



City of Hoquiam Authorization Form for Automatic Utility Bill Payment

City of Hoquiam Utility Account Number _____

Utility Service Address _____

Name on Bank Account _____

Bank Name _____ Bank Branch _____

Bank Routing Number (9 digits) _____

Bank Account Number (can vary in length) _____

Account Type: _____ Checking _____ Savings

Please attach a voided check—processing cannot be completed without it.

I authorize the City of Hoquiam to automatically withdraw funds from my account named above for payment of my City of Hoquiam utility bill. I acknowledge that the origination of the ACH transactions to my account must comply with the provisions of U.S. law. This authority will remain in effect until the city of Hoquiam has received written notification from me of its termination in such time and manner as to afford the City of Hoquiam and the my bank a reasonable opportunity to cancel.

Owner/Tenant Name (please print)

Telephone Number

Owner/Tenant Signature

Date

Note: Once the authorization process has been completed, your billing statement will have a notice printed on it that will remind you not to make the payment as the funds will automatically be deducted from your account. Payments will be taken out of the account on the due date shown on the statement. If funds are not available in the account, there will be an NSF fee charged. Call 360-532-5700 Ext 248 for assistance.