

CITY OF HOQUIAM
Council Meeting Minutes

June 23, 2014

CALL TO ORDER

Mayor Durney called the meeting to order at 7:00 p.m. Councilmember Grun led the flag salute.

ROLL CALL

Those in attendance were Mayor Durney and Councilmembers Anderson, Dickhoff, Diehm, Grun, Moir, Nelson, Pellegrini, Pennant, Simera, Swope and Winkelman. Absent from the meeting was Councilmember McMillan.

Staff in attendance were Police Chief Jeff Myers, Fire Chief Paul Dean, City Librarian Mary Thornton, City Planner Josh Beach, City Attorney Steve Johnson, City Administrator Brian Shay, City Finance Director Mike Folkers and Council Secretary Tracy Wood.

**PUBLIC HEARING – 6
Year TIP**

Councilmember Dickhoff moved to open the public hearing to discuss the 6 Year TIP at 7:03 p.m. and the motion was seconded and passed by voice vote. Mr. Shay explained that projects that we are seeking State or Federal grant funding for, need to be listed on the 6 Year TIP. Following a brief discussion, Councilmember Moir moved to close the hearing and the motion was seconded and passed by voice vote.

COMMUNICATIONS

There were no comments from the public.

CONSENT AGENDA

Councilmember Grun moved to approve consent agenda items a and b as presented and the motion was seconded. Those items appearing on the consent agenda were as follows:

- The City Council Minutes of May 27, 2014;
- The Regulatory Committee Report recommending approval and payment of claim check numbers 79957 through 80153 in the amount of \$815,217.72; ACH and EFT deposits in the amount of \$346,968.26 and \$182,848.26 respectively; and payroll check numbers 27018 through 27050 in the amount of \$173,317.98.

The motion for approval of the consent agenda passed by voice vote.

COMMITTEE REPORTS
**Public Safety Committee -
Solicitation on a Highway
or Street**

The Public Safety Committee presented a draft ordinance for Council consideration relating to the solicitation and transfer of property on a highway, road or street. They asked that Council review the draft ordinance and consider it at the July 14, 2014 meeting. Councilmember Moir moved for adoption of the committee report and the motion was seconded. A brief

discussion followed regarding penalties for those giving the money or soliciting the money. Councilmember Grun stated that he would like to see the items and issues that the committees are discussing referred on the council floor so that others are aware of what the committees are reviewing. The motion to approve the committee report passed by voice vote.

**Public Safety Committee –
Handicapped Parking
Space**

The Public Safety made a recommendation that a handicapped parking space be placed on the northwest corner of Levee and 8th Street. Councilmember Dickhoff moved for adoption of the committee report. The motion was seconded and passed by voice vote.

OFFICERS REPORTS

**Hoquiam Register of
Historic Places**

Councilmembers were presented with a report from City Planner Josh Beach regarding an application from Robert and Pamela Hicok to list their property located at 621 3rd Street to the Hoquiam Register of Historic Places. The Historic Preservation Commission has reviewed their application and recommends that the City Council approve this request. Councilmember Dickhoff moved for approval of the application and the motion was seconded. A brief discussion followed regarding advantages to having homes approved and accepted to register after which the motion for approval passed by voice vote.

Timber Sales

Contract Forester Loren Hiner presented information to the Council regarding upcoming timber sales and a three year harvest plan. He stated there is a lot of timber that needs to be thinned. He provided the Council with a map which indicated proposed sales for 2014, 2015 and 2016.

**RMAP Culvert
Replacement**

Mr. Shay provided a written report to the council regarding the recent Request for Bids for the RMAP Culvert Replacement and Abandonment Project. Two bids were received as follows: Shermer Construction \$453,421.50 and Quigg Brothers Construction for \$631,470.00. Staff recommends that Council accept the bid from Shermer Construction and authorized the contract. Mr. Shay also stated that the City had budgeted \$500,000 for this project. Councilmember Grun moved for adoption of the officers report and recommendation. The motion was seconded and passed by voice vote.

**Unpaid Leave for a
Reason of Faith or
Conscience**

City Attorney Johnson provided a written report to the Council regarding Substitute Senate Bill 5173 which provides that municipal employees are entitled to two unpaid holidays per calendar year “for a reason of faith or conscience or an organized

activity conducted under the auspices of a religious denomination, church or religious organization.” He recommends that the City Council adopt by resolution the addition of Section 10.110 to the City’s Personnel Policies and Procedures Manual, pertaining to these types of requests. Councilmember Moir moved for the adoption of the Officers report. The motion was seconded and following a brief discussion, passed by voice vote.

MAYORS REPORTS

Employee Barbeque

Mayor Durney reminded Council that Councilmember Diehm is collecting money for the employee barbeque that the Council puts on. It is scheduled for August 28th.

6th and Simpson

Mayor Durney stated that the property at the corner of 6th and Simpson is being remodeled and will open as a gas station and mini-mart. They have also applied for a license to sell beer and wine.

Eastside Firestation

The demolition/construction has begun on the new eastside Fire Station.

Founders Day Parade and Elks Dinner

Mayor Durney reminded the Council and citizens that Aberdeen is hosting a Founders Day Parade on Saturday. Also, Saturday evening the Elks Lodge and the Daily World will be recognizing the Citizen of the Year, Firefighter of the Year and Police Officer of the year at a dinner at the Aberdeen Elks. Mickey Thurman will be recognized as the Citizen of the Year.

COUNCIL REPORTS

Business Association

Councilmember Winkelman stated that the afterhours business forum will be hosted by Durney Insurance on Wednesday, July 2nd at 5:00 p.m.

Councilmember Winkelman reminded everyone that first Thursday will be July 3rd and that some of the businesses will be providing hotdogs, watermelon, etc. He encouraged everyone to visit the participating businesses.

The Passport Café is making progress on their remodel and hope to be open soon. The Espresso stand at the corner of 8th and Simpson is under new management.

**LEGAL BUSINESS
RESOLUTIONS**

Adopting the 6 Year TIP

A Resolution of the City of Hoquiam adopting the comprehensive street program prepared by the City Administrator pursuant to RCW 35.77. Councilmember Moir moved for adoption of the Resolution. The motion was seconded and passed by voice vote.

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- Gable Park Renovation** A Resolution authorizing the use of portions of John Gable Park to construct a trail, construct drainage ditch enhancements, construct an additional entry into the park and to plant new street trees. Councilmember Dickhoff moved for adoption of the Resolution and the motion was seconded. Following a brief discussion regarding the requirements for the project, the motion passed by voice vote.
- Amendment to Personnel Policies and Procedures Manual – Unpaid Leave for Reason of Faith or Conscience** A Resolution adopting amendments to the City of Hoquiam Personnel Policies and Procedures Manual; adding a new Chapter 10.110, pertaining to a procedure for an employee to request unpaid leave for a reason of faith or conscience. Councilmember Grun moved for adoption of the Resolution. The motion was seconded and passed by voice vote.
- OLD BUSINESS**
- Public Comment Period** Councilmember Grun made a motion to add the second public comment period back to the agenda at the end of the meeting. The motion was seconded and passed by voice vote.
- 8th Street Landing Dock** Councilmember Winkelman asked that Council be updated on the repairs at 8th Street landing. Mr. Shay stated that the dock has started to sink on one corner. Berglund Schmidt is looking at the issue at this time and he will report back to the council what they find.
- EXECUTIVE SESSION** Mayor Durney called for a two minute recess at 7:45 p.m., after which council will adjourn to executive session for approximately 20 minutes to discuss contract negotiations and potential litigation. Possible action might be taken regarding the potential litigation following the Executive Session.
- RECONVENE IN REGULAR SESSION** Councilmember Dickhoff made a motion to reconvene in regular session at 8:49 p.m. The motion was seconded and passed by voice vote. The meeting was called back to order.
- Possible Litigation** Councilmember Nelson made a motion that the City should intervene in the lawsuit initiated by Hometown Sanitation against Cowlitz Clean Sweep and the motion was seconded. Councilmembers Winkelman and Pellegrini recused themselves from voting on this issue due to possible conflict. The motion passed by voice vote.
- Excuse Absent Member** Councilmember Moir moved to excuse the absent member. The motion was seconded and passed by voice vote.

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ADJOURNMENT

Councilmember Moir made a motion to adjourn the meeting at 8:51 p.m. The motion was seconded and passed by voice vote.

JACK DURNEY – Mayor

TRACY WOOD – Council Secretary

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