



**CITY OF HOQUIAM  
Council Meeting Minutes**

**May 14, 2012**

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**CALL TO ORDER**

Mayor Durney called the meeting to order at 7:02 p.m. Councilmember Nelson led the flag salute.

**ROLL CALL**

In attendance at the meeting were Mayor Durney and Councilmembers Dickhoff, Diehm, Grun, McMillan, Moir, Nelson, Pellegrini, Smith, Swope, Wiedl and Winkelman. Absent from the meeting was Councilmember Carlstrom.

Staff in attendance were Police Chief Myers, Interim Fire Chief Paul Dean, City Librarian Mary Thornton, City Attorney Steve Johnson, City Administrator Brian Shay, City Finance Director Mike Folkers and Council Secretary Tracy Wood.

**PUBLIC HEARING  
Hoquiam Plywood**

Councilmember Moir moved to open the hearing at 7:03 p.m. The motion was seconded and passed by voice vote.

Mayor Durney read the fair hearing doctrine. Councilmember Winkelman stated he would recuse himself from voting on this issue as his firm represents the petitioners. Councilmember Pellegrini stated that on May 10<sup>th</sup> he received a telephone call from the petitioner. They spoke regarding the requirement that an appraisal be done on the property by the petitioner. Councilmember Pellegrini sent the petitioner the section from the Hoquiam Municipal Code that reflects this requirement. Councilmember McMillan stated that he also had a conversation with the petitioner regarding the same topic.

Mr. Shay provided a staff report to the council. City staff reviewed the application submitted by the petitioner and have provided a recommendation in the council packet. Staff recommends that the Council approve vacating the proposed portion of Woodlawn, the proposed portion containing former railroad right-of-way and the revised portion of Panama Avenue.

Mark McFeely representing Hoquiam Plywood asked council if the appraisal was mandatory. Mr. Johnson stated that the city is allowed to require an appraisal. Mr. McFeely stated that their main goal is to put 60 people back to work as soon as possible. He is asking if the council will waive the appraisal requirement. Time is off the essence.

Councilmember McMillan moved to close the hearing at 7:11 p.m. The motion was seconded and passed by voice vote.



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**COMMUNICATIONS**

**Introduction of New  
Firefighter**

Chief Dean introduced Tyler Newport who started with the fire department in April. Tyler worked in Graham previous to coming to Hoquiam. He has all of the qualifications needed to hit the streets. Chief Dean also invited council and staff to come next Monday at 2:00 to see a demo ladder truck that will be on site at the fire station. It will be there for several hours. Aberdeen's ladder truck recently failed the testing so as of right now we are relying on Montesano and Ocean Shores for a ladder truck. Aberdeen hopes to have their vehicle back by next week. Chief Dean stressed the importance to the Department and the City to have a ladder truck.

**Local Government 101**

City Planner Thurman is working on her Master's Degree at Evergreen and her teammate Felicia McKinney is also in attendance at the meeting to present their project which is titled Local Government 101. Ms. Thurman stated she will be graduating in a month with her degree. On May 31<sup>st</sup> they will be presenting Local Government 101 at Hoquiam High school to five different classes. They are required to do a pilot presentation before they present to the school which is what they are doing tonight. They would like any feedback the council could provide. Following the presentation, Councilmember Dickhoff suggested that they take the time to explain what revenues are, what expenditures are, etc. Councilmember Winkelman stated that he liked the way it was opened – showing impacts on our daily lives. Councilmember McMillan suggested that they use the ball parks, the skate park, etc. to relate to students as these are the things they use.

Mayor Durney congratulated Paul Dean for receiving the Golden Stethoscope Award. For the past 10 years Paul has been traveling with a Medical Missions team to third world countries. He just finished his 19<sup>th</sup> trip. He travels 2 to 3 times per year as he can afford it. He travels with Healthcare Ministries. The Doctors and medical staff who travel on these missions vote for the winner of this award.

**Loggers Playday  
Committee**

Mr. Folkers read a letter from the Loggers Playday Committee asking for the Council to approve a waiver of the fee for use of the stadium. Other groups benefit from the activities on playday. The committee is willing to pay for extra expenses such as fire, police, etc., but are asking that the rental fee and fee for lighting be waived. Mr. Johnson reviewed the statute that says fees can be waived for charitable organizations or for



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providing services to the poor and infirm. Mr. Shay stated that the event would need to be declared city event, as they are not a charitable organization and the Council would need to look at the liability associated with this type of show. Councilmember Moir moved to accept the letter as read. The motion was seconded and passed by voice vote. Councilmember Dickhoff stated she does not believe the city should take this festival on. The Committee for Loggers Playday have always done a good job and put on a very high quality event, but she does not feel the city should make exceptions. We need to be consistent with what we charge all. Councilmember Grun suggested that it be referred to the Administrator and City Attorney to review or that it be referred to Regulatory. Councilmember Moir suggested that staff look at this regarding laws and regulations. Grun moved to refer to staff for their review. The motion was seconded and passed by voice vote.

**LEGAL BUSINESS  
ORDINANCE  
Hoquiam Plywood  
Vacation**

Councilmember McMillan made a motion to move to item 5, A-1, under Legal Business which covers the issue of Hoquiam Plywood. The motion was seconded and passed. AN ORDINANCE vacating a portion of Panama Avenue, a portion of an unimproved alley, and a portion of Woodlawn Street, adjacent to property owned by the Hoquiam Plywood Company, Inc. Mr. Folkers read the ordinance by title approving the application submitted by Hoquiam Plywood. Councilmember McMillan moved to approve the ordinance. The motion was seconded. Councilmember McMillan stated he would like Mr. Shay and Mr. McFeely to meet regarding the appraisal requirement. Passage of the ordinance would allow for them to proceed but would still require the procedures to be followed administratively. Also, a fence was installed across the right-of-way by Hoquiam Plywood several years ago. The applicant would ask approval of the council for a revocable use permit at a charge of \$50 per year. Mr. Folkers read the ordinance by title a second time after which the motion passed by unanimous roll call vote. Councilmember Winkelman recused himself from voting on the issue.

**CONSENT AGENDA**

Councilmember McMillan moved for approval of the consent agenda items a and b, as presented and the motion was seconded. Those items appearing on the consent agenda were as follows:

- The City Council Minutes April 23, 2012;



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- The Regulatory Committee report recommending approval and payment of claim check numbers 74737 through 74764 in the amount of \$65,898.13; payroll check numbers 25411 through 25477 in the amount of \$212,640.75; and ACH and EFT deposits in the amount of \$439,780.64

The motion for approval passed by voice vote.

**COMMITTEE REPORTS**

**Public Safety Committee  
Stop Sign**

The Public Safety Committee made a recommendation to the council that a stop sign be placed on Washington Street at the intersection of Washington and Polk. Councilmember McMillan moved for approval of the Committee report. The motion was seconded and following a brief discussion on the accidents that have happened, the motion passed by voice vote.

**IP Cameras – Police  
Department**

The Public Safety Committee made a recommendation that IP cameras be installed at the police facility. These 12 new cameras will be installed and paid out of the police 2012 budget with a cost not to exceed \$15,000. Councilmember McMillan moved for approval of the committee recommendation to purchase the new cameras and the motion was seconded. Following a brief discussion, the motion passed by voice vote.

**Paving of Old Railroad Bed**

The Public Safety Committee made a recommendation to the council that the city pave the existing railroad bed from the 6<sup>th</sup> St. Bridge to Chenault by the banks call center using existing trail funds for an approximate cost of \$15,000. They further recommended that the City build a bridge deck on the trestle with utility funds as this goes over the outlet for the pump station. Councilmember McMillan moved for adoption of the report and the motion was seconded. Chief Myers provided a computer rendering of what the trail could look like. The motion passed by voice vote.

**Council Downsizing**

The Council Adhoc Committee met to discuss the possibility of downsizing the Council. They recommend that there be no change to the size of the council. Councilmember Moir moved for adoption of the committee report. The motion was seconded and following a brief discussion, the motion passed by voice vote.

**OFFICER REPORTS**

**Library Heat Pump**

The City requested bids for the library heat pump replacement. Two bids were received from the six bidders that attended the pre-bid site visit as follows: Actionaire in the amount of



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\$51,435.80 and Capital Heating in the amount of \$68,579.26. Staff recommends that Council award the bid to Actionaire in the amount of \$51,435.80, and further recommends that an additional \$1,680.02 be authorized for duct work as outlined in the alternate bid. Councilmember McMillan moved for the approval and award of the bid as recommended. The motion was seconded and following a brief discussion, passed by voice vote.

**Warrant Sweep**

The Hoquiam Police Department recently held the Weekend Warrant Sweep #5 for 2012. Twenty-two persons were arrested and/or booked into the jail on a combination of warrants. \$1,800 in bail was secured and 29 warrants were cleared during this session.

**Coastal Harvest –  
Donations for Hunger  
Program**

Coastal Harvest successfully lobbied the State Legislature for the passage of HB 1211 authorizing municipal utilities to “request” voluntary donations from their customers to support hunger programs. Staff recommends that Council authorize the Finance Director to add a voluntary donation request for hunger programs on the City’s Utility billing statements. Councilmember Moir moved for approval of the staff recommendation. The motion was seconded and passed by voice vote.

**Public Works Trust Fund  
Loan**

Mr. Shay reported that the City received official notice from the WA State Public Works Trust Fund that our \$10,000,000 loan application has been approved for the water transmission main replacement priority segment. Councilmember Moir moved to authorize the Mayor to execute the loan agreement. The motion was seconded and following a brief discussion, the motion passed by voice vote.

**Rural Development Loan**

Mr. Shay reported that the City received official notice from the US Department of Agriculture that our \$3,372,000 Rural Development loan for the Sewer Force Main project has been approved. Staff recommends that the Council authorize the Mayor to sign the loan agreement with Rural Development and the agreement with HDR to complete the biological assessment. Councilmember McMillan moved to approve the staff recommendation and authorize the Mayor to sign the agreements. The motion was seconded and following a brief discussion, passed by voice vote.



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**Bike To Work Day**

It was announced that staff will provide a Bike to Work Week Breakfast on Tuesday, May 15<sup>th</sup> from 7:30 a.m. to 10:30 a.m. for those riding their bikes to work. Everyone is invited to stop at City Hall and receive granola and fruit.

**May 28, 2012 Regular Meeting Cancellation**

Council was asked to cancel the May 28, 2012, Regular City Council Meeting due to the Memorial Day holiday. If a meeting is necessary, a special meeting can be called. Councilmember McMillan moved to cancel the meeting and the motion was seconded and passed by voice vote.

**MAYOR REPORTS**

**Wild Olympics Meeting**

The Mayors' of Grays Harbor put together an open meeting for the citizens to obtain information on the Wild Olympics campaign. It was held at the Bishop Center last Thursday. There was good representation from the City Council at the meeting and Mayor Raines did an excellent job. Mayor Durney stated he appreciated the council who were in attendance.

**Park Equipment Upgrades**

Mayor Durney stated that staff has requested bids for new playground equipment for three small parks and Art Pocklington Central Play Park. Staff will keep the council informed of the status of these projects.

**COUNCIL REPORTS**

**Hoquiam Shows Its Best Auction**

Councilmember Winkelman thanked staff and council for attending the Hoquiam Shows its Best Auction. It was a great event.

**Best of Grays Harbor**

Councilmember Winkelman was congratulated for receiving the Best of Grays Harbor Law Firm and Attorney award.

**Public Safety Meeting**

Councilmember McMillan stated that the Committee would like to move the Public Safety meetings back to the Hoquiam Police Department. They will be held on the 1<sup>st</sup> Monday at 5:00. Councilmember McMillan moved to amend committee report from January to show that the Public Safety will now meet at the PD. He also stated that they will only meet if necessary, so there will be no meeting in June if there are no topics to discuss. The motion was seconded and passed by voice vote.

**NEW BUSINESS**

**Resolution Opposing Wild Olympics**

Councilmember Moir made a motion to have the City Attorney draft a resolution of opposition to Wild Olympics for the June 11<sup>th</sup> meeting. The motion was seconded and following a brief discussion, the motion passed by voice vote.



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**Excuse Absent Member**

Councilmember McMillan moved to excuse the absent member. The motion was seconded and passed by voice vote.

**ADJOURNMENT**

Councilmember McMillan moved to adjourn the meeting at 8:28 p.m. The motion was seconded and passed by voice vote.

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JACK DURNEY - Mayor

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TRACY WOOD – Council Secretary