



**CITY OF HOQUIAM
Council Meeting Minutes**

April 23, 2012

CALL TO ORDER

Mayor Durney called the meeting to order at 7:00 p.m. Councilmember Grun led the flag salute.

ROLL CALL

In attendance at the meeting were Mayor Durney and Councilmembers Dickhoff, Diehm, Grun, McMillan, Moir, Nelson, Pellegrini, Swope, and Winkelman. Absent from the meeting were Councilmembers Carlstrom, Wiedl and Smith.

Staff in attendance were Police Chief Myers, City Librarian Mary Thornton, City Attorney Steve Johnson, City Administrator Brian Shay, City Finance Director Mike Folkers and Council Secretary Tracy Wood.

Recognition of Past Councilmembers in Attendance

Mayor Durney recognized Don Foster, a former 5th Ward Councilmember for the City under Mayor Jack McGuire who is in attendance at the meeting. He also recognized past 3rd Ward Councilmember Wetzel who is also in attendance.

PROCLAMATION

Mr. Folkers read a Proclamation declaring May 9th as Bike to Work Day, May 14-18th at Bike to Work Week and the month of May 2012 as Bike Month in the City of Hoquiam.

**COMMUNICATIONS
Well City Award**

Mr. Folkers read a letter received from the Association of Washington Cities congratulating the City of Hoquiam on receiving the Well City Award for the third year in a row. The City will realize a 2% discount on medical premiums for 2013. Mayor Durney recognized the hard work of staff who serve on the Wellness committee for the City and also recognized the staff who participate in the Wellness program.

Washington State 20 Year Plan

Mr. Jeff Wetzel, 39 N Street, spoke to the Council regarding a 20 year plan that the State had spoken about in the mid 90's regarding the bridges that run through our town and other infrastructure. He felt the Council should ask the State what the status of this plan is.

CONSENT AGENDA

Councilmember McMillan moved for the approval of items a and b on the Consent Agenda as presented and the motion was seconded. Those items appearing on the consent agenda were as follows:

- The City Council Minutes of April 9, 2012;
- The Regulatory Committee report recommending approval and payment of claim check numbers 74531 through 74736 in the amount of \$382,046.65;



**CITY OF HOQUIAM
Council Meeting Minutes**

April 23, 2012

The motion for approval of the consent agenda items passed by voice vote.

OFFICER REPORTS

Sign Ordinance

The Planning Commission made a recommendation that the Council adopt recommended amendments to the Sign Ordinance as outlined in the written report in their packets. These amendments would allow for projecting signs, allow off premise signs with conditions and increase the height of monument signs. Councilmember McMillan moved to approve the officers report and the motion was seconded. Mr. Shay provided background information regarding the sign ordinance and the proposed amendments. He also stated that the current code that we have is modeled off of other cities in the state. It was suggested that the current amendments be provided to the Business Association for review at their meeting. The motion to approve the Officers Report passed by voice vote.

Warrant Sweep

The Hoquiam Police Department provided a written report on the recent Weekend Warrant Sweeps 3 and 4 for 2012. 52 people were booked into the jail on a combination of warrants, court commitments and new criminal charges. \$18,450 was collected in bail and a total of 64 warrants were cleared. A brief discussion was held regarding the agreement with the City of Aberdeen for Day Jail services.

MAYOR REPORTS

**Prescription Drug Take
Back Program**

Mayor Durney reminded the council and citizens that the Prescription Drug Take Back program will be this Saturday, April 28, 2012, at the Hoquiam Police Department.

**Daily World Reporter
Jacob Jones**

Mayor Durney thanked reporter Jacob Jones for his past reporting on the City Council meetings. Jacob is moving to New York and the City wishes him well in his new endeavor.

LEGAL BUSINESS

Resolutions

**Setting Public Hearing for
Petition to Vacate Right-of-
Way**

A Resolution setting a Public Hearing Date of June 11, 2012 at 7:00 p.m. to consider a petition to Vacate Right-of-Way on Panama, Woodlawn, and an alley that runs through Hoquiam Plywood's property. Councilmember Moir moved for approval of the resolution. The motion was seconded. Mr. Shay explained the process that is taken for a vacation. Councilmember McMillan moved to amend the hearing date to May 14, 2012. The motion to amend was seconded and passed by voice vote. Councilmember Winkelman stated that he would recuse himself as his firm represents Hoquiam Plywood. The main motion, as amended, passed by voice vote.



**CITY OF HOQUIAM
Council Meeting Minutes**

April 23, 2012

Surplus Property

A Resolution declaring certain personal property owned by the City to be surplus items pursuant to Hoquiam Municipal Code Sections 1.64.005, 1.64.010 and 1.64.020. The property is described as follows: A 2007 Ford Crown Victoria, VIN 2FAFP71WOZX111098. Councilmember McMillan moved for the adoption of the resolution. The motion was seconded and passed by voice vote.

Surplus Property

A Resolution declaring certain personal property owned by the City to be surplus items pursuant to Hoquiam Municipal Code Sections 1.64.005, 1.64.010 and 1.64.020. The property is described as follows: Miscellaneous Firearms Serial Numbers 340184, 368139, 1560857, 566104 and L106552. Councilmember Dickhoff moved for adoption of the resolution. The motion was seconded and following a brief discussion regarding where the firearms will be sold to, the motion passed by voice vote.

**Community Services
Department Lead Worker
Position Description**

A Resolution adopting a new position description for the Community Services Lead Worker position in the Community Services Department. Councilmember Moir moved for adoption of the resolution and the motion was seconded. Councilmember Moir asked if anyone within the AFSCME could apply. Mr. Shay explained that the position will go out to the Department personnel first and then be opened to AFSCME as a whole if there is no interest from the Department. The motion for adoption of the resolution and approval of the job description passed by voice vote.

OLD BUSINESS

**Safety Issue – Old Railway
Bed**

Councilmember Grun asked if the safety of the old railway area that is being used by people for walking could be reviewed. A motion was made to refer this item to the Public Safety committee for their review. Motion was seconded and passed by a vote of 6 to 3.

**Regulatory Committee –
Taxi Cab Insurance**

The Regulatory committee is still discussing the taxi cab insurance requirement. They plan to bring this back to the council in the near future.

NEW BUSINESS

**Lighting on Welcome to
Hoquiam Sign**

It was brought to staffs attention that the lighting is out on the Welcome sign coming into North Hoquiam. Staff will look at this.

**Ambulance, Fire and Police
Comparisons**

Councilmember Grun asked if staff could complete a comparison on Ambulance fees with other cities, as well as the



**CITY OF HOQUIAM
Council Meeting Minutes**

April 23, 2012

costs associated with the Police Department and Fire Department. Mr. Folkers will work on this.

Reduction in Size of Council

Councilmember Pellegrini asked if the Committee who will be reviewing the request for reduction of the size of council would be meeting soon. Councilmember Moir stated that they will schedule a meeting for May 7, 2012, at 7:00 p.m. Also serving on this committee are Councilmembers Dickhoff, McMillan, Nelson and Pellegrini.

Excuse Absent Members

Councilmember McMillan moved to excuse the absent members who called in. The motion was seconded and passed by voice vote. Those notifying staff were Councilmembers Carlstrom and Wiedl.

Safety Concern – Polk and Washington

Councilmember Pellegrini asked that the intersection of Polk and Washington be looked at for a possible safety concern. Councilmember Pellegrini moved to refer this request to the Public Safety Committee for their review and recommendation to the council. The motion was seconded and passed by voice vote.

Merging of Police and Fire Departments with City of Aberdeen

Mayor Durney provided information on recent discussions with the City of Aberdeen regarding a possible merger of Safety departments. He stated that they did talk about this and that there are several items that the City would need to look at before this could happen.

East Side Fire Station Grant

Mr. Shay stated that the city should find out sometime in June the status of the grant that we applied for to rebuild the East Side Fire Station.

ADJOURNMENT

Councilmember McMillan moved to adjourn the meeting at 8:02 p.m. The motion was seconded and passed by voice vote.

JACK DURNEY - Mayor

TRACY WOOD – Council Secretary