

**CITY OF HOQUIAM**  
**Council Meeting Minutes**

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**May 23, 2016**

**CALL TO ORDER**

Mayor Dickhoff called the meeting to order at 7:00 p.m. Councilmember Winkelman led the flag salute.

**ROLL CALL**

In attendance at the meeting were Mayor Dickhoff and Councilmembers Carlstrom, Forkum, Grun, Livingston, Nelson, Pellegrini, Pennant, Simera, Swope, Wilson and Winkelman. Absent from the meeting was Councilmember Anderson.

Staff in attendance were Police Chief Jeff Myers, Fire Chief Paul Dean, City Administrator Brian Shay, City Attorney Steve Johnson, Finance Director Mike Folkers and Council Secretary Tracy Wood.

**CONSENT AGENDA**

Councilmember Grun moved to approve agenda items a through e as presented and the motion was seconded. Those items appearing on the consent agenda were as follows:

- The Hoquiam Council Minutes of May 9, 2016;
- The Regulatory Committee report recommending approval and payment of claim check numbers 84501 through 84537 in the amount of \$453,242.53; ACH and EFT deposits in the amount of \$347,843.78 and \$186,505.66 respectively; and payroll check numbers 27819 through 27853 in the amount of \$182,256.52;
- Notice of Completion for the Woodlawn Sewer Crossing – Advanced American Construction;
- Notice of Completion for the Woodlawn Sewer Crossing – Quigg Brothers; and
- Notice of Completion for Boat Launch Project – Quigg Brothers.

The motion for approval of the consent agenda passed by voice vote.

**OFFICER REPORTS**

Homeless Encampments

Staff requested that council set a public hearing date of June 13, 2016, at 7:00 p.m. to consider the recommendation of the Planning Commission concerning zoning and requirements for Homeless encampments. Councilmember Pellegrini moved to set hearing as requested, seconded and passed by voice vote.

**MAYORS REPORTS**

Financial Sustainability

Mayor Dickhoff briefly spoke about the financial sustainability of the city and the needs for replacement of equipment. She also stated how lucky the city is to have the staffing we have.

**COUNCIL REPORTS**

**Ambulance Service**

Councilmember Pellegrini spoke regarding his recent experience with use of the ambulance service. He said that when you have an accident or emergency you appreciate the staff that we have. We need to do what we can to make sure we have good ambulance service and police.

**Hoquiam Business Association**

Councilmember Winkelman stated that the HBA monthly forum will be at the Jitter House Coffee on May 25, 2016, at 7:30 a.m.. They will be discussing the Main Street program, business association events and also the newly owned businesses throughout Hoquiam.

**LEGAL BUSINESS**

**Ordinances**

**Boat Launch and Moorage Fees**

An Ordinance relating to restricted mooring areas; repealing 5A.60.010 of the Hoquiam Municipal Code; and adopting a new Section 5A.60.020 to the Hoquiam Municipal Code. Councilmember Pellegrini moved for the adoption of the ordinance and the motion was seconded. Following a discussion on how fees would be collected and how payment will be monitored, Mr. Folkers read the ordinance by title a second time after which the motion to approve passed by unanimous roll call vote.

**Resolutions**

**Zoning Regulations for Marijuana Retail Stores**

A Resolution of the City Council of the City of Hoquiam, Washington, relating to an Amendment of Title 10, pursuant to Section 10.07.140 of the Hoquiam Municipal Code, concerning land use regulations and development standards for marijuana businesses. Councilmember Pellegrini moved for adoption of the resolution and the motion was seconded. Mr. Johnson explained that this resolution would send this item to the Planning Commission for their review and recommendation. Following a brief discussion, the motion to approve the resolution passed by voice vote.

**OLD BUSINESS**

**Homeless encampments**

There was a brief discussion on the changes to the proposed Homeless Camp Ordinance and Mr. Johnson stated that discussion on this topic should wait until the public hearing.

**NEW BUSINESS**

**Sidewalks 28<sup>th</sup> Street**

A discussion was held concerning a citizen having problems with walking on 28<sup>th</sup> Street. There is a problem with the sidewalks and there are also overgrown blackberries. He is using a walker and is on oxygen and is having a hard time getting around in this area.

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Woodlawn Sewer Line                      Mr. Shay reported that the city will have a pre-construction meeting on Thursday for the new Woodlawn Sewer Line. Construction is planned to begin following Memorial Day.

Timberworks Project  
  
A brief discussion was held on the status of the Timberworks Project. Staff will keep council and the citizens updated on the next community meetings.

**COMMUNICATIONS**

Truck Route and Maintenance of Empty Properties                      Mr. Dave Forbes, 2216 Aberdeen Avenue, stated that the traffic flow on the new truck route is working well, but the paint that they used for the lane division is not staying. Mr. Shay stated that DOT plans on restriping in the future. Mr. Forbes also spoke about how many empty houses there are and that the yards are not being maintained. Mr. Shay stated that the code Enforcement has sent out several notices to those properties and that the City has mowed several parking strips around town. They cannot go onto private property.

Boat Launch                                      Mr. Bill Wieland, 600 Washington Court, stated that many of the local will not leave their boat trailers parked at the launch – might need to look at a different way to insure fee collection. Also – the grass along the shoulder of Hyde Park Drive is getting very tall.

Excuse Absent Members                      Councilmember Pellegrini moved to excuse the absent member. The motion was seconded and passed by voice vote.

**ADJOURN**                                      Councilmember Pellegrini moved to adjourn the meeting at 7:32 p.m. The motion was seconded and passed by voice vote.

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Jasmine Dickhoff -- Mayor

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Tracy Wood – Council Secretary

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