



**CITY OF HOQUIAM
Council Meeting Minutes**

October 22, 2012

CALL TO ORDER

Mayor Durney called the meeting to order at 7:00 p.m. Councilmember Moir led the flag salute.

ROLL CALL

In attendance at the meeting were Mayor Durney and Councilmember Dickhoff, Diehm, Grun, McMillan, Moir, Nelson, Pellegrini, Wiedl and Winkelman. Absent from the meeting were Councilmembers Carlstrom, Smith and Swope.

Staff in attendance were Police Chief Jeff Myers, Fire Chief Paul Dean, City Librarian Mary Thornton, City Attorney Steve Johnson, City Administrator Brian Shay, Finance Director Mike Folkers and Council Secretary Tracy Wood.

**PUBLIC HEARING –
2013-2014 Budget**

Councilmember Moir moved to open the public hearing on the 2013-2014 Budget at 7:01 p.m. The motion was seconded and passed by voice vote. There were no public comments and Councilmember McMillan moved to close the public hearing at 7:02 p.m. The motion was seconded and passed by voice vote.

**COMMUNICATIONS
Noise Ordinance**

Mr. Folkers read a letter from the Port of Grays Harbor regarding the current nuisance ordinance. Mayor Durney stated that he and Mr. Shay had met with the Port regarding the nuisance ordinance. Mayor Durney asked that this issue be referred to Mr. Johnson for review and recommendation. Councilmember McMillan moved to refer this issue to the City Attorney and the motion was seconded. Mr. Shay stated that the letter is not limited to just Willis Enterprises, but includes other businesses that are or might be located in an Industrial Zone and want to operate 24 hours a day. The motion to refer the item to the City Attorney passed by voice vote.

CONSENT AGENDA

Councilmember McMillan moved for the approval of consent agenda items a through d as presented and the motion was seconded. Those items appearing on the consent agenda were as follows:

- The Council Minutes of October 8, 2012;
- The Regulatory Committee report recommending approval and payment of claim check numbers 75815 through 75829 in the amount of \$11,160.54; ACH payments in the amount of \$291,645.08; EFT payments in the amount of \$161,891.49; and payroll check numbers 25759 through 25832 in the amount of \$223,676.48;



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- Request for Approval of acceptance of the completion of the Play Park equipment at Central Playfield and approval of the request to release retainage and bonds to Northwest Playground Equipment Inc.;
- Request for Approval of acceptance of the completion of the Farmers Market Expansion and approval of the request to release retainage and bonds to Tom Morrisey Construction.

The motion for approval passed by voice vote.

OFFICERS REPORTS

**Cancel November 12,
2012, City Council
Meeting**

Staff recommends that Council cancel the November 12, 2012 Regular City Council Meeting as it is Veteran's Day. Councilmember McMillan moved for the approval of the staff recommendation and the motion was seconded and passed by voice vote.

Budget Workshop

Staff recommended that the Council schedule a budget study session for Thursday, November 8, 2012, at the Hoquiam Library. Councilmember McMillan moved to hold sessions after the Council meetings if needed. The motion was seconded and passed by voice vote.

Warrant Sweep

Council was provided with a written report on the recent weekend Warrant Sweep #11 which was held October 5th through the 9th. A total of 23 inmates were booked into the jail and \$7,200 was collected in bail. A total of 26 warrants were cleared.

MAYOR'S REPORTS

Haunted Hoquiam

Mayor Durney reminded council of the Haunted Hoquiam activities coming up on October 27, 2012; there will be a Fun Run at 10:00 and downtown Trick or Treating from 1 to 3:00 p.m.

Bridge Closure

Mayor Durney spoke briefly regarding the bridge closure. Things seemed to go pretty smooth today for the first day and DOT has stated they will only have it closed for four weeks.

Shakeout Drill

Mayor Durney reported on the Great Shakeout Drill. He had Chief Myers provide a report on the exercise. The upcoming budget will include funds to prepare for an emergency event. Mayor Durney thanked the City Staff and stated they all did a great job.



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Spray Park

Mayor Durney reported that the Spray Park is installed and that Rognlin's is currently putting the seating wall in.

**Farmers Market
Expansion**

Mayor Durney reported that the city crews are working in the Market removing the restrooms and wall and once that is complete the expansion project will be completed.

Video

Staff showed videos which are now on the webpage. The videos were produced at no cost to the city.

Sidewalk Program

The City Sidewalk Crew completed another 2400 linear feet of sidewalk this past summer.

COUNCIL REPORTS

**Hoquiam Business
Association**

Councilmember Winkelman provided an update from the last Hoquiam Business Association board meeting. He also briefly discussed the paddle to Taholah which will be in August and reminded council that Wednesday night is business after hours at the 7th St. Theatre.

**LEGAL BUSINESS
RESOLUTIONS**

**Comprehensive Solid
Waste Management Plan**

A Resolution of the City Council of the City of Hoquiam, adopting the Grays Harbor County Comprehensive Solid Waste Management Plan Revision September 2012. Councilmember Dickhoff moved to adopt the resolution. The motion was seconded and following a brief discussion the motion passed by voice vote.

**Surplus Property – Police
Department
Campaign Sign Size**

A Resolution declaring certain personal property owned by the City of Hoquiam to be surplus items pursuant to Hoquiam Municipal Code Sections 1.64.005, 1.64.010 and 1.64.020. Councilmember McMillan moved for adoption of the resolution and the motion was seconded. Those items being declared surplus are desks owned by the Hoquiam Police Department. The motion passed by voice vote.

OLD BUSINESS

**Ladder Truck for Fire
Department**

Councilmember Grun asked a question regarding finding a used ladder truck. Councilmember McMillan stated that the committee has reviewed several options and a bond for a new ladder truck will go out to the voters in the Spring.

NEW BUSINESS

Committee Meetings

It was announced that the Public Safety Committee will meet November 5th at 5:00 at the Police Station and the Watershed Committee will meet at 6:15 in the council chambers on November 5th.



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Excuse Absent Members

Councilmember Moir moved to excuse the absent members who notified staff. The motion was seconded and passed by voice vote.

ADJOURNMENT

Councilmember McMillan moved to adjourn the meeting at 7:55 p.m. The motion was seconded and passed by voice vote.

JACK DURNEY - Mayor

TRACY WOOD – Council Secretary