

CITY OF HOQUIAM
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Hoquiam, WA 98550
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City Hall Departments

- Mayor
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- City Administrator
Phone (360)538-3983
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- City Attorney
Phone (360)538-3981
Fax (360)532-4031
- Finance Department
Phone (360)532-5700
Fax (360)532-2306
- Municipal Court
Phone (360)538-3965
Fax (360)533-3602
- Community Services, Parks
and Cemetery
Phone (360)538-3970
Fax (360)532-2306
- Public Works
—Building (360)538-3980
—Code Enforc. (360)538-3973
Fax (360)538-0938
- Utility Billing
Phone (360)538-3963
(360)538-3976
Fax (360)532-2306
- Water/Street Shop
Phone (360)538-3966
Fax (360)532-2306

Library (360)532-1710
420 7th St.
Hoquiam, WA 98550

Police Dept. (360)532-0892
215 10th St.
Hoquiam, WA 98550
Fax (360)532-0899

Fire Dept. (360)538-3962
625 8th St.
Hoquiam, WA 98550
Fax (360)532-3340

CITY OF HOQUIAM

EMERGENCY EXECUTIVE ORDER

WHEREAS, on February 29, 2020, the Governor of Washington State proclaimed that a state of emergency exists in all counties in the state of Washington for the Novel Coronavirus (COVID-19) Pandemic; and

WHEREAS, on March 11, 2020, the World Health Organization declared that the spread of the COVID-19 virus had created a global pandemic; and

WHEREAS, COVID-19 has the potential to adversely affect the health of people in Grays Harbor County; and

WHEREAS, the Grays Harbor County Health Officer and the Director of Grays Harbor County Public Health reported to the Grays Harbor County Board of Commissioners on March 2, 2020, that COVID-19 can result in serious impacts to the health and well-being of the public and could overwhelm the health and medical system in Grays Harbor County; and

WHEREAS, on March 12, 2020, the Grays Harbor County Board of Commissioners declared an emergency regarding the COVID-19 Pandemic; and

WHEREAS, an emergency was declared in the City of Hoquiam by executive order on March 13, 2020; and

WHEREAS, under the above referenced conditions there is substantial likelihood of risk to the citizens of Grays Harbor County and the cities therein unless further efforts are taken to reduce the threat,

WHEREAS, people continue to gather in city parks with playgrounds against the guidelines for social distancing set forth by the CDC and other public health officials;

NOW THEREFORE, BE IT HEREBY ORDERED BY the Mayor of Hoquiam, Grays Harbor County, Washington as follows:

Section 1. Effective March 23, 2020 at 5 PM, conditions prevail that require the closure of non-essential operations of the City of Hoquiam until further notice. The provisions of Chapter 17 of the Personnel Policies & Procedures Manual therefore apply and are hereby implemented.

Section 2. Pursuant to Chapter 17, essential personnel designated by the Mayor or City Administrator shall continue to report to work in order to maintain public safety and other functions that are critical to maintaining the operations of the City of Hoquiam. The City Administrator or appropriate department head shall notify individual employees within their department who shall be responsible to report to work. Essential services/positions include, but are not limited to, water and wastewater treatment plant operators, the public works superintendent, and the on-call public works employees.

Section 3. Pursuant to Chapter 17, Section 17.03(3), non-essential employees will receive regular pay for the period of the closure. Essential employees who fail to report to work will be required to take paid leave, or if no paid leave exists, unpaid leave during the period of the closure. Non-essential employees shall be expected to respond to e-mails, phone messages or perform other assigned tasks by their supervisor during normal working hours. Non-essential employees shall respond to work for emergencies or essential functions such as water main breaks, life/safety emergency inspections, electrical failures, processing payroll, collection of utility payments and processing bills as directed by their supervisor.

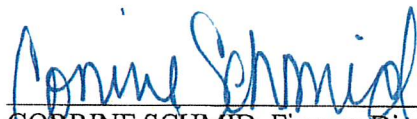
Section 4. City parks with playgrounds shall be temporarily closed to public access.

Signed this 23rd Day of March, 2020.



BEN WINKELMAN, Mayor of Hoquiam

ATTEST:



CORRINE SCHMID, Finance Director