

**CITY OF HOQUIAM**  
**Council Meeting Minutes**

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**January 9, 2017**

**CALL TO ORDER**

Mayor Dickhoff called the meeting to order at 7:00 p.m. Councilmember Wilson led the flag salute.

**ROLL CALL**

In attendance at the meeting were Mayor Dickhoff and Councilmembers Anderson, Forkum, Grun (arrived at 7:14 p. m.), Livingston, Nelson, Pennant, Swope and Wilson. Absent from the meeting were Councilmembers Carlstrom, Pellegrini and Winkelman.

Staff in attendance were Police Chief Jeff Myers, Fire Chief Paul Dean, City Attorney Steve Johnson, City Administrator Brian Shay, City Finance Director Corri Schmid and Council Secretary Tracy Wood.

**PROCLAMATION**

John Larson

Mayor Dickhoff read a Proclamation recognizing John Larson for all he has done in our community and declaring the week of January 9<sup>th</sup> as John Larson week in the City of Hoquiam. Mr. Larson stated that it was a real honor and thanked the city.

**COMMUNICATIONS**

E-Verify

Mr. Dave Forbes, 2216 Aberdeen Avenue, Hoquiam, asked if the City was still requiring E-Verify on their contracts. Mr. Shay stated that we still require this.

Recognition of John Larson

Rick Lovely, Aberdeen, thanked the city for recognizing Mr. Larson for his dedication and work he has done in our community.

**CONSENT AGENDA**

Councilmember Anderson moved to approve consent agenda items a and b and the motion was seconded. Those items appearing on the consent agenda were as follows:

- The Hoquiam City Council Minutes of December 12, 2016;
- The Regulatory Committee Report recommending approval and payment of claim check numbers 85907 through 86127 in the amount of \$447,093.;76; claim Auto pays and EFTS 109 through 115 in the amount of \$155,348.41; payroll check numbers 28114 through 28147 in the amount of \$175,026.86; payroll ACH and EFTs in the amount of \$297,990.51 and \$183,932.81 respectively;

The motion for approval of the consent agenda passed by voice vote.

**OFFICER REPORTS**

Tree Planting Bid Award

The City issued a call for bids for tree planting services of 65,000 seedlings in December. Two bids were received as follows: Ramirez Reforestation in the amount of \$17,745.00 and Mt. St. Helens Reforestation in the amount of \$39,000.00. Staff recommends that Council award the bid to Ramirez Reforestation as the apparent low bidder. Councilmember Wilson moved to accept the bid from Ramirez and authorize the contract. The motion was seconded and following a brief discussion on the bid amounts and involving the school district children in the planting as was done in the past, the motion passed by voice vote.

**MAYORS REPORTS**

Council Code of Conduct Policy

Mayor Dickhoff spoke briefly regarding a Council Code of Conduct policy. Council has referred this to the Committee on Committees for their review and recommendation to the Council. Staff has provided council with an example for their review. If Councilmembers have any ideas on what they would like to see in the Code of conduct policy, please get those to the Committee on Committees.

**COUNCIL REPORTS**

Friends of Olympic Stadium

Councilmember Forkum announced that the Friends of Olympic Stadium meeting that was scheduled for Wednesday has been cancelled and will be rescheduled at the end of January.

**LEGAL BUSINESS**

**Ordinances**

Salary Ordinance - 2017

An Ordinance fixing the compensation of the officers and employees of the City of Hoquiam from and after January 1, 2017; and repealing Ordinance Number 2015-16. Councilmember Wilson moved to approve the Ordinance and the motion was seconded. Following a brief discussion Ms. Schmid read the Ordinance by title a second time after which the motion passed by unanimous roll call vote.

**LEGAL BUSINESS**

**OTHER**

Contract with Hoquiam School District for Field Use

Included in the Council packet was a contract with Hoquiam School District for use of the city athletic fields at Olympic Stadium and John Gable Park. The District has agreed to a three year contract as follows: 1<sup>st</sup> year \$30,000; 2<sup>nd</sup> year \$25,000 and 3<sup>rd</sup> year \$40,000. Councilmember Wilson moved for the approval of the contract and to authorize the Mayor to sign any necessary paper work. The motion for approval was seconded and following a brief discussion on the changes, the motion passed by voice vote.

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**OLD BUSINESS**

Legislative Agenda

Councilmember Anderson made a motion that the City send a letter to the legislature stating what our priorities are. The motion was seconded and passed by voice vote. Please submit any ideas that you would like included to the Mayor so the letter can be drafted and sent.

Westside Levy Grant

Mr. Shay stated that an application for funding was submitted today for additional levy work in the Woodlawn area and the Westside of Hoquiam area.

**NEW BUSINESS**

Chehalis Basin Flood Authority

The Chehalis Basin Flood Authority has suggested that the City be represented on the flood authority.

**COMMUNICATION**

News Coverage in 2016

Arnie Martin, 631 Chenault, stated that oil and oil safety was the second top coverage in news reporting in 2016. He asked when the Consultant reviewing the permitting for the oil terminal expansion might have a recommendation. Mr. Shay stated the city might have the recommendation the first week of February.

Excuse Absent Members

Councilmember Wilson moved to excuse the absent members. The motion was seconded and passed by voice vote.

**ADJOURN**

Councilmember Nelson moved to adjourn the meeting at 7:24 p.m. The motion was seconded and passed by voice vote.

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Jasmine Dickhoff – Mayor

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Tracy Wood – Council Secretary

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