



**CITY OF HOQUIAM
Council Meeting Minutes**

March 12, 2012

CALL TO ORDER

Mayor Pro-Tem Winkelman called the meeting to order at 7:00 p.m. Councilmember McMillan led the flag salute.

ROLL CALL

In attendance at the meeting were Mayor Pro-tem Winkelman and Council-members Carlstrom, Dickhoff, Diehm, Grun, McMillan, Moir, Nelson, Pellegrini, Swope and Wiedl. Absent from the meeting were Mayor Durney and Councilmember Smith.

Staff in attendance were Police Chief Jeff Myers, Fire Chief Ray Pumphrey, City Librarian Mary Thornton, City Attorney Steve Johnson, City Administrator Brian Shay, Finance Director Mike Folkers and Council Secretary Tracy Wood.

CONSENT AGENDA

Councilmember McMillan moved to approve items a and b on the consent agenda as written and the motion was seconded. Those items appearing on the consent agenda were as follows:

- The City Council Minutes of February 27, 2012;
- The Regulatory Committee report recommending approval and payment of claim check numbers 74297 through 74337 in the amount of \$71,625.12; ACH payments in the amount of \$268,637.79; EFT payments in the amount of \$152,114.88; and payroll check numbers 25260 through 25344 in the amount of \$220,476.29.

The motion for approval passed by voice vote.

COMMITTEE REPORTS

**Building Code Council
2009 International Building
Code Appendix J**

The Building Code Council made a recommendation to the council that the City adopt Appendix J of the 2009 International Building Code which covers grading, excavation and earthwork construction. Councilmember Dickhoff moved for approval of this recommendation and the motion was seconded and passed by voice vote.

OFFICER REPORTS

DNR Grant

The City has been notified that we have been awarded a \$10,000 Community Forestry Assistance Grant from the Department of Natural Resources. Grant funds are to be used to complete an Urban Forestry Strategic Action Plan. Staff is requesting Council authorization to accept the Grant and proceed with strategic plan. Councilmember McMillan moved to accept the grant from DNR and to authorize the Mayor to



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sign any necessary paperwork. The motion was seconded and following a brief discussion, the motion passed by voice vote.

LEGAL BUSINESS

Resolutions

Surplus Property

A Resolution declaring certain personal property owned by the City to be surplus items pursuant to Hoquiam Municipal Code Section 1.64.005, 1.64.010 and 1.64.020. Councilmember Moir moved for adoption of the resolution and the motion was seconded and passed by voice vote.

Other Legal

Girls Fast Pitch Agreement

Council was provided with a copy of the Hoquiam Girls Fast Pitch Agreement for use of Gable Field and other areas of Gable Park. The Fast Pitch association will pay \$1,500 per season for 2012 and 2013. Councilmember McMillan moved to authorize the Mayor to sign the agreement and the motion was seconded. Councilmember McMillan asked that a correction be made to item 1, line 5, to read "played" instead of paid. The motion was passed by voice vote.

Water System Intertie Agreement

Council was provided with a Water System Intertie Agreement between the City of Hoquiam and the City of Aberdeen. Councilmember McMillan moved to approve the agreement and to authorize the Mayor to sign any necessary paperwork. The motion was seconded and following a brief summary provided by Mr. Shay, the motion passed by voice vote.

NEW BUSINESS

Public Safety Committee Meeting

Councilmember Grun moved to refer parking on the 800 block of Karr to the Public Safety Committee for their review and recommendation to the Council. The motion was seconded and passed by voice vote.

Councilmember Grun also discussed a property located in the same area that needs to be looked at by staff and cleaned up.

Willis Enterprise

Councilmember Grun discussed the noise coming from Willis Enterprises. He would like to have someone contact Willis' to discuss the issue. Mr. Shay stated that they have talked with Willis and have sent them the noise ordinance and noise nuisance ordinance and Willis' will be reviewing them.

Committee Meetings

A brief discussion was held regarding the Committee Meetings being held on the first Monday of each month. Committee Chairs should notify their committee members if there are no agenda items. Also Councilmembers were reminded to check



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to see which committee's they serve on and try to attend each meeting.

It was announced that the Public Safety Committee will not meet in April. Their next meeting will be in May.

Mr. Shay stated that the property discussed by the Council at previous meetings, located on Karr has been demolished. Staff is currently working on other property that Councilmember Grun spoke about earlier.

ADJOURN

Councilmember McMillan moved to adjourn the meeting at 7:18 p.m. The motion was seconded and passed by voice vote.

BEN WINKELMAN – Mayor Pro-Tem

TRACY WOOD – Council Secretary