



**CITY OF HOQUIAM  
Council Meeting Minutes**

**August 27 2012**

**CALL TO ORDER**

Mayor Durney called the meeting to order at 7:00 p.m. Councilmember Dickhoff led the flag salute.

**ROLL CALL**

In attendance at the meeting were Mayor Durney and Councilmembers Carlstrom, Dickhoff, Diehm, Grun, McMillan, Moir, Smith, Swope and Winkelman. Absent from the meeting were Councilmembers Nelson, Pellegrini and Weidl.

Staff in attendance were Police Chief Jeff Myers, Interim Fire Chief Paul Dean, City Librarian Mary Thornton, City Attorney Steve Johnson, City Administrator Brian Shay, Finance Director Mike Folkers and Council Secretary Tracy Wood.

**COMMUNICATIONS**

**Consideration of Stop Signs**

Ms. Mary Cooper, 3<sup>rd</sup> and J, Hoquiam, asked the Council to consider installing stop signs at this intersection. She stated there is a problem with cars yielding at the intersection and she provided a petition from citizens in that area to be provided to the Public Safety Committee for their review.

**No Parking Zone**

Mr. Dan Patterson, 27<sup>th</sup> Street, asked the Council to consider a no parking zone in front of his business on the Industrial route. He stated that with trucks parking by his driveway it is a safety hazard when they are trying to exit the driveway onto the street. His business is located behind Dahlstroms.

**Parade Fundraiser**

Ms. Bonnie Cable, 615 Washington Court, co-chair of the parade for Logger's Playday. Ms. Cable reminded Council that the Loggers Playday Committee has denied any monetary support to the parade committee. The Parade Committee will hold a fundraiser on Wednesday at the Elks Lodge. There will be a Spaghetti Feed, a basket raffle and dessert auction. She asked for support of the Council and also invited anyone who is interested in attending. Councilmember Dickhoff stated that she would like to see everyone from both committees get together in one room and get this sorted out.

**CONSENT AGENDA**

Councilmember McMillan moved to approve items a and b on the consent agenda as presented and the motion was seconded. Those items appearing on the agenda were as follows:

- a. The City Council Minutes of August 13, 2012;
- b. The Regulatory Committee report recommending approval and payment of claim check numbers 75357 through 75517 in the amount of \$500,045.62; and that



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payroll and benefits for the month of August be approved and issued at the proper time.

The motion for approval passed by voice vote.

**OFFICER REPORTS**

**Warrant Sweep #9**

The Police Department submitted a written report on the recent Warrant Sweep #9 held in the City of Hoquiam the weekend of August 17<sup>th</sup>. During this session a total of 21 warrants were cleared as well as \$2,300 in bail collected. 17 defendants were booked into the city jail.

**Filing of Claims for Damages**

Mr. Johnson submitted an officer report explaining a change to the RCW's a few years ago requiring that local governments appoint an agent to receive claims for damages. The City had adopted a resolution after this RCW change to appoint the City Administrator to act as our agent. It was recently discovered that one of our Ordinances conflicts with the resolution that was adopted and as such the Council needs to adopt the new ordinance.

**MAYOR'S REPORTS**

**Events**

**Upcoming Events/Project Updates**

- Employee/Staff Barbeque – August 30<sup>th</sup> Hoquiam Fire Department (12:00 – 2:00);
- Loggers Playday and Reynvaan Fun Run – September 8, 2012;
- **THE GREAT SHAKEOUT** International Earthquake Exercise on October 18, 2012 – city will be participating;
- Haunted Hoquiam – October 27, 2012 (Downtown Trick or Treating and Haunted Hoquiam Run);
- On Track Art Festival held this past weekend – went well.

The City is accepting applications for the Police Services Officer positions. These are armed limited commission positions. Applications are due by September 5<sup>th</sup> with the written test and oral boards to follow after that. The application is on line at the City website.

Mayor Durney provided a summary of discussions with the cities of Aberdeen and Cosmopolis regarding regional fire authority and sharing of equipment.

Mayor Durney stated that he has spoken with Tim Gibbs regarding the operation of Hoquiam Plywood.



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Mayor Durney stated that staff has had discussions with Willis Enterprises regarding the noise from their plant on 5<sup>th</sup> St. Extension. Willis has also been notified about operation hours in writing.

**LEGAL BUSINESS  
ORDINANCES**

**Taxicab Insurance**

An Ordinance relating to the licensing of taxicab companies and taxicab operators; amending Section 4.14.020 of the Hoquiam Municipal Code. Councilmember McMillan moved for the adoption of the ordinance. The motion was seconded. Councilmember McMillan stated that a correction needs to be made to subsection 5, increasing the property damage to \$50,000. Following the second reading by Mr. Folkers, the motion to approve the ordinance passed by unanimous roll call vote.

**Designating Agent to  
Receive Claims for  
Damages**

An Ordinance relating to the presentation and filing of claims for damages arising out of alleged tortuous conduct; amending Section 1.74.010 of the Hoquiam Municipal Code. Councilmember McMillan moved for the adoption of the ordinance and the motion was seconded. Following a brief discussion, Mr. Folkers read the ordinance by title a second time after which the motion for approval passed by unanimous roll call vote.

**RESOLUTIONS**

**Surplus Property – Water  
Department Generator**

A Resolution declaring certain personal property owned by the City to be surplus items pursuant to Hoquiam Municipal Code Section 1.64.005, 1.64.010 and 1.64.020. The property being surplus is a Generator Serial Number 1-5543-46689, that has been replaced by the Water Department. Councilmember McMillan moved for the adoption of the resolution. The motion was seconded and following a brief discussion regarding the installation of the new generator, the motion for approval passed by voice vote.

**OTHER LEGAL**

**16<sup>th</sup> St. Paving Bids**

Staff provided the results from a recent bid opening for the 16<sup>th</sup> Street Paving Project. Only one bid was received from Lakeside Industries for a total of \$175,228.00. Staff recommends that Council award the bid to Lakeside. Councilmember Moir moved to authorize the Mayor to sign any necessary paperwork and award the contract to Lakeside. Mr. Shay explained that this is being funded through the TIP board and that there is no cost to the city. The motion to approve the award and contract passed by voice vote.



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**NEW BUSINESS**

**Funding for Elks Parade**

Councilmember McMillan asked a question regarding the LTAC funding for the Elks Lodge parade. The Council had awarded \$3,500 to the lodge. Councilmember Carlstrom stated that she has tickets available for the fundraiser on Wednesday if anyone is interested.

**Public Safety Meeting**

Councilmember McMillan stated public safety will meet the 3<sup>rd</sup> Monday of September at the Police Station at 5:00; he also asked that staff look at the intersection of J and 3<sup>rd</sup> to see if there is some other kind of signage that needs to be added.

**Elks Lodge Remodel**

Mayor Durney spoke briefly regarding the improvements that are being made at the Elks Lodge.

**Excuse Absent Members**

Councilmember McMillan moved to excuse the absent members who notified staff of their absence. The motion was seconded and passed by voice vote.

**ADJOURNMENT**

Councilmember McMillan moved to adjourn the meeting at 8:24 p.m. The motion was seconded and passed by voice vote.

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JACK DURNEY – Mayor

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TRACY WOOD – Council Secretary