



CITY OF HOQUIAM
PUBLIC WORKS DEPARTMENT
Phone: (360) 532-5700 ext. 211

Critical Areas File Number: _____

Date Received: _____

Site Evaluation/Checklist Fee: \$100.00 + outside agency review

CRITICAL AREAS PRELIMINARY CHECKLIST

The Critical Areas Checklist contained on this form is to be filled out by any person preparing a Development Permit Application for the City of Hoquiam prior to his/her submittal of the application to the city. This checklist does not constitute project approval.

The purpose of the checklist is to enable city staff to determine whether any potential critical areas are, or may be, present on the subject property. The information needed to complete the checklist should be easily available from observations of the site or data available at City Hall (critical areas inventories, maps, or soil surveys).

A property owner, or his/her authorized representative, must fill out the checklist, sign and date it, and submit it to the city. The city will review the checklist, make a precursory site visit, and make a determination of the subsequent steps necessary to complete a development permit application.

Please submit a vicinity map, along with the signed copy of this form to assist city staff in finding and locating the specific piece of property described on this form. In addition, the applicant shall include other pertinent information (e.g., site plan, topography map, etc.) or studies in conjunction with this checklist to assist staff in completing their preliminary assessment of this site.

The undersigned applicant, and his/her/its heirs, and assigns, in consideration on the processing of the application agrees to release, indemnify, defend, and hold the City of Hoquiam harmless from any and all damages, including reasonable attorney's fees, arising from any action or infraction based in whole or part upon false, misleading, inaccurate, or incomplete information furnished by the applicant, his/her/its agents, or employees.

By my signature, I certify that the information and exhibits herewith submitted are true and correct to the best of my knowledge and that I am authorized to file this application on behalf of the owner as listed below.

SIGNATURE OF APPLICANT/AGENT _____ DATE: _____

Property Owner's Authorization

By my signature, I certify that I have authorized the above Applicant/Agent to apply for the subject land use application, and grant my permission for the public officials and the staff of the City of Hoquiam to enter the subject property for the purposes of inspection and posting attendant to this application.

SIGNATURE OF OWNER _____ DATE: _____

CRITICAL AREAS REPORT CHECKLIST

OWNER/APPLICANT

Name: _____ Telephone: _____
Street Address: _____ City: _____ State: _____ Zip: _____

SITE INFORMATION (soils/topography/hydrology/vegetation)

1. Site address/Location: _____
2. Property Tax Parcel Number: _____
3. Approximate Site Size (acres or square feet): _____
4. Is this site currently developed? YES NO (circle one). If yes, how is the site developed? _____

5. Describe the general site topography. Check all that apply.

- _____ Flat: less than 5-foot elevation change over entire site.
- _____ Rolling: slopes on site generally less than 15% (a vertical rise of 10 feet over a horizontal distance of 66 feet).
- _____ Hilly: slopes present on site of more than 15% and less than 30% (a vertical rise of 10 feet over a horizontal distance of 33 to 66 feet).
- _____ Steep: grades of greater than 30% present on site (a vertical rise of 10 feet over a horizontal distance of less than 33 feet).
- _____ Other: (please describe _____)

6. Site contains areas of year-round standing water: _____ ; Approx. Depth: _____
7. Site contains areas of seasonal standing water: _____ ; Approx. Depth: _____
What season(s) of the year? _____
8. Site is in the floodway _____ floodplain _____ of a watercourse.
9. Site contains a creek or an area where water flows across the grounds surface? _____
Flows are year-round? _____ Flows are Seasonal? _____ (What time of year? _____).
10. Site is primarily: forested: _____ ; meadow _____ ; shrubs _____ ; mixed _____ ;
urban landscaped (lawn, shrubs, etc) _____.
11. Obvious wetland is present on site: _____.

For City Staff Use Only

1. Site is zoned: _____
2. Mapped soil type(s): _____
3. Critical Areas Inventory map indicates critical area on site: _____
4. Topography map indicates steep slopes on site: _____

DETERMINATION

CA Report Required _____ Exemption _____

Reviewed By _____ Date _____