be necessary to appoint an interim chief and Mayor Durney recommended that council approve the appointment of Deputy Chief Paul Dean to this position. There are not enough good things to say about Chief Pumphrey for what he has done for the citizens and the City.

B&O Tax Simplification

Mayor Durney provided the council with a letter sent by the Grays Harbor Mayors to the State, stating their opposition to SB 6176 & HB 2490 regarding B&O simplification.

COUNCIL REPORTS

**Repairs at Hoquiam
Timberland Library
Building**

Councilmember McMillan spoke briefly regarding needed repairs at the Library to the heating system. He also commented that he recently set in on the oral reviews for the Captain position at the Fire Department. All of those who applied were excellent candidates.



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Council Retreat

Councilmember Winkelman reminded Council that the retreat will be Saturday from 9:00 to 3:00 at the Port meeting room. He also stated that Council will maintain the 1st Monday as the committee meeting night. He was also able to sit in on interviews and appreciated the opportunity.

Councilmember Dickhoff spoke briefly regarding her opportunity to have input with the White House Office of Intergovernmental Affairs via discussions with the Young Elected Officials Network.

OLD BUSINESS

Coal Project

In answer to a question by Councilmember Grun, Mr. Shay provided a brief update on the coal project that has been discussed.

**Removal of Tank from
County Property – 500
Block of 8th St.**

Mr. Shay briefly discussed the discovery of a tank and contaminated soil at the old blue building site when the County was recently demolishing the building. He is not aware if they removed the tank, but they did remove a majority of the contaminated soil.

**Community Development
Block Grant**

The City received feedback that Farmers Market would not be a competitive project for the CDBG program funding. Staff would like to suggest applying for funds for the East Side Fire Station. The City can for up to \$1M. If Council is interested in having staff apply for this project we will need to set a public hearing for the next Council meeting. Councilmember McMillan moved to set hearing for February 27, 2012. The motion was seconded and passed by voice vote.

NEW BUSINESS

**Opposition to B&O
Simplification Bills**

Councilmember McMillan requested that the City Attorney draft a resolution from the Council stating their opposition to the B&O simplification bills. His motion was seconded and passed by voice vote.

**Fun Run and other
Activities in City**

The Run for Your Heart Fun Run was very successful. There were over 100 runners in attendance. Also the 8th St. Ale House celebrated its 2nd anniversary and the Take Your Honey to Hoquiam were all held this past

Flood Map Public Meeting

There will be a public meeting on February 22, 2012, at Montesano City Hall to discuss the new Digital Flood Insurance Rate Maps. The meeting will be from 5:00 to 7:00 p.m.



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Retreat

Council was again reminded of the retreat on February 18th at Port Meeting room.

ADJOURN

Councilmember McMillan moved to adjourn the meeting at 7:45 p.m. The motion was seconded and passed by voice vote.

JACK DURNEY – Mayor

TRACY WOOD – Council Secretary