

**CITY OF HOQUIAM**  
**Council Meeting Minutes**

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**July 25, 2016**

**CALL TO ORDER**

Mayor Dickhoff called the meeting to order at 7:00 p.m. Deputy Chief Wertanen led the flag salute.

**ROLL CALL**

In attendance at the meeting were Mayor Dickhoff and Councilmembers Anderson, Carlstrom, Forkum, Nelson, Pellegrini, Pennant, Simera, Swope, Wilson and Winkelman. Absent from the meeting were Councilmembers Grun and Livingston.

Staff in attendance were Deputy Police chief Don Wertanen, Fire Chief Paul Dean, City Attorney Steve Johnson, City Administrator Brian Shay, City Librarian Mary Thornton, Asst. Finance Director Maureen Smedley and Council Secretary Tracy Wood.

**PUBLIC HEARING**

Shorelines Master Plan

Councilmember Pellegrini moved to open the Shorelines Master Plan Public Hearing at 7:01 p.m. The motion was seconded and passed by voice vote. Mr. Shay provided some background information on what the Shorelines Master Plan was. One of the requirements is to hold a public hearing. That's what we are doing tonight. There were no public comments and Councilmember Pellegrini moved to close the hearing at 7:03 p.m. The motion was seconded and passed by voice vote.

**COMMUNICATIONS**

Hoquiam Business  
Association – Main Street  
Program

Kyle Pauley, President of the Hoquiam Business Association (HBA) spoke briefly about the Main Street Program that the Association is working towards. He provided information about HBA and the Main Street Program. The Main Street program is preservation based economic development tool. It gives the businesses additional tools to revitalize downtown as well as all of the business districts outside of the city center. The biggest asset of the program is the Main Street Tax Credit Incentive Program. This would provide a tax credit for private contributions that would be given to the organization. They hope to have the application complete and submitted by September and have approval by the end of the year. Through the program the funding can be used to continue operations for the member businesses as well as hire an Executive Director and retain an office. There are many communities throughout the state that utilize the main street program. Things will not change immediately, but it will be a major benefit to Hoquiam if the application is approved. This is not a quick fix, but a future fix. HBA will be discussing the Main Street Program at their monthly forum at Channel Point tomorrow (July 26<sup>th</sup>) at 5:00. Mayor

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Dickhoff asked how Councilmembers or the City can help. Mr. Pauley stated that HBA needs full support from the city. He would hope that the Council will give them a letter of recommendation to be submitted with their application to the State. The HBA would like to be involved in future discussions involving Hometown Hoquiam and work together with the City.

**Oil Terminals**

Arnie Martin 631 Chenault, stated that he was in receipt of a request form a lady named Wendy asking what the official stance of the Hoquiam City Council was on the expansion of Westway and oil terminals. Mr. Martin spoke about the response that she received from City Hall. He stated that Westway's plans are not an expansion, it is new construction so he doesn't understand how it is being called an expansion. Mr. Shay stated that he spoke with her and explained where the process was and that the zoning has been changed for future use but Westway had submitted all necessary documents and permits prior to this change.

**Offer on City Property**

Mr. Rob Paylor, Pacific Beach, stated that he and his partner, Patrick Durney, have made an offer on the old Sr. Center that the Council recently surplused. He explained that they have been looking for a historical building to move into and expand. Their intent is to have a brewery located there with the possibility of a tap room at a future date. They currently own the 109 in Seabrook and would like to have their own exclusive brew. One interesting fact that he found out from Mr. Larson at Polson Museum was that the building used to be a beer parlor! He hopes the council will consider the offer that they have made. They would like to start ordering equipment and hope to open late fall.

**CONSENT AGENDA**

Councilmember Pellegrini moved for the approval of items a through c on the consent agenda as presented and the motion was seconded. Those items appearing on the consent agenda were as follows:

- The Hoquiam City Council Minutes of July 11, 2016;
- The Regulatory Committee report recommending approval and payment of claim check numbers 84904 through 85103 in the amount of \$1,080,174.52; claim auto pays and EFT's in the number 89-90 in the amount of \$19,516.83; payroll check numbers 27889 through 27929 in the amount of \$180,716.76; and payroll ACH and EFTs in the amount of \$342,077.80 and \$183,844.72 respectively;
- A Request for Release of Timber Sale bonds to WT Timber for Timber Sale 2016-01.

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The motion for approval and payment of the consent agenda items passed by voice vote.

**MAYORS REPORTS**

Finance Director Position

Mayor Dickhoff stated that they have completed the interview process and are considering two candidates for the position. They hope to make their decision and fill the position in the next week.

**COUNCIL REPORTS**

HBA Forum

Councilmember Winkelman reminded Council that the HBA forum will be on Tuesday, July 26<sup>th</sup>, at 5:00 at channel Point.

Support of Local Businesses

Councilmember Wilson encouraged citizens and council to support local businesses.

Washington Coast Initiative  
Committee

Councilmember Pellegrini provided a brief update on the status of funding for the Washington Coastal Initiative grant process. There were a total of 13 projects submitted for funding which included the Moon Island road project and the joint proposal with Aberdeen for Fry Creek. A third project is East Hoquiam property for a surge plain. They have visited the project sites and will be recommending their choices for funding to the legislature.

**OLD BUSINESS**

Pedestrian Crossing on Lincoln  
and Emerson

Councilmember Carlstrom stated that the pedestrian crosswalk button has been replaced on Lincoln and Emerson, but that it is facing to the wrong side. Anyone with accessibility limitations will have a hard time using it. Staff will contact DOT.

Smell In Town

Councilmember Forkum spoke about the smell that has been permeating town. Mr. Shay stated that Aberdeen will complete their sludge project the middle of this week and have stated they will take care of the problem. Ocean Protein has been having some problem and are doing some repairs at this time.

**NEW BUSINESS**

Olympic Stadium Committee

Councilmember Anderson reminded the citizens and council that Tuesday, August 2<sup>nd</sup> is National Night Out. She is hosting a party for her neighborhood. There are 11 parties throughout town. Also, August 20<sup>th</sup> is the Pride Festival.

Pedestrian Light/Crosswalk at  
Emerson and Lincoln

Councilmember Winkelman stated he is hosting a National Night Out party also at 315 Prospect. Staff will post the parties on line if Council would like to attend one in their neighborhoods. He also stated that the smell on the east side is getting worse. Mr. Shay stated that Olympic Air is aware of the problem.

**COMMUNICATIONS**

Sidewalk Repairs

Ron Tibbetts 710 Monroe, asked if the companies who have been repairing poles, etc., are planning on repairing the sidewalks that

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they have cut out. Mr. Shay stated that staff has already spoken to them and they will be repaired.

7<sup>th</sup> St. Concert

Mickey Thurman, 220 Eklund, stated that the 7<sup>th</sup> Street Theatre will be hosting Macklemore & Lewis on August 29<sup>th</sup> and hopes businesses will stay open for the people who will be attending the concert.

Excuse Absent Members

Councilmember Pellegrini moved to excuse the absent members and the motion was seconded and passed by voice vote.

**EXECUTIVE SESSION**

Real Estate

Councilmember Pellegrini moved to take a 5 minute recess at 7:40 after which council will convene in Executive Session to discuss real estate. The session will last 20 minutes. The motion was seconded and passed by voice vote.

Councilmember Nelson announced to the public that the executive session will last for approximately 5 more minutes at 8:00 p.m.

**CALL TO ORDER**

Council reconvened in regular session at 8:06 p.m.

**Real Estate**

Councilmember Winkelman moved to not list the surplus properties on 8<sup>th</sup> Street with a realtor and to accept the written offer submitted by Mr. Paylor and Mr. Durney for the Sr. Center building. The motion was seconded and following a brief discussion on the tenants on the other side and their lease, the motion to sell the property per the written offer from Mr. Paylor and Mr. Durney passed by voice vote.

**ADJOURN**

Councilmember Pellegrini moved to adjourn at 8:15 p.m. The motion was seconded and passed by voice vote.

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Jasmine Dickhoff -- Mayor

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Tracy Wood – Council Secretary

