

CITY OF HOQUIAM
Council Meeting Minutes

April 27, 2015

CALL TO ORDER

Councilmember Swope led the flag salute and Mayor Durney called the meeting to order at 7:00 p.m.

ROLL CALL

In attendance at the meeting were Mayor Durney and Councilmembers Anderson, Dickhoff, Diehm, Grun, McMillan, Pellegrini, Pennant, Swope, Tibbetts and Winkelman. Absent from the meeting were Councilmembers Nelson and Simeria.

Staff in attendance were Police Chief Jeff Myers, Fire Chief Paul Dean, City Librarian Mary Thornton, City Attorney Steve Johnson, City Administrator Brian Shay, Finance Director Mike Folkers and Council Secretary Tracy Wood.

PROCLAMATION

Shorebird Migration Week

Mr. Folkers read a proclamation from Mayor Durney declaring the week of April 27th through May 3 as Shorebird Migration Week in the City of Hoquiam.

PUBLIC HEARING

CDBG Grant Close-out
Eastside Fire Station

Councilmember Dickhoff moved to open the hearing at 7:03 p.m. The motion was seconded and passed by voice vote. The Public Hearing is required by the grant agency to allow for public communication and comment. Mr. Shay reviewed the grant that was received. The new Eastside Fire Station building is complete, new breathing apparatus equipment was purchased, some landscaping materials have been purchased that the firefighters will be working on. There was also a new backup generator installed this week. All billings must be completed this week. There were no public comments and Councilmember McMillan moved to close the hearing at 7:06 p.m. The motion was seconded and passed by voice vote.

COMMUNICATIONS

.3% Public Safety Tax

Grays Harbor County Commissioner Frank Gordon spoke to the Council regarding the .3% public safety tax that is being proposed to be placed on the ballot. As further information is available he will keep the cities and Council's updated.

CONSENT AGENDA

Councilmember McMillan moved to approve items a through c as presented and the motion was seconded. Those items appearing on the consent agenda were as follows:

- a. Council Minutes of April 13, 2015
- b. The Regulatory Committee Report recommending approval and payment of claim check numbers 81906 through 82072 in the amount of \$945,682.29.
- c. Notice of Completion – Emergency Repairs after January Storm (Rognlin's)

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There was a brief discussion regarding the grant money that the city was awarded for the flood clean-up after which the motion for approval of the consent agenda passed by voice vote.

OFFICER REPORTS

Pre-commercial Thinning
Bids

Mr. Shay provided a written report to the council regarding the recent request for bids for Pre-Commercial Thinning at the Watershed. Only one bid was received and staff recommends that it be rejected and the project rebid at a later time. Councilmember Dickhoff moved to reject all bids. The motion was seconded and passed by voice vote. A brief discussion was held regarding the e-verify requirements and why more companies did not bid the project.

Rotor Aerator Bids

Mr. Shay provided a written report to the council regarding the recent request for bids to replace 4 of the rotor aerators at the Wastewater Treatment Plant. One bid was received from Lakeside Equipment for \$464,913.82. Staff recommends that Council accept the bid and authorize staff to make the purchase for the rotors. Councilmember McMillan moved to adopt the staff recommendation. The motion was seconded and following a brief discussion, passed by voice vote.

N Street Paving Project

Mr. Shay provided a written report to the council regarding the request for bids on the N Street Paving project. The City received a \$399,000 Transportation Improvement grant for the project in 2013. One bid was received from Rognlin's, Inc. in the amount of \$384,725. Staff recommends that the Council accept the bid and authorize the Mayor to sign the contract once the TIB gives the City authorization to proceed. Councilmember McMillan moved to accept the bid and authorize the Mayor to sign any necessary paper work. The motion was seconded and following a brief discussion on the project, passed by voice vote.

Purchase of New Backhoe

Mr. Shay provided a written report to the Council regarding the purchase of a new Backhoe for use by the crews. Money was budgeted for this purchase in the 2015-2016 budget. Staff recommends that the Council authorize staff to make the purchase off of the HGAC purchasing cooperative for the amount of \$66,282 plus sales tax. Councilmember McMillan moved to approve the staff recommendation and authorize the purchase of the backhoe. The motion was seconded and passed by voice vote.

MAYORS REPORTS

ACW Conference

Mayor Durney reminded Council of the AWC Conference in June. He stated if anyone is interested in attending that has not been able to attend the conference in the past to let him know.

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Citizen, Firefighter and
Police Officer of the Year
Banquet

Mayor Durney reminded Council that the banquet honoring the Daily World Citizen, Firefighter of the Year and Police Officer of the Year will be held at the Elks Lodge on Thursday, April 30th. Pete Vanderlinden has received Citizen of the Year and Hoquiam Sgt. Jeff Salstrom was selected as the Police Officer of the Year.

Shorebird Festival

Mayor Durney reminded Council that the Shorebird Festival will be held on May 1-3, 2015. He encouraged Councilmembers to attend the event.

Employee Barbeque

Mayor Durney reminded Councilmembers to please give their \$25.00 to Councilmember Diehm for the employee barbeque which will be held on September 3rd this year.

Historic Preservation
Commission – Memorial
Signs

Mayor Durney stated that Councilmembers should have received a letter from John Larson from the Historic Preservation Commission regarding the commissions' stance on memorial signs throughout town.

OLD BUSINESS

Spring Clean-up

At the last meeting staff briefly discussed Spring Clean-up and the amount of funds that were expended due to the flooding and clean-up in January. Staff requests that Council cancel spring clean-up for 2015 and 2016. Councilmember McMillan moved to approve the staff recommendation and cancel the spring clean-up for 2015 and 2016. The motion was seconded and passed by voice vote.

Draft Ordinances Received
from Quinault

Councilmember Pennant asked if Council had received the letter and draft ordinance that he placed in their boxes and asked if they would consider adopting the ordinance that was provided by them. Councilmember Anderson spoke briefly regarding the Ordinance and also asked for council to support the adoption. Councilmember Tibbetts stated that he would like time to review this as well as time for staff to review this.

COMMUNICATIONS

**County Commission Raines
- Properties**

County Commissioner Vicki Raines spoke briefly to the council regarding the recent meetings she and the County Assessor have had and working with City Administrator Brian Shay to get tax properties back on the tax rolls. She appreciates the openness and willingness of Mr. Shay in working with them.

Excuse Absent Members

Councilmember McMillan moved to excuse the absent members. The motion was seconded and passed by voice vote.

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ADJOURN

Councilmember McMillan moved to adjourn the meeting at 7:41 p.m. The motion was seconded and passed by voice vote.

JACK DURNEY – Mayor

TRACY WOOD – Council Secretary

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