



2015-16 Quarterly Financial Report
“Third” Quarter
January 2015 through September 2015

The City of Hoquiam, Washington

609 8th Street

Hoquiam, Washington

360-532-5700

CITY OF HOQUIAM

Third Quarter Financial Report - January through September 2015

EXECUTIVE SUMMARY

This document provides a detailed review of City financial activity for the first nine months of 2015-16. The report has been formatted to be consistent with the adopted budget for ease of comparison and review of information. Each set of facing pages provides a complete review of an individual fund and its biennium to date activity. The only exception to this is the General fund, which is presented in two sections: (1) revenues & transfers in and (2) appropriations and transfers out.

Current Status: At the end of September, on a City-wide basis, both revenues and expenditures are within parameters for budget projections. The adjacent All Funds Expenditure Summary page provides a summary of biennium to date expenditure v. appropriation information for the City, and indicates that overall, the City has expended 38.9% of biennial operating appropriations. As of September 30, only a small percentage of capital improvement and half of the debt service expenditures had been made.

Concerns: There are three (3) funds showing higher than expected expenditures.

The Street Fund is 68.3% spent to date due clean up and street repair efforts related to the 2015 flood event. The City received assistance for this event and after a supplemental budget the Street Fund should be back to normal.

The Water Department is over 37.5% expended because the City completed the Water Transmission Project in 2015. This large capital expenditure has skewed the percentage. This fund should be at 100% expended by the end of the biennium.

The Storm Department is over expended for the same reason as the Street Department. The City had to clean out a number of storm drains and pipes after they filled with mud from the flood event. This department will also need a supplement but should be otherwise on track for the biennium.

Bottom Line: Despite the costs related to the cleanup from the flood event the City is operating within normal budget parameters. Additionally, due to the number of positions left open from attrition, the City is starting to increase reserves in the General Fund as was the goal when the budget was adopted.

Please see the individual pages for a more detailed analysis of each fund's revenues and expenditures.

ALL FUNDS EXPENDITURE SUMMARY

CITY OF HOQUIAM
2015 3RD QUARTER FINANCIAL REPORT

<u>OPERATING FUNDS</u>	<u>No.</u>	<u>2015</u> <u>Q3 YTD</u>	<u>2013</u> <u>Q3 YTD</u>	<u>Increase</u> <u>(Decrease)</u>	<u>% Increase</u> <u>(Decrease)</u>	<u>2015-16</u> <u>Budget</u>	<u>% to</u> <u>Budget</u>
General Fund	001	\$7,129,902	\$6,554,084	\$575,818	8.8%	\$17,454,230	40.8%
Cemetery	101	\$123,032	\$96,630	\$26,403	27.3%	\$348,330	35.3%
Mausoleum	102	\$4,474	\$3,599	\$875	24.3%	\$14,800	30.2%
Cemetery Equipment Reserve	103	\$0	\$0	\$0	-	\$0	-
Cemetery Preneed	104	\$5,335	\$4,250	\$1,085	25.5%	\$21,000	25.4%
Parks Special Programs	105	\$0	\$0	\$0	-	\$0	-
Street Fund	106	\$981,168	\$254,071	\$727,097	286.2%	\$1,436,900	68.3%
Arterial Street Fund	107	\$212	\$144,366	-\$144,154	-99.9%	\$53,720	0.4%
Ambulance	109	\$1,361,817	\$1,432,819	-\$71,002	-5.0%	\$3,870,410	35.2%
Stadium/Tourism	112	\$0	\$0	\$0	-	\$20,000	0.0%
Comm. Devel. Repay	130	\$11,980	\$7,318	\$4,662	63.7%	\$40,315	29.7%
Water	401-25	\$2,115,302	\$1,445,937	\$669,365	46.3%	\$4,271,745	49.5%
Sewer	401-26	\$866,489	\$994,395	-\$127,906	-12.9%	\$2,439,505	35.5%
Storm	401-27	\$366,500	\$245,614	\$120,886	49.2%	\$698,850	52.4%
Watershed	402	\$650,251	\$502,667	\$147,584	29.4%	\$4,219,075	15.4%
Landfill Postclosure	417	\$11,334	\$16,095	-\$4,760	-29.6%	\$37,795	30.0%
Equipment Rental	501	\$292,628	\$271,336	\$21,292	7.8%	\$839,675	34.9%
Equipment Rental Reserve	505	\$71,966	\$29,934	\$42,032	140.4%	\$187,755	38.3%
Medical/Dental Benefits	520	\$83,781	\$57,716	\$26,065	45.2%	\$186,000	45.0%
Unemployment Fund	522	\$0	\$18,132	-\$18,132	-100.0%	\$0	-
Cemetery Endowment	602	\$0	\$0	\$0	-	\$86,330	0.0%
Police & Fire Retiree	611	\$315,580	\$498,579	-\$182,999	-36.7%	\$801,000	39.4%
Library Memorial	625	\$0	\$0	\$0	-	\$0	-
<u>Parks Endowment</u>	<u>627</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>-</u>	<u>\$0</u>	<u>-</u>
TOTAL OPERATING FUNDS		\$14,391,749	\$12,577,539	\$1,814,210	14.4%	\$37,027,435	38.9%
 <u>CAPITAL IMPROVEMENT FUNDS</u>							
Stadium Field Loan Repayment	005	\$0	\$0	\$0	-	\$0	-
Paths & Trails	108	\$0	\$0	\$0	-	\$17,275	0.0%
General Capital Reserve	114	\$0	\$0	\$0	-	\$65,020	0.0%
Sidewalk Construction Fund	302	\$316,235	\$185,435	\$130,800	70.5%	\$944,750	33.5%
Train Station	308	\$0	\$0	\$0	-	\$0	-
Water Capital Projects	401-25	\$3,310,228	\$733,278	\$2,576,950	351.4%	\$4,037,090	82.0%
Sewer Capital Projects	401-26	\$743,247	\$202,976	\$540,271	266.2%	\$1,643,390	45.2%
<u>Storm Drain Capital Projects</u>	<u>401-27</u>	<u>\$1,192</u>	<u>\$0</u>	<u>\$1,192</u>	<u>-</u>	<u>\$1,800</u>	<u>66.2%</u>
TOTAL CAPITAL IMPROVEMENT FUNDS		\$4,370,901	\$1,121,688	\$3,249,213	289.7%	\$6,709,325	65.1%
TOTAL DEBT SERVICE FUNDS		\$294,097	\$108,390	\$185,707	171.3%	\$902,415	32.6%
TOTAL ALL FUNDS		\$19,056,748	\$13,807,618	\$5,249,130	38.0%	\$44,639,175	42.7%

General Fund

Overview:

The following four pages summarize all 2015-16 General Fund projected revenues, appropriations, and expenditures by department through September.

For 2015-16, total revenues and transfers in are budgeted at \$17,934,185, while appropriations and transfers out are adopted at \$17,454,230, creating an ending balance of \$941,960.

Biennial operating budget appropriations of \$15,828,930 represent a 20.5% increase over comparable 2013-14 levels. This increase can be explained by the addition of a Plan Review Budget in the amount of \$3,251,940 for 2015-16. Without this additional budget, it would actually be a 4.3% decrease.

Transfers to other funds total \$1,625,300, and include annual support of City activities including street operations and funds for LEOFF I medical payments.

General Fund Revenues:

Taxes through September are at 35% of budget. This is lower than anticipated but within normal parameters as the second half of the property taxes has not been received. Sales taxes are up for the second year in a row and are at 38.1% of budget. This is encouraging as economic activity is still slow to recover nationwide due to the global recession.

Licenses and Permits are at 36.5% of budget through September. Revenue from building permits are \$16,775 or 50% lower than comparable 2013-14 levels. This is due to an increase building permits from flooding damage including a large one for repairs to Olympic Stadium.

Intergovernmental Revenue is at 34.8% of budget through the third quarter. Grants received by the Fire Department and Community Services Department and other state shared revenues account for a majority of this category's biennium to date revenues.

Charges for Services is at 59.6% of budget through the third quarter. Oil terminal EIS Review Fees and charges for housing of prisoners in the City jail make up almost all of this category.

Fines and Forfeitures are running budget, at 30.9% through September. This category includes primarily police citations and other court fines. Revenue from court fines is down and the City has yet to receive any distributions of Investigative Confiscation funds.

GENERAL FUND (CURRENT EXPENSE) #001

CITY OF HOQUIAM

2015 3RD QUARTER FINANCIAL REPORT

<u>REVENUES</u>	<u>2015 Q3 YTD</u>	<u>2013 Q3 YTD</u>	<u>Increase (Decrease)</u>	<u>% Increase (Decrease)</u>	<u>2015-16 Budget</u>	<u>% to Budget</u>
Beginning Fund Balance	\$462,020	\$1,642,683			\$462,005	
Taxes	\$3,530,416	\$3,098,840	\$431,576	13.9%	10,099,670	35.0%
Licenses and Permits	\$296,574	\$304,065	-\$7,491	-2.5%	\$811,850	36.5%
Intergovernmental Revenue	\$459,314	\$315,130	\$144,184	45.8%	\$1,318,545	34.8%
Charges for Services	\$2,730,197	\$148,332	\$2,581,865	1740.6%	\$4,580,110	59.6%
Fines and Forfeits	\$78,700	\$116,463	-\$37,763	-32.4%	\$254,400	30.9%
<u>Miscellaneous Revenue</u>	<u>\$225,940</u>	<u>\$205,323</u>	<u>\$20,617</u>	<u>10.0%</u>	<u>\$748,240</u>	<u>30.2%</u>
TOTAL GENERAL FUND	\$7,321,140	\$4,188,153	\$3,132,988	74.8%	\$17,812,815	41.1%
<u>OTHER REVENUES & TRANSFERS IN</u>						
Proceeds from Property Sale	\$2,000	\$0	\$2,000	100.0%	\$2,000	100.0%
Residual Equity Transfer In	\$0	\$0	\$0	100.0%	\$0	-
Insurance Recoveries	\$10,563	\$0	\$10,563	100.0%	\$0	-
Trf In - Ambulance (E911)	11,007	10,620	\$387	3.6%	\$29,350	37.5%
Trf In - Gen. Capital	\$0	\$0	\$0	100.0%	\$65,020	0.0%
Trf In - CD Repay	\$0	\$0	\$0	100.0%	\$5,000	0.0%
Trf In - Stadium/Tourism	\$0	\$0	\$0	100.0%	\$20,000	0.0%
<u>Trf In - Parks Special Projects</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>100.0%</u>	<u>\$0</u>	<u>-</u>
TOTAL OTHER REVENUES	\$23,570	\$10,620	\$12,950	121.9%	\$121,370	19.4%
TOTAL GEN FUND REVENUES	\$7,344,710	\$4,198,773	\$3,145,938	74.9%	\$17,934,185	41.0%
GRAND TOTAL GENERAL FUND	\$7,806,730	\$5,841,456			\$18,396,190	

General Fund Appropriations:

Adopted appropriations and required transfers are budgeted at \$17,454,230. This is a large increase from 2013-14 levels again due the addition of Plan Review Budget. Of this total, the adjacent page summarizes budgeted operating appropriations of \$15,828,930 and transfers out of \$1,625,300.

Through September, operating expenditures total 41.4% of appropriations, above anticipated spending levels for the first nine months of the biennium. This is due to the large expenditures on Plan Reviews being at 62%.

Three departments are above year to date targets for the 3rd quarters. The Civil Service Budget is high due to advertising for a number of open public safety positions, the Public Works Budget is high due to grant expenditures for the Shoreline Management Update and the Plan Review Budget is high because of expenditures that are wrapping up for an Environmental Impact Statement.

In summary, almost all departments are well within budgeted parameters through the first nine months. The Finance Department will work with Department Heads, Supervisors and Foremen to monitor activity monthly to ensure that overall budget targets are adhered to.

Transfers to Other Funds:

The General Fund budget includes \$1,625,300 in transfers to other funds. These transfers include:

Street: Biennial support level totals \$439,435. To date this category is \$185,000 or 42.1% expended during the first nine months. Expenditures are high due to the flooding event in January.

GO Bonds: \$50,965 in transfers for debt service on a renovation of City Hall and \$198,000 for debt service on the Aerial Ladder Truck. Half of these transfers have been made as of September.

Police & Fire Pension: Annual support for this fund is budgeted at \$756,000 and includes necessary medical expenses for Police and Fire retirees not payable from some other source. The City attempts to limit its exposure for these retirees by purchasing health insurance on the open market for each member. Through September \$282,000 has been transferred to fund these necessary medical services.

GENERAL FUND (CURRENT EXPENSE) #001

CITY OF HOQUIAM

2011 3RD QUARTER FINANCIAL REPORT

OPERATING EXPENDITURES

<u>DEPARTMENT</u>	<u>2015 Q3 YTD</u>	<u>2013 Q3 YTD</u>	<u>Increase (Decrease)</u>	<u>% Increase (Decrease)</u>	<u>2015-16 Budget</u>	<u>% to Budget</u>
Legislative/Council	\$110,546	\$116,556	-\$6,011	-5.2%	\$289,210	38.2%
Municipal Court	\$173,523	\$149,934	\$23,589	15.7%	\$468,015	37.1%
Finance	\$185,013	\$201,105	-\$16,092	-8.0%	\$479,820	38.6%
Legal	\$105,288	\$124,223	-\$18,934	-15.2%	\$333,255	31.6%
Civil Service	\$1,108	\$3,011	-\$1,903	-63.2%	\$1,800	61.6%
City Hall & Buildings	\$66,217	\$102,672	-\$36,455	-35.5%	\$158,000	41.9%
Electrical	\$146,768	\$135,813	\$10,955	8.1%	\$431,230	34.0%
Police	\$1,756,145	\$1,721,937	\$34,208	2.0%	\$4,648,285	37.8%
Fire	\$763,226	\$827,899	-\$64,672	-7.8%	\$1,934,900	39.4%
Animal Control	\$47,004	\$62,239	-\$15,234	-24.5%	\$178,150	26.4%
Public Works	\$302,291	\$227,807	\$74,484	32.7%	\$459,115	65.8%
Plan Review	\$2,016,448	\$0	\$2,016,448	100.0%	\$3,251,940	62.0%
Corrections	\$352,506	\$341,464	\$11,042	3.2%	\$1,044,110	33.8%
Police Special Funds (DTF)	\$102,140	\$109,747	-\$7,606	-6.9%	\$335,645	30.4%
Library	\$39,103	\$34,701	\$4,402	12.7%	\$133,900	29.2%
Community Services	\$247,265	\$376,811	-\$129,546	-34.4%	\$1,221,340	20.2%
Economic Development	\$9,991	\$25,351	-\$15,360	-60.6%	\$27,910	35.8%
Spray Park	\$0	\$113,861	-\$113,861	-100.0%	\$92,680	0.0%
Ladder Truck	\$0	\$1,142,267	-\$1,142,267	-100.0%	\$0	-
Information Technology	\$67,266	\$0	\$67,266	100.0%	\$140,225	48.0%
<u>911 Program</u>	<u>\$67,520</u>	<u>\$70,854</u>	<u>-\$3,334</u>	<u>-4.7%</u>	<u>\$199,400</u>	<u>33.9%</u>
TOTAL OPERATING EXPENSES	\$6,559,371	\$5,888,253	\$671,118	11.4%	\$15,828,930	41.4%
<u>TRANSFERS OUT</u>						
Trf Out - Cemetery #101	\$0	\$0	\$0	-	\$0	-
Trf Out - Street #106	\$185,000	\$163,350	\$21,650	13.3%	\$439,435	42.1%
Trf Out - Ambulance #109	\$0	\$0	\$0	-	\$80,000	0.0%
Trf Out - GO Bond #209	\$78,050	\$0	\$78,050	-	\$198,900	39.2%
Trf Out - GO Bond #213	\$25,481	\$25,481	\$0	0.0%	\$50,965	50.0%
Trf Out - Sidewalks #302	\$0	\$0	\$0	-	\$0	-
Trf Out - Unemployment #522	\$0	\$0	\$0	-	\$0	-
Trf Out - Pol/Fire Pensions #611	\$282,000	\$477,000	-\$195,000	-40.9%	\$756,000	37.3%
<u>Trf Out - Equipment Reserve #505</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>=</u>	<u>\$100,000</u>	<u>0.0%</u>
TOTAL TRANSFERS OUT	\$570,531	\$665,831	-\$95,300	-14.3%	\$1,625,300	35.1%
GRAND TOTAL GENERAL FUND	\$7,129,902	\$6,554,084	\$575,818	8.8%	\$17,454,230	40.8%
OVER (SHORT)	\$676,829	-\$712,628			\$941,960	

Cemetery Fund #101

Overview:

The Cemetery Fund provides for the accounting of resources and expenditures associated with the Municipal Cemetery. This includes the total care and maintenance of the grounds, perpetual headstone care, grave, crypt and niche sales and retail monument and vault sales.

The budget provides for \$348,330 in total resources and transfers in and total expenditures and transfers out of \$348,330.

Revenues:

Revenues to the Cemetery Fund primarily come from Cemetery Fees and operating transfers from other funds, foremost the Cemetery Preneed Fund. Cemetery Fee revenue is below target with 24.3% received at the end of September, only 6.7% of transfers to the Cemetery Fund had been made.

Cemetery revenue is unfortunately dependent upon the demise of individuals desiring services at Sunset Memorial Park. Conversely, the expenditures should directly correlate to revenues.

There is also a transfer budgeted from the Cemetery Endowment Fund of \$86,330 which has not been made as of September.

Appropriations:

There are 0.85 FTE's dedicated to operations and maintenance activities and 0.43 FTE's dedicated for administrative and clerical duties plus some Summer Help at the Cemetery. Through September, the Cemetery fund has expended \$123,032 or 35.3% of budgeted appropriations.

The Cemetery is running at a deficit through the first three quarters of the Biennium. Staff will monitor this fund and anticipate it will have a positive cash balance at the end of the biennium.

CEMETERY FUND #101**CITY OF HOQUIAM****2015 3RD QUARTER FINANCIAL REPORT**

<u>REVENUES</u>	2015 Q3 YTD	2013 Q3 YTD	Increase (Decrease)	% Increase (Decrease)	2015-16 Budget	% to Budget
Beginning Fund Balance	\$0	\$0			\$0	
Cemetery Fees	\$43,657	\$66,953	-\$23,296	-34.8%	\$180,000	24.3%
Investment Interest	\$577	\$1,384	-\$808	-58.3%	\$12,000	4.8%
Land Lease (Cell Tower)	\$9,138	\$7,589	\$1,548	20.4%	\$24,000	38.1%
Housing Rentals	\$0	\$0	\$0	-	\$0	-
Donations	\$0	\$0	\$0	-	\$0	-
<u>Other Miscellaneous</u>	<u>\$11,518</u>	<u>\$0</u>	<u>\$11,518</u>	-	<u>\$11,700</u>	<u>98.4%</u>
TOTAL CEMETERY FUND	\$64,890	\$75,927	-\$11,037	-14.5%	\$227,700	28.5%
<u>OTHER REVENUES & TRANSFERS IN</u>						
Trf In - Cem Equip Res #103	\$0	\$0	\$0	-	\$0	-
Trf In - Cemetery Endowment #602	\$0	\$0	\$0	-	\$86,330	0.0%
Trf In - Mausoleum #102	\$4,326	\$3,599	\$728	20.2%	\$14,300	30.3%
Trf In - Cem Preneed #104	\$3,775	\$4,250	-\$475	-11.2%	\$20,000	18.9%
<u>Trf In - General Fund #001</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	-	<u>\$0</u>	-
TOTAL OTHER REVENUES	\$8,101	\$7,849	\$253	3.2%	\$120,630	6.7%
TOTAL CEMETERY REVENUES	\$72,991	\$83,775	-\$10,784	-12.9%	\$348,330	21.0%
GRAND TOTAL CEMETERY FUND	\$72,991	\$83,775			\$348,330	
<u>APPROPRIATIONS</u>						
Cemetery Operations	\$110,304	\$91,644	\$18,660	20.4%	\$328,030	33.6%
Equipment Rental	\$10,149	\$3,327	\$6,822	205.1%	\$13,600	74.6%
Road Paving Debt Service	\$0	\$0	\$0	-	\$0	-
Land	\$0	\$970	-\$970	-100.0%	\$0	-
Capital	\$596	\$0	\$596	-	\$900	66.2%
<u>Trf Out - Equipment Reserve #505</u>	<u>\$1,983</u>	<u>\$689</u>	<u>\$1,294</u>	<u>187.8%</u>	<u>\$5,800</u>	<u>34.2%</u>
CEMETERY FUND APPROPRIATIONS	\$123,032	\$96,630	\$26,403	27.3%	\$348,330	35.3%
OVER (SHORT)	-\$50,041	-\$12,854			\$0	

Mausoleum Fund #102

Overview:

The Mausoleum Fund accounts for all operating funds necessary to operate and maintain the City's Mausoleum.

This fund begins the biennium with a \$197,500 cash balance. The budget provides for \$18,500 in resources and \$14,800 in expenditures.

Revenues:

Like the Cemetery, the major source of resources to the Mausoleum Fund comes from service fees. There is also a repayment of a loan provided to the Cemetery Fund. As of September, \$10,540 or 57%, of revenues have been received.

Appropriations:

Appropriations to the Mausoleum Fund include operating supplies and a transfer to the Cemetery Fund for maintenance to the Mausoleum. At the end of the third quarter, \$4,474 or only 30.2% of appropriated expenditures had been made.

MAUSOLEUM FUND #102
CITY OF HOQUIAM
2015 3RD QUARTER FINANCIAL REPORT

<u>REVENUES</u>	2015 <u>Q3 YTD</u>	2013 <u>Q3 YTD</u>	Increase <u>(Decrease)</u>	% Increase <u>(Decrease)</u>	2015-16 <u>Budget</u>	% to <u>Budget</u>
Beginning Fund Balance	\$201,990	\$196,784			\$197,500	
Cemetery Fees	\$10,314	\$7,817	\$2,498	32.0%	\$18,000	57.3%
Investment Interest	\$226	\$250	-\$24	-9.5%	\$500	45.2%
<u>Interest on Contracts</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	-	<u>\$0</u>	-
TOTAL MAUSOLEUM FUND	\$10,540	\$8,066	\$2,474	30.7%	\$18,500	57.0%
<u>OTHER REVENUES & TRANSFERS IN</u>						
<u>Interfund Loan - Cemetery #101</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	-	<u>\$0</u>	-
TOTAL OTHER REVENUES	\$0	\$0	\$0	-	\$0	-
TOTAL MAUSOLEUM REVENUES	\$10,540	\$8,066	\$2,474	30.7%	\$18,500	57.0%
GRAND TOTAL MAUSOLEUM FUND	\$212,530	\$204,850			\$216,000	
<u>APPROPRIATIONS</u>						
Mausoleum Operations	\$147	\$0	\$147	-	\$500	29.5%
Capital	\$0	\$0	\$0	-	\$0	-
<u>Trf Out - Cemetery #101</u>	<u>\$4,326</u>	<u>\$3,599</u>	<u>\$728</u>	<u>20.2%</u>	<u>\$14,300</u>	<u>30.3%</u>
MAUSOLEUM FUND APPROPRIATIONS	\$4,474	\$3,599	\$875	24.3%	\$14,800	30.2%
OVER (SHORT)	\$208,056	\$201,251			\$201,200	

Street Fund #106

Overview:

The adjacent page summarizes all Street Fund projected revenues, adopted appropriations, and financial activity through September.

Revenues

Revenues and transfers come from two primary sources, gas taxes, and property taxes transferred from the General fund.

Gas tax revenues are at 38.1% of budget through September. Yearly revenue estimates are based upon Department of Transportation projections. Gasoline taxes are collected on a cents per gallon basis and not as a percentage of the sales price. For this reason, an increase in gasoline prices does not result in a corresponding increase in gas tax revenue.

General Fund revenues transferred to this fund are \$185,000, or 42.1% of budget. Additional transfers will be made to this fund as activity increases.

Appropriations:

Overall, the Street Fund expended 68.3% or \$981,168 of its \$1,436,900 biennial budget during the first nine months of the biennium. This is due to an enormous amount of expenditures to dig out the landslide on Beacon Hill.

Activity should decelerate as the summer has wound down and the City reduces its road maintenance efforts.

STREET FUND #106
CITY OF HOQUIAM
2015 3RD QUARTER FINANCIAL REPORT

<u>REVENUES</u>	2015 Q3 YTD	2013 Q3 YTD	Increase (Decrease)	% Increase (Decrease)	2015-16 Budget	% to Budget
Beginning Fund Balance	\$0	\$0			\$0	
Grants	\$704,827	\$0	\$704,827	-	\$704,825	100.0%
Street & Curb Permits	\$1,443	\$1,200	\$243	20.3%	\$4,750	30.4%
Gas Tax	\$90,782	\$89,800	\$982	1.1%	\$238,490	38.1%
Trf In - General Fund #001	\$185,000	\$163,350	\$21,650	13.3%	\$439,435	42.1%
<u>Trf In - Arterial Street #107</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	-	<u>\$49,400</u>	<u>0.0%</u>
TOTAL STREET FUND	\$982,052	\$254,350	\$727,702	286.1%	\$1,436,900	68.3%
GRAND TOTAL STREET FUND	\$982,052	\$254,350			\$1,436,900	
<u>APPROPRIATIONS</u>						
Executive Services	\$20,843	\$19,770	\$1,073	5.4%	\$55,950	37.3%
Roadway Services	\$163,825	\$175,300	-\$11,476	-6.5%	\$397,300	41.2%
Traffic Control Devices	\$8,628	\$8,756	-\$127	-1.5%	\$24,100	35.8%
Ancillary Operations	\$69,375	\$41,048	\$28,328	69.0%	\$217,330	31.9%
General Administration	\$10,237	\$8,748	\$1,489	17.0%	\$31,700	32.3%
Capital	\$707,806	\$0	\$707,806	-	\$709,325	99.8%
Trf Out - Unemployment #522	\$0	\$0	\$0	-	\$0	-
<u>Trf Out - Paths & Trails #108</u>	<u>\$454</u>	<u>\$449</u>	<u>\$5</u>	<u>1.1%</u>	<u>\$1,195</u>	<u>38.0%</u>
STREET FUND APPROPRIATIONS	\$981,168	\$254,071	\$727,097	286.2%	\$1,436,900	68.3%
OVER (SHORT)	\$884	\$280			\$0	

Arterial Street Fund #107

Overview:

The adjacent page summarizes all Arterial Street Fund projected revenues, adopted appropriations, and financial activity through September.

Revenues

Revenues to this fund come entirely from gas taxes and associated fund balance investments.

Gas tax revenues are at 38.1% of budget through September. Yearly revenue estimates are based upon Department of Transportation projections. Gasoline taxes are collected on a cents per gallon basis and not as a percentage of the sales price. For this reason, the increase in gasoline prices does not result in a corresponding increase in gas tax revenue.

Appropriations and transfers out:

Budgeted appropriations and transfers out total \$53,720. Through September, actual expenditures and transfers out were \$212.

Expenditures go primarily toward transfers to other funds. An operating transfer to the Street Fund is included in the amount of \$49,400.

.

ARTERIAL STREET FUND #107

CITY OF HOQUIAM

2015 3RD QUARTER FINANCIAL REPORT

<u>REVENUES</u>	2015 Q3 YTD	2013 Q3 YTD	Increase (Decrease)	% Increase (Decrease)	2015-16 Budget	% to Budget
Beginning Fund Balance	\$49,059	\$0			\$49,400	
TIB Funds for 16th Street Paving	\$0	\$206,816	-\$206,816	-100.0%	\$0	-
Gas Tax	\$42,447	\$41,988	\$459	1.1%	\$111,510	38.1%
<u>Investment Interest</u>	<u>\$70</u>	<u>\$109</u>	<u>-\$39</u>	<u>-35.7%</u>	<u>\$200</u>	<u>35.2%</u>
TOTAL ARTERIAL STREET FUND	\$42,517	\$248,913	-\$206,396	-82.9%	\$111,710	38.1%
GRAND TOTAL ART. STREET FUND	\$91,576	\$248,913			\$161,110	
<u>APPROPRIATIONS</u>						
Debt Service	\$0	\$142,748	-\$142,748	-100.0%	\$0	-
Overlay Projects	\$0	\$1,618	-\$1,618	-100.0%	\$0	-
Trf Out - Streets #106	\$0	\$0	\$0	-	\$49,400	0.0%
Trf Out - Paths & Trails #108	\$212	\$0	\$212	-	\$560	37.9%
<u>Trf Out - Sidewalk Construction #302</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>-</u>	<u>\$3,760</u>	<u>0.0%</u>
ART. STREET FUND APPROPRIATIONS	\$212	\$144,366	-\$144,154	-99.9%	\$53,720	0.4%
OVER (SHORT)	\$91,364	\$104,547			\$107,390	

Ambulance Fund #109

Overview:

The Ambulance Fund accounts for the emergency medical response operations of the City's Fire Department. The adjacent page summarizes all revenues, and financial activity through September.

Revenues:

Emergency Care revenues come from three primary sources:

- The general emergency medical services property tax levy is projected to generate \$398,350 over the biennium. Through September, the City had received \$127,913 with another major distribution expected to occur in November from the County Auditor's office.
- Ambulance fees are projected at \$2,150,220. Through September, the City has collected \$630,378, or 29.3% of Budget. This activity is \$69,985 or 10% less than the 2013-14 activity through September.
- Ambulance utility charges are budgeted to bring in \$1,090,000. As of September, \$397,809 or 36.5% of these charges have been received. This revenue source is 1.2% less than comparable 2013-14 levels.

Appropriations and Transfers Out:

Through September, the Ambulance Fund has spent 35.9% of its annual operating budget appropriations of \$3,695,235. This activity is right on target, and Finance will coordinate with Emergency Care Administration to monitor monthly activity to ensure that overall budget targets are continued to be adhered to.

Other appropriations include:

- A \$29,350 transfer to the General Fund to pay the Ambulance Fund's portion of the annual E911 contribution.
- Capital projects to install a new heat pump at the headquarters station.
- A \$70,500 transfer to Equipment Rental for vehicle repairs.
- 70,825 in debt service on an interfund operations loan.

AMBULANCE FUND #109
CITY OF HOQUIAM
2015 3RD QUARTER FINANCIAL REPORT

<u>REVENUES</u>	2015 Q3 YTD	2013 Q3 YTD	Increase (Decrease)	% Increase (Decrease)	2015-16 Budget	% to Budget
Beginning Fund Balance	\$0	\$25,941			\$0	
EMS Levy	\$127,913	\$112,989	\$14,924	13.2%	\$398,350	32.1%
St. Health Grant	\$1,341	\$1,208	\$133	11.0%	\$1,340	100.1%
GH Transit Grant	\$0	\$0	\$0	-	\$0	-
SAFER Grant	\$0	\$8,669	-\$8,669	-100.0%	\$0	-
Ambulance Fees	\$630,378	\$700,363	-\$69,985	-10.0%	\$2,150,220	29.3%
Miscellaneous	\$898	\$4,540	-\$3,642	-80.2%	\$500	179.6%
Ambulance Utility Charges	\$397,809	\$402,559	-\$4,750	-1.2%	\$1,090,000	36.5%
Amb Utility Collection Accts	\$425	\$13	\$412	3106.0%	\$0	-
<u>Fire District EMS Fees</u>	<u>\$80,529</u>	<u>\$97,078</u>	<u>-\$16,549</u>	<u>-17.0%</u>	<u>\$150,000</u>	<u>53.7%</u>
TOTAL AMBULANCE FUND	\$1,239,293	\$1,327,419	-\$88,126	-6.6%	\$3,790,410	32.7%
<u>OTHER REVENUES & TRANSFERS IN</u>						
Trf In - General Fund #001	\$0	\$0	\$0	-	\$80,000	0.0%
TOTAL OTHER REVENUES	\$0	\$0	\$0	-	\$80,000	0.0%
TOTAL AMBULANCE REVENUES	\$1,239,293	\$1,327,419	-\$88,126	-6.6%	\$3,870,410	32.0%
GRAND TOTAL AMBULANCE FUND	\$1,239,293	\$1,353,360			\$3,870,410	
<u>APPROPRIATIONS</u>						
Ambulance Operations	\$1,324,951	\$1,368,686	-\$43,736	-3.2%	\$3,695,235	35.9%
Capital	\$5,061	\$0	\$5,061	-	\$4,500	112.5%
Debt Service	\$0	\$0	\$0	-	\$70,825	0.0%
Trf Out - General Fund #001 (E911)	\$11,007	\$10,620	\$387	3.6%	\$29,350	37.5%
Trf Out - Equipment Rental #501	\$20,798	\$25,388	-\$4,590	-18.1%	\$70,500	29.5%
<u>Trf Out - Equipment Reserve #505</u>	<u>\$0</u>	<u>\$28,125</u>	<u>-\$28,125</u>	<u>-100.0%</u>	<u>\$0</u>	<u>-</u>
AMBULANCE FUND APPROPRIATION:	\$1,361,817	\$1,432,819	-\$71,002	-5.0%	\$3,870,410	35.2%
OVER (SHORT)	-\$122,523	-\$79,459			\$0	

Stadium and Tourism Fund #112

Overview:

The Stadium and Tourism Fund provides for the collection of the City's 2% stadium tax and 3% transient tax revenues. Funds collected here are spent to finance ongoing municipal operations related to tourism, festivals and performing arts activities.

Revenues:

Hotel Motel tax revenues come from two sources, a 2% Stadium tax and a 3% Transient excise tax. Total revenues through September of \$11,520 are \$2,705 or 30.7% more than 2013-14 levels.

Staff will continue to monitor this trend monthly and keep the Council informed of any important developments.

Appropriations and Transfers out:

Through September, the City had not expended any funds. A supplemental budget will be presented to Council in October including recommendations from the Lodging Tax Advisory Committee. Expenditures traditionally include advertising for City festivals and events.

STADIUM/TOURISM FUND #112

CITY OF HOQUIAM

2015 3RD QUARTER FINANCIAL REPORT

<u>REVENUES</u>	2015 <u>Q3 YTD</u>	2013 <u>Q3 YTD</u>	Increase <u>(Decrease)</u>	% Increase <u>(Decrease)</u>	2015-16 <u>Budget</u>	% to <u>Budget</u>
Beginning Fund Balance	\$39,995	\$20,271			\$39,995	
Hotel-Motel Tax	\$11,520	\$8,815	\$2,705	30.7%	\$25,000	46.1%
<u>Investment Interest</u>	<u>\$42</u>	<u>\$27</u>	<u>\$14</u>	<u>51.7%</u>	<u>\$60</u>	<u>69.5%</u>
TOTAL STADIUM/TOURISM FUND	\$11,562	\$8,843	\$2,719	30.8%	\$25,060	46.1%
GRAND TOTAL STADIUM/TOURISM	\$51,557	\$29,114			\$65,055	
<u>APPROPRIATIONS</u>						
Advertising	\$0	\$0	\$0	-	\$0	-
Loggers Playday	\$0	\$0	\$0	-	\$0	-
7th Street Theatre	\$0	\$0	\$0	-	\$0	-
Community Events	\$0	\$0	\$0	-	\$0	-
Other Miscellaneous Uses	\$0	\$0	\$1	-	\$0	-
<u>Trf Out - General Fund #001</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	-	<u>\$20,000</u>	<u>0.0%</u>
STADIUM/TOURISM APPROPRIATIONS	\$0	\$0	\$0	-	\$20,000	0.0%
OVER (SHORT)	\$51,557	\$29,114			\$45,055	

Community Development Repay Fund #130

Overview:

The Community Development Repay Fund receives its funding from loan repayments associated with a home improvement loan program established in the early 1980's. Proposed expenditures represent abatement and cleanup activities.

This fund began 2015 with a budgeted \$152,260 cash balance.

Revenues:

This fund receives its primary resources from contract payments on home improvement loans from a grant the City received and some resources from cleanup and abatement fees. Total resources were budgeted at \$14,530 while revenues of \$27,840 have already been received. Repayments of these loans typically only occur in full at the time a home sales or from an estate.

The City's increased efforts in the abatement of dangerous buildings has increased the revenues of this fund dramatically and slowed the use of reserves by this fund.

Appropriations and Transfers out:

Expenditures for cleanup and abatement activities were budgeted at \$40,315 and include funds necessary for the possible abatement of dangerous structures. Through September, \$11,980 or 29.7% of this budget have been expended. This activity is within expected levels.

COMMUNITY DEVELOPMENT REPAY FUND #130

CITY OF HOQUIAM

2015 3RD QUARTER FINANCIAL REPORT

<u>REVENUES</u>	2015 Q3 YTD	2013 Q3 YTD	Increase (Decrease)	% Increase (Decrease)	2015-16 Budget	% to Budget
Beginning Fund Balance	\$152,263	\$139,281			\$152,260	
GH County Waste Abatement Grant	\$0	\$0	\$0	-	\$0	-
CERB Neighborhood Stabil. Grant	\$0	\$0	\$0	-	\$0	-
Miscellaneous Cleanup Fees	\$0	\$216	-\$216	-100.0%	\$0	-
Abatement Fees	\$23,397	\$1,046	\$22,351	2136.5%	\$3,000	779.9%
<u>Contract Payments</u>	<u>\$4,443</u>	<u>\$30,830</u>	<u>-\$26,387</u>	<u>-85.6%</u>	<u>\$11,530</u>	<u>38.5%</u>
TOTAL COMM. DEVEL. REPAY FUND	\$27,840	\$32,092	-\$4,253	-13.3%	\$14,530	191.6%
GRAND TOTAL COMM. DEVEL. REPAY	\$180,103	\$171,373			\$166,790	
<u>APPROPRIATIONS</u>						
Miscellaneous	\$158	\$216	-\$59	-27.1%	\$1,000	15.8%
Cleanup Activities	\$0	\$0	\$0	-	\$0	-
Abate Nuisances	\$11,822	\$7,102	\$4,721	66.5%	\$30,000	39.4%
GH Co. Waste Abatement Grant	\$0	\$0	\$0	-	\$4,315	0.0%
Purchase/Rehab Homes	\$0	\$0	\$0	-	\$0	-
Neighborhood Stabilization Grant	\$0	\$0	\$0	-	\$0	-
<u>Trf Out - General Fund #001</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>-</u>	<u>\$5,000</u>	<u>0.0%</u>
COMM. DEVEL. REPAY FUND	\$11,980	\$7,318	\$4,662	63.7%	\$40,315	29.7%
OVER (SHORT)	\$168,123	\$164,056			\$126,475	

Water, Sewer and Storm Fund #401

Overview:

The Water, Sewer and Storm fund provides for all utility operations, capital improvement and debt service appropriations and transfers. The adjacent pages summarize budgeted financial activity for the biennium, including revenues and expenditures through September.

Revenues:

This fund was budgeted to generate revenues of \$15,766,415 primarily from usage charges and watershed transfers but also from loans and grants. Fees received from late penalties and shut-offs are also deposited into this fund.

Through September water sales of \$1,551,172 or 31.5% of budgeted metered water revenues of \$4,928,000 were collected. This is 67.3% higher than 2013-14 representing a significant increase. Water revenues were increased in late 2013. However, staff will be monitoring this revenue closely in the fall and winter.

Sewer Revenues have been consistent throughout the biennium. Through September, this fund had collected 39.7%, or \$1,330,186 of its budgeted \$3,350,000 sewer service revenue. This is 11.3% higher than the 2013-14 year to date.

Storm Drain rate revenues through September are at 52.8%, or \$395,634 of the budgeted amount of \$750,000. The Storm Drain Ordinance was rewritten in late 2013, which drastically changed the way the City collects these charges. Any adjustments in the storm rates will be communicated to the Council.

The last major revenue source to this fund comes from a transfer in from the Watershed Fund. Through September, \$520,537 or 38.4% of budgeted amounts of \$3,231,025 have been transferred. Transfers are made on an as needed basis and are only made to cover major capital improvements to the system. This revenue source should increase in the fourth quarter as the transmission line replacement expenditures will accelerate.

WATER,SEWER AND STORM FUND #401

CITY OF HOQUIAM

2015 3RD QUARTER FINANCIAL REPORT

<u>REVENUES</u>	2015 <u>Q3 YTD</u>	2013 <u>Q3 YTD</u>	Increase <u>(Decrease)</u>	% Increase <u>(Decrease)</u>	2015-16 <u>Budget</u>	% to <u>Budget</u>
Beginning Fund Balance	\$1,045,271	\$844,726			\$1,045,270	
Water Sales	\$1,551,172	\$927,199	\$623,972	67.3%	\$4,928,000	31.5%
Sewer Service	\$1,330,186	\$1,195,056	\$135,130	11.3%	\$3,350,000	39.7%
Storm Drainage	\$395,634	\$179,703	\$215,931	120.2%	\$750,000	52.8%
Charges for Miscellaneous Service	\$115,626	\$11,230	\$104,395	929.6%	\$40,000	289.1%
Investment Interest	\$4,228	\$8,088	-\$3,860	-47.7%	\$30,000	14.1%
Grants & Loans	\$3,179,391	\$621,340	\$2,558,051	411.7%	\$3,179,390	100.0%
<u>Other Miscellaneous</u>	<u>\$2,507</u>	<u>\$6,002</u>	<u>-\$3,495</u>	<u>-58.2%</u>	<u>\$12,000</u>	<u>20.9%</u>
TOTAL SERVICE REVENUES	\$6,578,743	\$2,948,618	\$3,630,125	123.1%	\$12,289,390	53.5%
<u>OTHER REVENUES & TRANSFERS IN</u>						
Trf In - Watershed #402	\$520,537	\$376,059	\$144,478	38.4%	\$3,231,025	16.1%
Trf In - Transmission Line #406	<u>\$246,065</u>	<u>\$0</u>	<u>\$246,065</u>	-	<u>\$246,000</u>	<u>100.0%</u>
TOTAL OTHER REVENUES	\$766,602	\$376,059	\$390,543	103.9%	\$3,477,025	22.0%
TOTAL FUND REVENUES	\$7,345,346	\$3,324,677	\$4,020,668	120.9%	\$15,766,415	46.6%
GRAND TOTAL FUND RESOURCES	\$8,390,617	\$4,169,403			\$16,811,685	
<u>APPROPRIATIONS</u>						
Water Operations	\$1,432,285	\$1,363,240	\$69,045	5.1%	\$4,042,770	35.4%
Sewer Operations	\$792,011	\$942,989	-\$150,978	-16.0%	\$2,324,475	34.1%
<u>Storm Drain Operations</u>	<u>\$347,206</u>	<u>\$230,241</u>	<u>\$116,965</u>	<u>50.8%</u>	<u>\$656,695</u>	<u>52.9%</u>
TOTAL WATERWORKS OPERATIONS	\$2,571,502	\$2,536,470	\$35,032	1.4%	\$7,023,940	36.6%
Water Capital	\$3,310,228	\$733,278	\$2,576,950	351.4%	\$4,037,090	82.0%
Sewer Capital	\$743,247	\$202,976	\$540,271	266.2%	\$1,643,390	45.2%
<u>Storm Drain Capital</u>	<u>\$1,192</u>	<u>\$0</u>	<u>\$1,192</u>	-	<u>\$1,800</u>	<u>66.2%</u>
TOTAL WATERWORKS CAPITAL	\$4,054,666	\$936,254	\$3,118,412	333.1%	\$5,682,280	71.4%
Water Debt Service	\$608,751	\$626	\$608,125	97203.6%	\$1,418,410	42.9%
<u>Sewer Debt Service</u>	<u>\$20,201</u>	<u>\$6,600</u>	<u>\$13,601</u>	<u>206.1%</u>	<u>\$68,205</u>	<u>29.6%</u>
TOTAL WATERWORKS DEBT	\$628,952	\$7,226	\$621,726	8604.5%	\$1,486,615	42.3%
Trf Out - PWTF Reserve	\$0	\$0	\$0	-	\$0	-
Trf Out - USDA Sewer Main #410	\$41,139	\$0	\$41,139	-	\$109,700	37.5%
Trf Out - USDA Biosolids #410	\$203,589	\$203,580	\$9	0.0%	\$542,890	37.5%
Trf Out - Force Main Reserve	\$5,484	\$0	\$5,484	-	\$10,970	50.0%
Trf Out - Water Eq Rental #501	\$40,267	\$43,822	-\$3,555	-8.1%	\$126,975	31.7%
Trf Out - Sewer Eq Rental #501	\$27,526	\$22,305	\$5,221	23.4%	\$55,030	50.0%
Trf Out - Storm Eq Rental #501	\$11,797	\$7,876	\$3,921	49.8%	\$22,155	53.2%
Trf Out - Water Eq Reserve #505	\$34,000	\$38,250	-\$4,250	-11.1%	\$102,000	33.3%
Trf Out - Sewer Eq Reserve #505	\$26,750	\$22,500	\$4,250	18.9%	\$60,000	44.6%
Trf Out - Storm Eq Reserve #505	\$7,497	\$7,497	\$0	0.0%	\$20,000	37.5%
Trf Out - Water Unemployment #522	\$0	\$0	\$0	-	\$0	-
<u>Trf Out - Sewer Unemployment #522</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	-	<u>\$0</u>	-
TOTAL WATERWORKS TRANSFERS	\$398,049	\$345,830	\$52,219	15.1%	\$1,049,720	37.9%
GRAND TOTAL FUND	\$7,653,169	\$3,825,779	\$3,827,390	100.0%	\$15,242,555	50.2%
OVER (SHORT)	\$737,448	\$343,624			\$1,569,130	

Appropriations:

For 2015-16, this fund was appropriated to spend \$15,242,555. Budgeted amounts are primarily for operations, but do include expenditures for capital, debt service and transfers out for equipment maintenance and equipment reserves.

Through September, the Water Department has expended 35.4%, or \$1,432,285 of its \$4,042,770 operating budget, which is within parameters for the third quarter. Water operations are 5.1% higher than comparable 2013-14 levels due to increased taxes paid on increased water rates.

To date, the Sewer Department has expended 34.1%, or \$792,011 of its \$2,324,475 operating budget. Expenditures are 16% lower than in 2013-14 as there are fewer employees in the Sewer Budget in 2015 and expenses from a Wastewater Facility Plan are in 2013 but not in 2015.

The Storm Drain expenditures are higher than anticipated at 52.9% of budget due to expenditures related to clean up from the flooding event in January. This budget would be right on track without those unexpected costs.

Transfers to other funds for operating, debt service and capital improvement needs are at 37.9%, which is within normal budget parameters through September. All transfers are anticipated to be 100% expended by the end of the biennium.

This fund was budgeted to begin the biennium with a cash balance of \$1,045,270. However, after all operating appropriations and capital expenditures, this fund ends the third quarter with a \$737,448 ending fund balance. This is acceptable as there are still many smaller capital projects to be completed.

Watershed Fund #402

Overview:

The Watershed Fund accounts for all expenditures associated with timber harvesting and the management of watershed lands. All timber sale revenues are deposited into this fund. Watershed funds are transferred to the Water, Sewer and Storm Fund on an as needed basis for major capital and infrastructure improvements.

This fund was expected to begin 2015 with a \$2,685,645 cash balance.

Revenues:

This fund receives its resources from timber sales. A number of sales have been completed in recent years due to blown down timber from the 2007 Coastal Gale. Additional timber sales are estimated to generate \$2,335,000 in 2015-16 and revenues of \$665,802 have already been received.

Appropriations and Transfers out:

Starting in 2006 this fund does include a small operating expenditure budget, but primarily provides a source of funds for transfer to other Water, Sewer and Storm Funds for special projects.

Interfund transfers of \$3,231,025 are budgeted to the Water, Sewer and Storm Fund of which \$520,537 has been transferred as of September 2015. As mentioned above, all transfers of watershed funds go to finance major capital and infrastructure improvements.

WATERSHED FUND #402
CITY OF HOQUIAM
2015 3RD QUARTER FINANCIAL REPORT

<u>REVENUES</u>	2015 <u>Q3 YTD</u>	2013 <u>Q3 YTD</u>	Increase <u>(Decrease)</u>	% Increase <u>(Decrease)</u>	2015-16 <u>Budget</u>	% to <u>Budget</u>
Beginning Fund Balance	\$2,685,645	\$2,680,288			\$2,685,645	
Miscellaneous Revenue	\$3,814	\$0	\$3,814	-	\$0	-
<u>Timber Sale Payments</u>	<u>\$665,802</u>	<u>\$1,185,292</u>	<u>-\$519,490</u>	<u>-43.8%</u>	<u>\$2,335,000</u>	<u>28.5%</u>
TOTAL WATERSHED FUND	\$669,616	\$1,185,292	-\$515,677	-43.5%	\$2,335,000	28.7%
TOTAL WATERSHED REVENUES	\$669,616	\$1,185,292	-\$515,677	-43.5%	\$2,335,000	28.7%
GRAND TOTAL WATERSHED FUND	\$3,355,261	\$3,865,580			\$5,020,645	
<u>APPROPRIATIONS</u>						
Watershed Operations	\$48,460	\$49,344	-\$883	-1.8%	\$373,800	13.0%
Land	\$0	\$18,000	-\$18,000	-100.0%	\$0	-
<u>Road Construction</u>	<u>\$47,964</u>	<u>\$0</u>	<u>\$47,964</u>	<u>-</u>	<u>\$500,000</u>	<u>9.6%</u>
Total Capital	\$47,964	\$18,000	\$29,964	166.5%	\$500,000	9.6%
Trf Out - Waterworks #401	\$520,537	\$376,059	\$144,478	38.4%	\$3,231,025	16.1%
<u>Trf Out - Trans Line Reserve #404</u>	<u>\$33,290</u>	<u>\$59,265</u>	<u>-\$25,975</u>	<u>-43.8%</u>	<u>\$114,250</u>	<u>29.1%</u>
Total Transfers Out	\$553,827	\$435,324	\$118,503	27.2%	\$3,345,275	16.6%
GRAND TOTAL WATERSHED FUND	\$650,251	\$502,667	\$147,584	29.4%	\$4,219,075	15.4%
OVER (SHORT)	\$2,705,010	\$3,362,913			\$801,570	

Landfill Postclosure Fund #417

Overview:

The Landfill Postclosure Fund provides for maintenance of the old City Landfill. Funds were transferred annually from the Sanitation Fund to this fund to pay the annual maintenance costs. However, when the Sanitation Department was sold, a sufficient amount from the sale was transferred to this fund to cover aggressive monitoring costs until 2009 and more passive monitoring thereafter.

This fund began 2015 with a \$69,300 cash balance.

Revenues:

This fund receives its resources from interest earned on the cash balance reserved in this fund for postclosure maintenance. As of September 2013, \$124 or 70.2% of budgeted amounts had been received. Lower short term interest rates in recent years and a diminishing cash balance have limited the City's ability to earn additional money on reserve balances.

Appropriations and Transfers out:

This fund is budgeted to spend \$37,795 on postclosure maintenance in 2015-16. As of the third quarter, \$11,334 or 30% of anticipated expenditures had been made, primarily on monitoring services. This fund is budgeted to end the biennium with a \$28,305 cash balance.

LANDFILL POSTCLOSURE FUND #417

CITY OF HOQUIAM

2015 3RD QUARTER FINANCIAL REPORT

<u>REVENUES</u>	<u>2015 Q3 YTD</u>	<u>2013 Q3 YTD</u>	<u>Increase (Decrease)</u>	<u>% Increase (Decrease)</u>	<u>2015-16 Budget</u>	<u>% to Budget</u>
Beginning Fund Balance	\$69,300	\$106,218			\$66,000	
<u>Investment Interest</u>	<u>\$70</u>	<u>\$124</u>	<u>-\$53</u>	<u>-43.2%</u>	<u>\$100</u>	<u>70.2%</u>
TOTAL LANDFILL POSTCLOSURE FUND	\$70	\$124	-\$53	-43.2%	\$66,100	0.1%
GRAND TOTAL LANDFILL POSTCLOSURE	\$69,370	\$106,342			\$66,100	0.1%
<u>APPROPRIATIONS</u>						
<u>Landfill Operations</u>	<u>\$11,334</u>	<u>\$16,095</u>	<u>-\$4,760</u>	<u>-29.6%</u>	<u>\$37,795</u>	<u>30.0%</u>
LANDFILL POSTCLOSURE FUND	\$11,334	\$16,095	-\$4,760	-29.6%	\$37,795	30.0%
OVER (SHORT)	\$58,036	\$90,247			\$28,305	

Equipment Rental Fund #501

Overview:

The Equipment Rental Fund provides for the accounting of vehicle purchases and vehicle maintenance. Funds are accumulated over the course of one or more years in the Equipment Rental Reserve Fund #505 and are then transferred to this fund to acquire the vehicle.

This internal service fund begins the biennium with a \$0 cash balance.

Revenues:

All resources of the Equipment Rental Fund come in the form of charges for services and transfers from other funds. There is \$844,025 in budgeted revenue, of which 34% has been received through September.

Appropriations:

The two primary expenditures in this fund are for the salary and benefits of the City's mechanic and also for current biennium purchases of vehicles.

In addition to the mechanic, there are three vehicle and equipment purchases planned for the biennium. As of September, only one of the purchases had been made totaling \$72,561 or 38.5% of the \$188,675 in vehicle and equipment appropriations.

EQUIPMENT RENTAL FUND #501

CITY OF HOQUIAM

2015 3RD QUARTER FINANCIAL REPORT

<u>REVENUES</u>	2015 Q3 YTD	2013 Q3 YTD	Increase (Decrease)	% Increase (Decrease)	2015-16 Budget	% to Budget
Beginning Fund Balance	\$0	\$0			\$0	
Equipment Maintenance Charges	\$200,608	\$214,301	-\$13,693	-6.4%	\$616,140	32.6%
Interest on Contracts A/R	\$0	\$18	-\$18	-100.0%	\$115	0.0%
<u>Other Miscellaneous</u>	<u>\$13,996</u>	<u>\$130</u>	<u>\$13,866</u>	<u>10666.2%</u>	<u>\$40,015</u>	<u>35.0%</u>
TOTAL EQUIPMENT RENTAL FUND	\$214,604	\$214,449	\$155	0.1%	\$656,270	32.7%
<u>OTHER REVENUES & TRANSFERS IN</u>						
Trf In - Eq. Rental Reserve #505	\$71,966	\$29,934	\$42,032	140.4%	\$187,755	38.3%
<u>Trf In - Dept. Contributions</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>-</u>	<u>\$0</u>	<u>-</u>
TOTAL OTHER REVENUES	\$71,966	\$29,934	\$42,032	140.4%	\$187,755	38.3%
TOTAL EQUIP RENTAL REVENUES	\$286,570	\$244,383	\$42,187	17.3%	\$844,025	34.0%
GRAND TOTAL EQUIPMENT RENTAL	\$286,570	\$244,383			\$844,025	
<u>APPROPRIATIONS</u>						
Equipment Rental Operations	\$220,066	\$236,556	-\$16,490	-7.0%	\$651,020	33.8%
<u>Capital</u>	<u>\$72,561</u>	<u>\$34,780</u>	<u>\$37,782</u>	<u>108.6%</u>	<u>\$188,655</u>	<u>38.5%</u>
EQUIPMENT RENTAL FUND APPROP.	\$292,628	\$271,336	\$21,292	7.8%	\$839,675	34.9%
OVER (SHORT)	-\$6,058	-\$26,953			\$4,350	

Equipment Rental Reserve Fund #505

Overview:

The Equipment Rental Reserve Fund provides for the accounting of resources from all operating funds for use in future vehicle and equipment acquisitions. Separate balances are maintained for each operating fund making a contribution, and funds are accumulated over the course of one or more years and funds are then transferred to the Equipment Rental Fund #501 to acquire the vehicles.

For the biennium, this fund begins with a \$1,563,264 cash balance. The budget provides for \$345,710 in resources from transfers to this fund from other funds.

Revenues:

All resources of the Equipment Rental Reserve Fund come in the form of transfers from other funds. As noted above, \$345,710 in transfers are provided by other funds of which \$96,706 or 28%, have been made through September.

Appropriations:

Appropriations come in the form of transfers to the Equipment Rental Fund #501. In the 2015-16 budget, \$187,755 was appropriated in transfers of which \$71,966 or 38.3% have been made to date.

EQUIPMENT RENTAL RESERVE FUND #505

CITY OF HOQUIAM

2015 3RD QUARTER FINANCIAL REPORT

<u>REVENUES</u>	<u>2015 Q3 YTD</u>	<u>2013 Q3 YTD</u>	<u>Increase (Decrease)</u>	<u>% Increase (Decrease)</u>	<u>2015-16 Budget</u>	<u>% to Budget</u>
Beginning Fund Balance	\$1,563,264	\$1,535,866			\$1,647,000	
Departmental Contributions	\$96,706	\$118,872	-\$22,166	-18.6%	\$275,000	35.2%
Interfund Loans	\$0	\$109,046	-\$109,046	-100.0%	\$70,710	0.0%
Proceeds from Sale of Fixed Assets	\$0	\$6,310	-\$6,310	-100.0%	\$0	-
TOTAL EQ RENTAL RES REVENUES	\$96,706	\$234,228	-\$137,522	-58.7%	\$345,710	28.0%
GRAND TOTAL EQ RENTAL RESERVE	\$1,659,970	\$1,770,094			\$1,992,710	83.3%
<u>APPROPRIATIONS</u>						
Interfund Loan - General Fund #001	\$0	\$0	\$0	-	\$0	-
Trf Out - Equipment Rental #501	\$71,966	\$29,934	\$42,032	140.4%	\$187,755	38.3%
EQ RENTAL RESERVE FUND	\$71,966	\$29,934	\$42,032	140.4%	\$187,755	38.3%
OVER (SHORT)	\$1,588,004	\$1,740,160			\$1,804,955	

Medical/Dental Fund #520

Overview:

The Medical/Dental Fund receives transfers from other operating funds to pay for the direct expenditures of contractually obligated dental premiums.

For the biennium, this fund started with a \$50,507 cash balance. The budget provides for \$170,000 in resources transferred to this fund from the City's operating funds.

Revenues:

All resources of the Medical/Dental Fund come in the form of transfers from other funds. As noted above, \$170,000 in transfers are provided by other funds, of which 35.1% or \$59,671, have been made through September.

Appropriations:

Appropriations to this fund include the City's direct dental premiums which are budgeted in the amount of \$186,000. As of September, the City had already expended \$83,781 or 45% on dental premiums. This budget is anticipated to be at 100% by the end of the biennium.

MEDICAL/DENTAL FUND #520
CITY OF HOQUIAM
2015 3RD QUARTER FINANCIAL REPORT

<u>REVENUES</u>	<u>2015</u> <u>Q3 YTD</u>	<u>2013</u> <u>Q3 YTD</u>	<u>Increase</u> <u>(Decrease)</u>	<u>% Increase</u> <u>(Decrease)</u>	<u>2015-16</u> <u>Budget</u>	<u>% to</u> <u>Budget</u>
Beginning Fund Balance	\$50,507	\$37,911			\$25,000	
Department Contributions	\$59,671	\$61,472	-\$1,800	-2.9%	\$170,000	35.1%
Cobra Contributions	\$0	\$117	-\$117	-100.0%	\$0	-
Employee Contributions	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	-	<u>\$0</u>	-
TOTAL MEDICAL/DENTAL FUND	\$59,671	\$61,589	-\$1,917	-3.1%	\$170,000	35.1%
GRAND TOTAL MEDICAL/DENTAL FUND	\$110,178	\$99,500			\$195,000	
<u>APPROPRIATIONS</u>						
Medical Premiums	\$0	\$0	\$0	-	\$0	-
Dental - Claims & Admin Fees	<u>\$83,781</u>	<u>\$57,716</u>	<u>\$26,065</u>	<u>45.2%</u>	<u>\$186,000</u>	<u>45.0%</u>
MEDICAL/DENTAL FUND APPROPRIATIONS	\$83,781	\$57,716	\$26,065	45.2%	\$186,000	45.0%
OVER (SHORT)	\$26,398	\$41,784	-\$15,386		\$9,000	

Police & Firemen's Pension Fund #611

Overview:

This fund pays for the medical premiums and allowable medical bills for retired LEOFF I Police and Fire employees. The City is mandated by state law to provide medical benefits to these employees while the state provides their respective pensions. This fund also pays the supplemental pension payments for pre-LEOFF fire employees. The Police and Firemen's Pension Fund is budgeted to begin the biennium with no beginning cash balance.

Revenues:

The primary source of funding for the Police & Firemen's Pension Fund is through a transfer from the General Fund. There is \$756,000 in budgeted transfers of which \$282,000 or 37.3% has been received.

There is also \$45,000 in Fire Insurance Premium Taxes that are anticipated to be received in 2015-16 to help offset the Fire pension payments. To date, \$21,197 or 47.1% of premium tax revenues have been received in this fund.

Appropriations:

Expenditures for this fund were budgeted at \$801,000 and go mostly for retiree medical but also for some pre-LEOFF pension payments. Due to an unfunded mandate, the City is required to pay for necessary medical services not covered by some other means.

As of September 2015, \$315,580 or 39.4% of budgeted appropriations had been spent. This is 36.7% less than the 2013-14 biennium. The City has been able to move a number of Medicare eligible retirees to lower cost plans saving a tremendous amount of money.

POLICE & FIRE RETIREES FUND #611

CITY OF HOQUIAM

2015 3RD QUARTER FINANCIAL REPORT

<u>REVENUES</u>	2015 Q3 YTD	2013 Q3 YTD	Increase (Decrease)	% Increase (Decrease)	2015-16 Budget	% to Budget
Beginning Fund Balance	\$0	\$0			\$0	
Fire Insurance Premium Tax	\$21,197	\$21,478	-\$281	-1.3%	\$45,000	47.1%
Trf In - General Fund #001	<u>\$282,000</u>	<u>\$477,000</u>	<u>-\$195,000</u>	<u>-40.9%</u>	<u>\$756,000</u>	<u>37.3%</u>
TOTAL FUND REVENUES	\$303,197	\$498,478	-\$195,281	-39.2%	\$801,000	37.9%
GRAND TOTAL RETIREE FUND	\$303,197	\$498,478			\$801,000	
<u>APPROPRIATIONS</u>						
Police LF 1 Medical Premiums	\$128,927	\$177,075	\$79,447	-27.2%	\$322,500	40.0%
Police LF1 Medical Bills	\$2,105	\$9,164	\$4,515	-77.0%	\$31,000	6.8%
Police LF1 Medicare Premiums	\$7,058	\$7,073	\$4,515	-0.2%	\$24,400	28.9%
Police LF 1 Dental Bills	\$2,591	\$1,740	\$4,516	48.9%	\$4,000	64.8%
Fire LF1 Disability Pyts	\$23,817	\$26,990	\$23,627	-11.8%	\$62,300	38.2%
Fire LF1 Annuity Pyts	\$8,808	\$12,113	\$5,273	-27.3%	\$22,200	39.7%
Fire LF1 Medical Premiums	\$116,545	\$231,013	\$94,978	-49.6%	\$250,600	46.5%
Fire LF1 Medical Bills	\$8,259	\$18,786	\$12,458	-56.0%	\$36,000	22.9%
Fire LF1 Medicare Premiums	\$12,389	\$10,390	\$3,990	19.2%	\$38,000	32.6%
Fire LF 1 Dental Bills	<u>\$5,081</u>	<u>\$4,235</u>	<u>\$3,990</u>	<u>20.0%</u>	<u>\$10,000</u>	<u>50.8%</u>
RETIREE FUND APPROPRIATIONS	\$315,580	\$498,579	-\$182,999	-36.7%	\$801,000	39.4%
OVER (SHORT)	-\$12,383	-\$101			\$0	

Capital Improvement Projects

Overview:

Capital improvement expenditures have been separated for clarity purposes and for independent accounting of capital improvement projects. Proprietary operations, such as the City's water, sewer, storm drain funds are capital intensive as the following summary explains. Very little capital project activity has taken place as of the second quarter. More detail will be included in future Quarterly Reports as activity picks up in the summer months.

Progress Summary:

General Capital, \$89,900. This line item was appropriated to fund improvements to City buildings and facilities in 2015-16. There has been \$42,298 spent as of September 2015 primarily on IT infrastructure.

Sidewalk Construction Fund, \$499,750. This line item was appropriated to fund primarily grant funded sidewalk improvements throughout the City. There has been \$291,610 expended as of September 2013.

Water Capital Projects, \$4,037,090. These items provide appropriation authority for all requested water utility capital improvements for 2015-16. These improvements are funded from watershed resources transferred to the Water Department. The largest project in this category is the transmission line replacement. In total, Water Capital Projects have expended \$3,310,228 or 82% of budget authority.

Sewer Capital Projects, \$1,643,390. Wastewater Treatment Plant upgrades to are the major projects for 2015-16. As of September, \$743,247 or 45.2% of appropriated expenditures had been made.

CITY OF HOQUIAM
2015-2016 CAPITAL IMPROVEMENT BUDGET
2015 Q3 QUARTERLY REPORT

CAPITAL PROJECTS	2015-16 Q3 YTD	2015-16 <u>Budget</u>	% to Budget
<i>#001 - General Fund (Unrestricted Revenues)</i>			
Fire Department Heat Pump	\$0	\$5,000	0.0%
8th St Dock Repairs	\$0	\$20,000	0.0%
<u>IT Capital</u>	<u>\$42,298</u>	<u>\$63,900</u>	<u>66.2%</u>
Subtotal, General Fund Projects	\$42,298	\$88,900	47.6%
<i>#102 - Mausoleum</i>			
Handicap Ramp and Railing	\$0	\$8,000	0.0%
<i>#108 - Paths & Trails</i>			
Construction Project	\$0	\$17,275	0.0%
<i>#109 - Ambulance</i>			
IT Capital	\$2,979	\$4,500	66.2%
<i>#302 - Sidewalk Construction</i>			
Construction Projects	\$291,610	\$499,750	58.4%
<i>#401-25 Water Department Projects</i>			
Raw Water Roof Drain - WTP	\$0	\$4,000	0.0%
West Fork Dam Improvements	\$0	\$188,955	
Transmission Line Repairs	\$0	\$10,000	0.0%
Beacon Hill Main Repairs	\$131	\$0	100.0%
Transmission Line Construction	\$3,280,675	\$3,674,895	89.3%
Update WTP SCADA	\$0	\$5,840	0.0%
Rebuild Finish Water Pump #3	\$11,115	\$16,400	67.8%
Rebuild Finish Water Pump #2	\$1,355	\$65,000	2.1%
College Hill Transfer Switch	\$0	\$6,000	0.0%
WTP Main Circuit Breaker	\$0	\$17,000	0.0%
Meters	\$10,995	\$40,000	27.5%
IT Capital	\$5,957	\$9,000	66.2%
<u>WTP-Upgrade Air Compressors</u>	<u>\$0</u>	<u>\$0</u>	<u>100.0%</u>
Subtotal, Water Utility Projects	\$3,310,228	\$4,037,090	82.0%
<i>#401-26 Sewer Department Projects</i>			
Varidrives	\$4,617	\$0	100.0%
WWTP Mixers	\$30,550	\$64,115	47.6%
Misc WWTP Improvements	\$480,878	\$1,347,450	35.7%
BH Sewer Pump Station	\$224,223	\$227,325	98.6%
<u>IT Capital</u>	<u>\$2,979</u>	<u>\$4,500</u>	<u>66.2%</u>
Subtotal, Sewer Utility Projects	\$743,247	\$1,643,390	45.2%
<i>#401-27 - Storm Department Projects</i>			
IT Capital	\$1,192	\$1,800	66.2%
TOTAL CAPITAL PROJECTS	\$4,391,553	\$6,300,705	69.7%

Debt Service Budget Summary

Overview:

The adjacent page provides a summary of the 2015-16 debt service budget of the City. The City began 2013 with a total bonded debt service principal balance including revenue debt of \$7,880,814 in all funds.

Limited Tax General Obligation (LTGO) Debt: Appropriations in this category pay the principal, interest and debt associated with two debt issues, including:

- 1989 LTGO Bonds that financed a remodel of City Hall.
- 1994 PWTF Loan that paved a portion of Aberdeen Avenue.

Through September, \$25,481 or 27.5% of budget has been expended in principal and interest payments on LTGO debt.

Unlimited Tax General Obligation (UTGO) Debt: Appropriations in this category pay the principal, interest and debt associated with two debt issues, including:

- 2013 UTGO Bonds that financed a new aerial ladder truck.

Through September, \$78,050 or 39.2% of budget has been expended in principal and interest payments on UTGO debt

Revenue Debt: Appropriations in this debt category pay the principal, interest, and debt service expenses associated with two revenue bond issues, including:

- 2000 CERB Loan to install sewer along the 5th Street Extension.
- 2012 USDA Loan to remove biosolids at the WWTP
- 2013 DOE Loan for a Wastewater Facility Plan
- 2014 USDA Loan to replace a section of Sewer Force Main
- 2015 PWTF Loan to replace a section of Water Transmission Main

Through September, \$819,518 has been expended in principal and interest payments on revenue debt.

Summary:

Total debt activity through September was \$923,049 or 38% of the total debt service budget. The City is expected to end 2015 with a bonded debt principal balance of \$16,399,518.

DEBT SERVICE SUMMARY

CITY OF HOQUIAM

2015 Q3 QUARTERLY REPORT

<u>ISSUE</u>		2015	2015-16	2015-16	2015	2015-16	% to	2016
	<u>Fund</u>	<u>Beginning Balance</u>	<u>Principal</u>	<u>Interest</u>	<u>Q3 BTD</u>	<u>Budget</u>	<u>Budget</u>	<u>Ending Balance</u>
Limited Tax General Obligation Debt								
1989 City Hall Remodel	213	\$112,960	\$20,627	\$4,854	\$25,481	\$50,965	50.0%	\$92,333
2012 Timberland Regional Library *	001	\$129,604	\$0	\$0	\$0	\$41,610	0.0%	\$129,604
Subtotal, Limited Tax G.O.		\$242,564	\$20,627	\$4,854	\$25,481	\$92,575	27.5%	\$221,937
Unlimited Tax General Obligation Debt								
2013 Fire Truck Bond	209	\$1,015,000	\$55,000	\$23,050	\$78,050	\$198,900	39.2%	\$960,000
Subtotal, Unlimited Tax G.O.		\$1,015,000	\$55,000	\$23,050	\$78,050	\$198,900	39.2%	\$960,000
Revenue Debt								
2012 USDA Loan - Biosolids Removal	410	\$6,789,573	\$59,339	\$76,383	\$135,722	\$542,890	25.0%	\$6,730,234
2014 USDA Loan - Sewer Force Main	410	\$1,492,628	\$25,116	\$29,728	\$54,844	\$109,660	50.0%	\$1,467,512
2015 PWTF Loan - Water Transmission Main*	401	\$7,070,105	\$498,521	\$110,230	\$608,751	\$1,419,040	42.9%	\$6,571,584
2013 DOE Loan - WW Facility Plan*	401	\$431,800	\$8,548	\$5,453	\$14,001	\$56,005	25.0%	\$423,252
2000 CERB Loan - 5th Street Sewer Extension*	401	\$30,000	\$5,000	\$1,200	\$6,200	\$12,200	50.8%	\$25,000
Subtotal, Revenue		\$15,814,106	\$596,525	\$222,993	\$819,518	\$2,139,795	38.3%	\$15,217,581
Total Debt, All Sources and Uses		\$17,071,670	\$672,152	\$250,897	\$923,049	\$2,431,270	38.0%	\$16,399,518

* Not included in All Fund Summary Debt Service Line (paid out of individual operating budgets)