

CITY OF HOQUIAM
Council Meeting Minutes

July 13, 2015

CALL TO ORDER

Following the flag salute Mayor Durney called the meeting to order at 7:00 p.m.

ROLL CALL

In attendance at the meeting were: Mayor Durney and Councilmembers Anderson, Dickhoff, Diehm, Grun, McMillan, Nelson, Pellegrini, Pennant, Simera, Tibbetts and Winkelman. Absent from the meeting was Councilmember Swope.

Staff in attendance were: Police Chief Jeff Myers, Fire Chief Paul Dean, City Librarian Mary Thornton, City Attorney Steve Johnson, City Administrator Brian Shay, Finance Director Mike Folkers and Council Secretary Tracy Wood.

PUBLIC HEARING

Vacation of a Graveled
Portion of 21st Street

Councilmember Dickhoff moved to open the hearing at 7:01 p.m. The motion was seconded and passed by voice vote. Mr. Shay explained that this is a gravel driveway that serves one house. It would be better for the City to vacate the property and put it back on the tax rolls. Mayor Durney issued the fair hearing doctrine. Councilmember McMillan moved to close the hearing at 7:06 p.m. The motion was seconded and passed by voice vote.

Mr. Folkers read a letter opposing the vacation of property. Councilmember Pellegrini moved to approve the vacation. The motion was seconded. A discussion followed regarding the area in question – the utility lines, etc. The motion to approve passed by voice vote.

COMMUNICATIONS

Crime Watch

Chief Myers and Mayor Durney honored Crime Watch Volunteer Denise Anderson recognizing her 500 hours volunteering. She was presented with a plaque thanking her for her service to the community.

Neighborhood Waste

Rich Salow, 116 Eklund, spoke to the Council regarding the houses next door. The house is currently a rental. The lawn is not being mowed. There are also several bags of garbage along the back fence and in the back yard. He would like to see it get cleaned up. The landlord is not doing anything. Has reported it to the City and has not seen anything done to the property. The City will check the property tomorrow.

CONSENT AGENDA

Councilmember McMillan moved to approve items a, b and c on the consent agenda as presented and the motion was seconded. Those items appearing on the consent agenda were as follows:

- The Hoquiam Council Minutes of June 22, 2015;
- The Regulatory Committee report recommending approval and payment of claim check numbers 82292 through 82470 in the amount of \$712,773.25; ACH and EFT deposits in the amount of \$334,113.20 and \$173,420.59 respectively; and payroll check numbers 27466 through 27505 in the amount of \$166,838.74.
- Notice of Completion of Work and Request for Approval of Acceptance and Release of Retainage and Bonds – Rognlin’s, Inc. for the Water Transmission Pipeline Replacement Project.

The motion for approval of the consent agenda passed by voice vote.

OFFICERS REPORTS

Waste Water Treatment
Plant Bids

A written report was provided by Mr. Shay regarding the recent call for bids for equipment at the Waste Water Treatment Plant. Two bids were received as follows: Rognlin’s for \$274,500 and General Mechanical for \$288,121.75. Staff recommends that Council accept the bid from Rognlin’s and authorize the contract. Councilmember McMillan moved to approve the staff recommendation. The motion was seconded and passed by voice vote.

MAYORS REPORTS

Personnel

Mayor Durney announced that the City will be filling various vacant positions. The City currently has a half time clerk in the Municipal Court. This person has accepted another half time position as Code Enforcement. The City is also in the process of interviewing the top 3 candidates to fill a Paramedic position. Similarly, the top 3 Animal Control Officer candidates are going through background checks and expect to fill that vacancy soon. Our newest Police Officer, Jarad Spaur, completed the academy and is currently with a Field Training Officer. The Administrative Secretary retired and the City Planner took a position out of state. Both positions are being reviewed.

COUNCIL REPORTS

Public Works

Councilmember McMillan thanked the summer crew for their work on Queets Avenue. He also stated that the McQuade Way street signs are in and should be placed very soon.

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Baseball Councilmember Winkelman stated the Spradlin Rock Babe Ruth Team from Hoquiam won their tournament that took place last weekend at Olympic Stadium. They will be moving on to play in Calgary, Alberta, Canada next week.

Baseball Councilmember Dickhoff stated that she will be playing in a Celebrity baseball game next week to support Special Olympics.

LEGAL BUSINESS

Ordinances

Supplemental Budget

An Ordinance adopting Supplemental Budget No. 15-1 and appropriating Funds. Councilmember McMillan moved for adoption of the ordinance and the motion was seconded. Mr. Folkers explained the changes. Following the second reading by title, the main motion as amended, passed by unanimous roll call vote.

Resolutions

Personnel Policy

A Resolution adopting an amendment to the City of Hoquiam Personnel Policies and Procedures Manual; amending Section 11.60 pertaining to the City's Reimbursement of Travel Expenses. Councilmember McMillan moved for adoption of the resolution and the motion was seconded. Following a brief discussion the motion passed by voice vote.

Zoning Regulations

A Resolution of the City Council of the City of Hoquiam, Washington, relating to an amendment of Title 10, pursuant to Section 10.07.140 of the Hoquiam Municipal Code concerning the development and adoption of zoning regulations and development standards for Wholesale Oil Storage and Sales Facilities. Councilmember Dickhoff moved for adoption of the resolution and the motion was seconded. Following a brief discussion the motion passed by voice vote.

Sign Ordinance

NEW BUSINESS

Water flows

Councilmember Tibbets requested information about the water flows in Davis Creek due to the dry weather. City Administrator Shay stated the flows are lower than normal but within specifications of normal operations.

PUBLIC COMMENT

Public Meeting

Mr. Dave Forbes, 2216 Aberdeen Ave., Hoquiam, asked if Mayor Durney would be attending the League of Women voters meeting on Thursday, July 16th at the Baptist Church on Eklund Avenue. Mayor Durney responded in the affirmative.

Public Hearing

Arnie Martin requested to know the date of the Hearing on the change to the zoning code. City Administrator Shay stated it would be on August 6th at 10:30.

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Water Flows

Dave Wilson, 1501 C Street, stated that if the water flow is low that the City should let the public know that there is an issue. Mr. Wilson also asked how much it costs for hearing examiner. City Administrator Shay stated that it will cost approximately \$1,000.

ADJOURN

At 7:45 PM Councilmember McMillan moved to adjourn the meeting and the motion was seconded and passed by voice vote.

JACK DURNEY – Mayor

TRACY WOOD – Council Secretary

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