

Welcome to the City of Hoquiam's Online Public Portal

- PLEASE ALLOW 48 BUSINESS HOURS TO RECEIVE AN E-MAIL RESPONSE REGARDING THE STATUS OF YOUR COMPLETED PERMIT APPLICATION.
- ALL PERMITS ARE REVIEWED BEFORE ACCEPTING PAYMENTS AND ISSUING PERMITS.
- Code Enforcement reported concerns will be accepted by phone or electronically through the portal.

MY PORTAL TAB

ALL PERMIT APPLICATIONS Building, Mechanical, Plumbing, Planning, Environmental, Zoning, Site Development (ROW, Fill and Grade, Driveways)

This program provides the public, access to the current status of applications, permits and inspection requests.

PERMIT PORTAL PROCESS DETAILS

Permits

- Apply for all permits for all divisions.
- Historical Permits by address before March 22, 2022 are available by contacting Angie Bieker in the Building Department at abieker@cityofhoquiam.com or (360) 538-3984

Submittal Documents

Construction drawings, Engineering etc., may be required and are listed on the electronic permit at the end of your submittal. More requirements may be added after review.

Payments

Pay for your permits (applications must be reviewed and approved before payment can be made). Payments online are accepted by Credit card with a convenience fee. Onsite Payments can be received during business hours on the 1st floor of City Hall. Please bring in a copy of your invoice along with your payment (the City accepts all forms of payment). Please include a copy of your invoice for mailed in payments. (Checks should be made payable to the City of Hoquiam and mailed to 609 8th Street, Hoquiam, Washington 98550, c/o of Building Division.)

Inspection Hours

- Inspections available to schedule online by signing into your account. Inspection results available online within 24 hours after inspection
- Building Inspections: Daily (Mon, Wed, Fri only) -- 9:00 to 3:00 office & lunch block 11:30 to 1:30. Must be requested by 4:00 day before needed inspection
- Public Works Inspections: By phone or Email only at this time. Lon Howell - 360-538-3980 / ohowell@cityofhoquiam.com -or- Dorian Wylie - 360-538-3973 / jwylie@cityofhoquiam.com

CONTACT US TAB

ALL CONCERNS - Code Enforcement: This division polices the City of Hoquiam Municipal Code.

Please be aware that it may take time to address your concerns. Once you have filed your concern through the Portal, you will be emailed a CONFIRMATION CODE. Please keep that email for future reference of the case. The Confirmation Code along with your PIN ID, that you are asked to create, will be needed to log back into the system and review any actions that have been taken. Please remember that it can take up to two weeks for staff to begin our investigation.

For all Code Enforcement communications outside the portal, please contact Dorian Wylie 360-538-3973

What this tab is NOT used for: Public Request, Streets, Sewer, Water, Building.

PUBLIC NOTICES TAB

Planning Notices, Documents, Diagrams and Department Forms.

PARCEL SEARCH TAB

- All Parcel (property) information.
- Search by address, parcel number or name.
- City GIS map: property lines, lot lines, FEMA flood map, zoning etc.
- Permits and Code enforcement information for each address.

ADVANCE SEARCH - find all permits in the city by area, date, type of permit etc.

URL: <https://ci-hoquiam-wa.smartgovcommunity.com/>