



**CITY OF HOQUIAM
Council Meeting Minutes**

September 10, 2012

CALL TO ORDER

Mayor Pro-Tem Winkelman called the meeting to order at 7:00 p.m. Councilmember Dickhoff led the flag salute.

ROLL CALL

In attendance at the meeting were Councilmembers Carlstrom, Dickhoff, Diehm, Grun, McMillan, Nelson, Pellegrini, Wiedl and Winkelman. Absent from the meeting were Mayor Durney and Councilmembers Moir, Smith and Swope.

Staff in attendance were Police Chief Jeff Myers, Interim Fire Chief Paul Dean, City Librarian Mary Thornton, City Attorney Steve Johnson, City Administrator Brian Shay, Finance Director Mike Folkers and Council Secretary Tracy Wood.

COMMUNICATIONS

Tim Gibbs, Greater Grays Harbor Inc.

Mr. Gibbs spoke to the council regarding Hoquiam Plywood. He stated that they are up and running and have 84 people employed. Harbor Paper is open and has 100 people working. Unemployment rates are still high on the Harbor but there is hope that we will see significant reductions there. Mr. Gibbs stated that although Greater Grays Harbor, Inc. is only 9 months old they have collective knowledge of the Chamber and EDC. He feels we need to redefine ourselves – have press coverage because of what we are doing not because of what has happened. Their organization wants to work with the council and know what the city goals are. A brief discussion on the Lamb property and other industrial properties followed.

Ed Hansen, Safety Concerns

Mr. Ed Hansen, 208 5th Street, spoke to the Council regarding safety and code issues in his neighborhood. He would like the Police to act on complaints about the drug house across the street from his house. He has lodged several complaints but has not seen anything done as of yet. People are going in and out of the residence at all hours of the day and night, making noise, disturbing the neighbors and he would like to see this stopped. He also had complaints regarding Simpson Plaza. There is a buildup of garbage and trash in their parking lot and he has complained about the light in the parking lot being out for some time. There is also a problem with some of their events and what is going on in the parking lot during these events.

CONSENT AGENDA

Councilmember McMillan moved to approve consent agenda items a through c as presented with a correction to the header on the minutes to indicate August 27th. The motion was seconded. Those items appearing on the consent agenda were as follows:



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- The City Council Minutes August 27, 2012;
- The Regulatory Committee report recommending approval and payment of claim check numbers 75518 through 75561 in the amount of \$94,159.65; ACH deposits in the amount of \$287,277.52; Electronic Fund Transfers in the amount of \$160,252.09; and payroll check numbers 25688 through 25758 in the amount of \$221,830.50;
- A notification from Hometown Sanitation of a 1.6% increase to collection fees for sanitation services beginning in October, 2012.

The motion for approval of the consent agenda passed by voice vote.

COMMITTEE REPORTS

Watershed Committee

The Watershed Committee made a recommendation that the council not approve the Interlocal agreement with Montesano for a shared forester. Councilmember Grun moved to approve the report, the motion was seconded and passed by voice vote.

OFFICER REPORTS

**Dangerous Building
Demolition Bids**

Mr. Shay provided written information on the recent bid requests for the demolition of two dangerous buildings. The bids were opened on September 5, 2012. Four bids were received as follows: Brumfield Construction - \$8,654.61; NW Rock - \$9,539.20; Three Kings Construction - \$26,207.87; and Wellwest Construction - \$30,785.00. Staff recommends that council approve the bids as presented and award the bid to Brumfield Construction as the apparent low bidder. Councilmember McMillan moved to approve the award of the bid to Brumfield Construction. The motion was seconded and passed by voice vote.

**Spray Park Request for
Bids**

Mr. Shay provided written information to the Council on the recent call for bids on the Pocklington Central Playpark Spray Park. Bids were opened on September 6, 2012. One bid was received on the project from Rognlins, Inc, in the amount of \$190,692.94. Staff recommends that the Council award the bid to Rognlins, Inc. and that staff be authorized to negotiate change orders that will reduce the total contract price. Councilmember McMillan moved to approve the staff recommendation and award the bid to Rognlins. The motion was seconded. Mr. Shay explained that staff will work to reduce the amount down to around \$160,000-\$170,000; he explained that the city could reduce the size of the seating wall and a few other minor things



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to achieve this reduction. The motion to award the bid to Rognlins, Inc. passed by voice vote.

2013 Revenue Hearing

Mr. Folkers requested that Council set a Public Hearing to consider revenues for 2013 Budget at 6:00 p.m. on September 24, 2012. Councilmember McMillan moved to set the hearing as requested. The motion was seconded and passed by voice vote.

Substantial Development Permits

Ms. Thurman presented a written report to the council regarding the City Ordinance dealing with Substantial Development Permits. The Shoreline Management Act defines substantial development as any development in which the fair market value exceeds five thousand dollars. In 2002 the Legislature passed a bill that requires the Office of Financial management to adjust this dollar the dollar threshold, based on inflation, every five years. We have been notified by the Department of Ecology that the dollar threshold will increase to \$6,416 on September 15th. Our ordinance reflects the \$5,000 threshold and staff is requesting that the Council adopt the amended ordinance that will be presented later in the meeting.

MAYOR'S REPORTS

Abatement Status

A written report was provided in each packet regarding the current status of Abatements in the City. Mr. Shay discussed several abatements that staff is currently working on.

Upcoming Events

Upcoming Events/Project Updates

- Crossing Bridges Luncheon – September 26th Elk's Lodge (Noon) Food Provided by CasaMia
- **THE GREAT SHAKEOUT** International Earthquake Exercise on October 18, 2012 10:18 a.m.
- Haunted Hoquiam – October 27, 2012 (Downtown Trick or Treating and Haunted Hoquiam Run)

**LEGAL BUSINESS
ORDINANCES**

Substantial Development Permits

An Ordinance relating to substantial development permits; amending Subsection (2) of Section 11.04.180 of the Hoquiam Municipal Code. Councilmember McMillan made a motion to approve the ordinance and the motion was seconded. Following the second reading, the motion passed by unanimous roll call vote.

RESOLUTIONS

Opposing Grays Harbor County Levy Shift

A Resolution of the City Council of the City of Hoquiam, Washington, expressing its opposition to the "levy shift" propagated by the Grays Harbor County Commissioners.



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Councilmember McMillan moved for the approval of the Resolution and the motion was seconded. A brief discussion was held on the levy shift and what it means for the residents. The motion for approval of the resolution passed by unanimous voice vote.

NEW BUSINESS

Excused Absent Members

Councilmember McMillan moved to excuse the Councilmembers who called in. The motion was seconded and passed by voice vote.

Public Safety Meeting

It was announced that the Public Safety Committee will meet next Monday (9/17) at 5:00 at the Police Station. Following that meeting, the ad hoc committee formed to look at fire equipment will meet at the fire station.

**Hometown Sanitation
Increase**

It was explained that the increase adopted under the consent agenda is a contracted item with Hometown Sanitation.

ADJOURNMENT

Councilmember McMillan moved to adjourn the meeting at 7:40 p.m. The motion was seconded and passed by voice vote.

BEN WINKELMAN – Mayor Pro-Tem

TRACY WOOD – Council Secretary