



**CITY OF HOQUIAM
Council Meeting Minutes**

November 26, 2012

CALL TO ORDER

Mayor Durney called the meeting to order at 7:00 p.m. Councilmember Grun led the flag salute.

ROLL CALL

In attendance at the meeting were Mayor Durney and Councilmember Dickhoff, Diehm, Grun, McMillan, Moir, Nelson, Pellegrini, Swope, Wiedl and Winkelman. Absent from the meeting were Councilmembers Carlstrom and Smith.

Staff in attendance were Police Chief Jeff Myers, Interim Fire Chief Paul Dean, City Librarian Mary Thornton, City Attorney Steve Johnson, City Administrator Brian Shay (arrived at 7:25 p.m.), Finance Director Mike Folkers and Council Secretary Tracy Wood.

COMMUNICATIONS

Police Explorers

Chief Myers introduced the Police Explorers. He stated that Keeton Bradley turned 21 and is no longer eligible to be in the Police Explorers. The Department presented him with an award for over 900 hours of volunteer service to the City of Hoquiam.

Cub Scouts

Mayor Durney introduced Cub Scout Pack 23.

Appointment of Fire Chief

Included in the packet was a letter from Mayor Durney regarding the appointment of Paul Dean to the position of Fire Chief. Paul has been the interim chief since Chief Pumphrey retired and has done an outstanding job for the city. Councilmember McMillan so moved to concur with the appointment of Mr. Dean to the position of Fire Chief and the motion was seconded. Mr. Doug Stankavich, President of Firefighters Local 315 spoke on behalf of the Union in support of the appointment of Mr. Dean after which the motion passed by unanimous voice vote.

HDR – Water System Plan

Mr. Tim Hume, representing HDR, made a presentation to the Council regarding the Water System Plan and Water Consumer meeting. Mr. Hume reviewed the purpose of the plan, stating that it needs to be updated every 6 years. The draft plan will be sent to various places for review in late December and once comments have been received it should come back for council adoption in approximately March of 2013.

**HDR – Water
Transmission Main
Replacement**

Mr. Tim Hume, representing HDR, made a presentation to the Council regarding the Water Transmission Main Replacement Project. He reviewed the various phases of the project and outlined the priority areas that will be replaced first.



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Fire Truck Bond Levy

Mr. Matt Miller, Hoquiam Firefighter, made a presentation to the Council regarding the need for a Fire Truck Bond Levy. Chief Dean spoke briefly about the need for a Ladder Truck. The Bond Levy will go before the public for a vote early spring of 2013.

Cemetery Staff

Mr. Folkers read a letter from Rebecca Gaudina commending the Cemetery Staff for their help during the recent loss of a family member.

Noise/Nuisance Ordinance

Mr. Mark Horton, Port of Grays Harbor, spoke to the Council regarding the Nuisance Ordinance that they will be considering. On behalf of the Port he wanted to thank the council for considering changes to the ordinance for the businesses in those areas.. Extensive process in permitting for business locations. The amendments to the ordinance do not weaken the ordinance, but allow for those in the industrial areas to operate within standards.

Noise/Nuisance Ordinance

Mr. Jack Roman, Lawrence Drive, Hoquiam, stated that the noise from Willis Enterprises is echoing up the canyon from the business to the hill. The council should consider reviewing noise limits if Willis goes to 24 hours. He stated that the business he worked for in the past was required to insulate their chipper, pipes and turbine to lower noise. He would hope that Willis wants to be a good neighbor and that the city will look into the concerns of the citizens on the hill who are being impacted by the noise.

Noise/Nuisance Ordinance

Robby Deavalle, has suggestion on how to fix problem with noise. He moved here to have some peace and quiet. Having the chipper at Willis running 24 hours a day will be disturbing. Gets louder when the wind comes from the west. He suggested that someone look into the chip plant on the Port Dock and Maple to see what they have done. There is no noise coming from there.

Noise/Nuisance Ordinance

Ms. Lynn Ogren, Center Street, Hoquiam, said she has enjoyed living in Hoquiam. She loves to work out in her yard but the past two years since Willis has moved in have been terrible. The noise is continual and the quality of her life has been affected. They cannot even open their windows in the summer and she would like to see the business do something to make it more tolerable.



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Noise/Nuisance Ordinance Mr. Bill Wiellan 600 Washington Court, has been before the Council before about Willis. The noise is intolerable. Council needs to consider the impact that a 24/7 operations will have on the community.

Farmers Market Ms. Barbara Bennett Parsons, Upper Grand, spoke to the Council on behalf of the vendors at the Market, to thank the City for all that has been done with the remodel project at the Market. They would like to invite the Council to come to the market on December 10th following the meeting to have dinner and see the improvements to the building.

Support of Water Transmission Improvements and Fire Levy Mr. Deavalle spoke again supporting the water system improvements being proposed by the City and the fire department request for a new ladder truck.

CONSENT AGENDA Councilmember McMillan moved for items a through f on the Consent Agenda to be approved as presented and the motion was seconded. Those items appearing on the consent agenda were as follows:

- The City Council Minutes of October 22, 2012;
- The Regulatory Committee report recommending approval and payment of claim check numbers 75830 through 76035 in the amount of \$759,824.43; payroll check numbers 25833 through 25903 in the amount of \$216,008.38; ACH and EFT deposits in the amount of \$453,255.01; and that payroll and benefits for the month of November be approved and issued at the proper time.
- A Request for Release of Timber Sale Bonds for sale HBD 09-08 to A-1 Timber;
- A Request for Acceptance of Work and Release of Retainage and Bonds for the Library Heat System project to Actionaire;
- A Request for Acceptance of Work and Release of Retainage and Bonds for the 16th St. Paving project to Lakeside Industries;
- A Request for Acceptance of Work and Release of Retainage and Bonds for the Hoquiam Spray Park to Rognlin's, Inc.

The motion for approval of the consent agenda passed by voice vote.



COMMITTEE REPORTS

**Public Safety Committee
Aerial Apparatus**

The Public Safety Committee made a recommendation that the bond measure for a new aerial apparatus be increased to \$1.3M and any surplus funds from the bond measure after purchasing the apparatus be dedicated towards replacing the fire suppression system at Olympic Stadium. Councilmember McMillan moved to remove this item from the agenda and that it be brought back to the meeting of the December 10th.

**Public Safety Committee
Failure to Register as Sex/
Kidnapping Offender**

The Public Safety Committee made a recommendation to the Council that an Ordinance to include failure to register as a sex offender or kidnapping offender be approved by Council. This would allow for these cases to be filed in Municipal Court. Councilmember McMillan moved for approval of the committee report. The motion was seconded and following a brief discussion, passed by voice vote.

OFFICER REPORTS

**Variable Drive Pump
Station Bids**

Variable Drive Pump Station Bids – 28th and Emerson. Mr. Folkers stated that four bids were received as follows: Coast Controls \$100,280.84; Haskin \$120,009.64; Taurus Power \$130,225.20; and Technical Systems \$239,564.00. Staff recommends that Council accept the bids and award the bid to Coast Controls as the apparent low bidder. Councilmember McMillan moved for approval of the staff recommendation and the motion was seconded and passed by voice vote.

Police Vehicle Bids

Police Vehicle Bids – Crown Victoria. Mr. Folkers read an officer report regarding the replacement of a 2007 Crown Victoria which was scheduled to be replaced in early 2013. The vehicle currently has over 120,000 miles on it. Staff advertised for vehicle bids on November 8, 2012, and one bid was received from Five Star. Staff requests that City Council approve replacement of the vehicle and approve the bid of \$27,494 plus sales tax for a total bid of \$29,885.98. Payment will not be made until delivery of the vehicle which would be well into 2013. Councilmember McMillan moved for approval of the staff recommendation to award the bid to Five Star. The motion was seconded and passed by voice vote.

**Pump Station Telemetry
Project Bids**

Pump Station Telemetry Project Bids. The City made a call for bids to replace or install telemetry components at all sewer and stormwater pump stations that have not yet been upgraded. Four bids were received as follows: Coast Controls \$95,283.60; Haskin \$117,880.66; Taurus Power and Controls \$103,664.00;



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and Technical Systems Inc. \$169,104.00. Staff recommends that Council approve the bids and award the bid to Coast Controls as the apparent low bidder. Councilmember McMillan moved to approve the staff recommendation and award the bid to Coast Controls. The motion was seconded and passed by voice vote.

MAYOR'S REPORTS

Ho Ho Hoquiam

Mayor Durney reminded Council of the Ho Ho Hoquiam Fun Run and Cocoa Stroll which are scheduled for December 1, 2012.

County Levy Shift

Mayor Durney spoke briefly regarding a recent vote of the County Commissioners to do a road levy shift next year. This will result in an additional \$40,000 from the citizens of Hoquiam being paid in to the County. The Mayors of the various cities are looking at a charter change; there needs to be some kind of involvement in the county and what they consider and do by those who live in the county. He will keep the council informed of future discussions on this.

Well City Award

Mayor Durney stated that the City has again obtained the status of a Well City with AWC. This qualifies the City for a 2% reduction in our medical premiums.

LEGAL BUSINESS

Ordinances

2013-14 Budget

An Ordinance adopting the annual budget of the City of Hoquiam for the fiscal biennium 2013-2014. Councilmember McMillan moved for adoption of the ordinance and the motion was seconded. Councilmember Grun stated he would like to have a workshop on the budget to allow for more public comment and discussion before the budget is passed. Councilmember Moir stated that there has been an opportunity for anyone to ask questions or comment for the past several weeks. Councilmember Grun stated he is opposed to the proposal to stop putting money into the Cemetery endowment. He is also opposed to using watershed funds for projects. Staff stated that utility increases could be as high as \$20 per month if we stopped using any watershed to subsidize these projects. Further discussion was held on several other budget items such as equipment reserve, overtime, the stadium scoreboard and other items. Councilmember Winkelman made a motion to move the \$60,000 ending fund balance from this year to the 2013 budget. The motion was seconded and passed. Councilmember Dickhoff moved to reduce the overtime for the



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City Planner to \$1,500 per year. The motion died for lack of second. A brief discussion was held on the negotiations for the Union contracts. All of the contracts will be negotiated within the next two years. Following no further discussion, Mr. Folkers read the Ordinance by title a second time after which the motion for approval passed by a vote of 9 to 1 with Councilmember Grun voting no.

Parking on Bay Avenue

An Ordinance relating to parking on Bay Avenue; and amending Sections 7.80.030 and 7.80.040 of the Hoquiam Municipal Code. Councilmember McMillan moved for adoption of the Ordinance and the motion was seconded. Following a brief discussion Mr. Folkers read the Ordinance by title a second time after which the motion passed by unanimous roll call vote.

**Public Noise Nuisance
Excuse Absent Members**

An Ordinance relating to public noise nuisances; and amending Section 3A.30.010 and 3A.30.020 of the Hoquiam Municipal Code. Councilmember Moir moved for adoption of the ordinance and the motion was seconded. A brief discussion followed after which Councilmember Grun moved to table the Ordinance. The motion to table was seconded and a voice vote was taken but was undeterminable. A roll call vote was taken and the motion to table passed by a vote of 7 to 3 with Councilmember Moir, Pellegrini and Nelson voting no.

**Registering as Sex or
Kidnapping Offender**

An Ordinance relating to criminal law and sex offenses; and amending Section 5A.75.010 to the Hoquiam Municipal Code; and establishing an effective date. Councilmember McMillan moved for approval of the Ordinance and the motion was seconded. Mr. Folkers read the Ordinance by title a second time after which the motion passed by unanimous roll call vote.

New Fire Truck Levy

This Ordinance was moved to the December 10, 2012 meeting per Council.

Ad Valorem Tax

An Ordinance relating to ad valorem tax; setting and levying the ad valorem tax levies for the General Fund and the Ambulance Fund of the City of Hoquiam for fiscal year 2013. Councilmember McMillan moved for adoption of the Ordinance and the motion was seconded. Mr. Folkers read the Ordinance by title a second time after which the motion passed by unanimous roll call vote.

**Street Vacation –
Hoquiam Plywood**

An Ordinance amending Ordinance No. 2012-08, vacating a portion of Panama Avenue, a portion of an unimproved alley,



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and a portion of Woodlawn Street, adjacent to property owned by Hoquiam Plywood Company, Inc. Councilmember McMillan moved for adoption of the ordinance and the motion was seconded. Councilmember Winkelman asked to abstain from voting based on possible conflict. Mr. Folkers read the Ordinance by title a second time after which the motion for approval of the Ordinance passed by unanimous roll call vote.

RESOLUTIONS

Surplus Property

A Resolution declaring certain personal property owned by the City to be surplus items pursuant to Hoquiam Municipal Code Section 1.64.005, 1.64.010 and 1.64.020. The items being declared surplus are Public Works office equipment, Water Department saw and a Kohler brand water closet from the Farmers Market. Councilmember McMillan moved for approval of the Resolution. The motion was seconded and passed by voice vote.

EMS Levy

A Resolution of the City Council of the City of Hoquiam, Washington, determining that the City of Hoquiam requires an increase in property tax revenue for emergency medical services from the previous year and further requiring a majority vote by the City Council of the City of Hoquiam. Councilmember McMillan moved for adoption of the Resolution and the motion was seconded and passed by voice vote.

Property Tax

A Resolution of the City Council of the City of Hoquiam, Washington, determining that the City of Hoquiam requires an increase in property tax revenue from the previous year and further requiring a majority vote by the City Council of Hoquiam. Councilmember McMillan moved for adoption of the Resolution and the motion was seconded and passed by voice vote.

OTHER LEGAL

**Water Transmission Main
Contract Amendment**

Task Order 03 between the City of Hoquiam and HDR Engineering to provide services on the Water Transmission Line Replacement Project Phase 5, Councilmember McMillan moved to approve the contract in the amount of \$1,398,000.00. The motion was seconded and following a brief discussion, the motion for approval passed by voice vote.

**Letter of Agreement –
Dual Medical Insurance
Incentive**

Presented to the Council was a letter of agreement between the City and AFSCME Union regarding a dual medical insurance incentive program. Councilmember McMillan moved for approval of this agreement. The motion was seconded and following a brief discussion passed by voice vote.



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NEW BUSINESS

Public Safety Meeting

Councilmember McMillan announced that there would be a short Public Safety meeting following the council meeting.

Excuse Absent Members

Councilmember Moir moved to excuse the absent members who called in. The motion was seconded and passed by voice vote.

**Change in Time of Next
Council Meeting**

Councilmember McMillan moved to start the meeting of December 10th at 5:30 p.m. The motion was seconded and passed by voice vote.

Regulatory Committee

It was announced that the Regulatory Committee will not meet on the 10th of December unless necessary.

Councilmember McMillan moved to adjourn the meeting at 9:35 p.m. The motion was seconded and passed by voice vote.

JACK DURNEY - Mayor

TRACY WOOD – Council Secretary