



## City of Hoquiam Authorization Form for Automatic Utility Bill Payment

City of Hoquiam Utility Account Number \_\_\_\_\_

Utility Service Address \_\_\_\_\_

Name on Bank Account \_\_\_\_\_

Bank Name \_\_\_\_\_ Bank Branch \_\_\_\_\_

Bank Routing Number (9 digits) \_\_\_\_\_

Bank Account Number (can vary in length) \_\_\_\_\_

Account Type: \_\_\_\_\_ Checking \_\_\_\_\_ Savings

**Please attach a voided check—processing cannot be completed without it.**

I authorize the City of Hoquiam to automatically withdraw funds from my account named above for payment of my City of Hoquiam utility bill. I acknowledge that the origination of the ACH transactions to my account must comply with the provisions of U.S. law. This authority will remain in effect until the city of Hoquiam has received written notification from me of its termination in such time and manner as to afford the City of Hoquiam and the my bank a reasonable opportunity to cancel.

\_\_\_\_\_  
Owner/Tenant Name (please print)

\_\_\_\_\_  
Telephone Number

\_\_\_\_\_  
Owner/Tenant Signature

\_\_\_\_\_  
Date

**Note: Once the authorization process has been completed, your billing statement will have a notice printed on it that will remind you not to make the payment as the funds will automatically be deducted from your account. Payments will be taken out of the account on the due date shown on the statement. If funds are not available in the account, there will be an NSF fee charged. Call 360-532-5700 Ext 248 for assistance.**