

**CITY OF HOQUIAM**  
**Council Meeting Minutes**

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**November 23, 2015**

**CALL TO ORDER**

Councilmember Winkelman led the flag salute and Mayor Durney called the meeting to order at 7:03 p.m.

**ROLL CALL**

In attendance at the meeting were Mayor Durney and Councilmembers Anderson, Dickhoff, Diehm, Grun, McMillan, Pellegrini, Simera, Swope, Tibbetts, and Winkelman. Absent from the meeting were Councilmembers Nelson and Pennant.

Staff in attendance were Police Chief Jeff Myers, Fire Chief Paul Dean, City Librarian Mary Thornton, City Attorney Steve Johnson, City Administrator Brian Shay, Finance Director Mike Folkers and Council Secretary Tracy Wood.

**COMMUNICATIONS**

Citizen Concerns on Oil and Coal

Mr. Arnie Martin, 631 Chenault, thanked the Mayor and Council for listening to the citizen concerns on oil and coal. The comment period on oil ends a week from today and he encouraged people to get their comments in.

Distribution of Food for Thanksgiving

Mr. Bill Whieland stated that the Food Bank distributed Thanksgiving food to 191 families today. There are several organizations that help get the food donations and he is very proud of all of them and for the Grizzlies and what they did for football.

**CONSENT AGENDA**

Councilmember McMillan moved approve items a through c on the consent agenda as presented and the motion was seconded. Those items appearing on the consent agenda were as follows:

- The City Council Minutes of November 23, 2015;
- The Regulatory Committee Report recommending approval and payment of claim check numbers 83282 through 83454 in the amount of \$801,292.33; ACH and EFT deposits in the amount of \$341,367.40 and \$181,170.91 respectively; and payroll check numbers 27618 through 27627 in the amount of \$161,848.42;
- Notice of Completion of Public Works Project and Request for Approval of Change Orders, Project Acceptance and Release of Retainage and Bonds for the Wastewater Treatment Plant and Pump Station Equipment Installation completed by Rognlin's, Inc.

Following a brief discussion on the Wastewater Plant Equipment, the motion for approval of the consent agenda passed by voice vote.

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**OFFICER REPORTS**

Cancel December 28, 2015  
Regular Meeting

Mr. Folkers asked for Council action to cancel the regular meeting of December 28, 2015. Councilmember McMillan moved for adoption of the staff recommendation and the motion was seconded and passed by voice vote.

**MAYORS REPORTS**

FEMA

Mayor Durney spoke regarding a recent letter he received concerning his FEMA insurance on property in Grayland. He understands the burden this has on property owners and stated that Congressman Kilmer's office is trying to assist as well as Aberdeen and Hoquiam working together to alleviate some of the increases. He spoke briefly regarding the recent meeting that was held and the proposed Master Plan that will be done. County Commissioner Raines stated that she has asked for funding from the County to cover the \$250,000 cost of the Plan. She is happy to represent the City on the Chehalis Basin Flood Authority. Mayor Durney thanked her for her work for Hoquiam. She thanked Mayor Durney, Councilmembers McMillan and Tibbetts for their service to the community.

Transmission Line

Mayor Durney provided pictures of the old original Water System that the city acquired from Mr. Herman.

Demolition of Flood Damaged  
Homes

The City recently awarded a bid for demolition of flood damaged homes on Queets. Wells Fargo has contacted the City and will be reimbursing us for the costs on one of the homes.

**COUNCIL REPORTS**

Small Business Saturday

Councilmember Winkelman stated that Small Business Saturday will be this coming weekend. Several businesses will be participating and he encouraged everyone to support our local businesses.

Small Business Saturday

Councilmember McMillan spoke about a disabilities meeting he recently attended. There is a high concern regarding transportation and housing. 64% of people with disabilities are working in Grays Harbor.

**LEGAL BUSINESS**

**Ordinances**

Ad Valorem Tax

An Ordinance relating to Ad Valorem Tax; setting and levying the ad valorem tax levies for the General Fund, the Ambulance Fund and the Bond Fund of the City of Hoquiam for fiscal year 2016. Councilmember McMillan moved for the adoption of the ordinance. The motion was seconded and following its second reading, passed by unanimous roll call vote.

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Supplemental Budget 15-2      An Ordinance adopting Supplemental Budget 15-2 and appropriating funds. Councilmember McMillan moved for the adoption of the ordinance. The motion was seconded. Mr. Folkers asked council to amend the ordinance and correct the dollar amount on the General Fund to \$1,425,190. Councilmember Dickhoff moved to amend the ordinance as stated. Her motion was seconded and passed and the main motion was passed by unanimous roll call vote following the second reading.

**Resolutions**

Ad Valorem Tax Levy      A Resolution of the City of Hoquiam, Washington, declaring the need to increase the 2016 Ad Valorem Tax Levy by one percent over the tax levy of 2015. Councilmember McMillan moved to adopt the resolution. The motion was seconded and passed by voice vote.

EMS Levy      A Resolution of the City of Hoquiam, Washington, declaring the need to increase the 2016 Ad Valorem Tax Levy for emergency services by one percent over the 2015 tax levy. Councilmember McMillan moved for adoption of the resolution. The motion was seconded and following a brief discussion, the motion passed by voice vote.

Interfund Loans      A Resolution authorizing Fiscal 2015 temporary interfund loans. Councilmember McMillan moved for adoption of the resolution and the motion was seconded. Following a brief discussion, the motion passed by voice vote.

**OTHER LEGAL**

AFSCME MOU      Included in the packet was a Memorandum of Understanding between the City and the AFSCME Union regarding the Crew Consolidation of the public works crews. Councilmember McMillan moved for adoption and approval of the MOU and the motion was seconded. Mr. Shay provided background information on merging the crews and following a brief discussion, the motion passed by voice vote.

Timberworks Master Plan      Included in the packet was a 2015 Interlocal Agreement for the Timberworks Master Plan (as was discussed earlier in the meeting). Councilmember McMillan moved for approval and the motion was seconded. The County will fund the study, Aberdeen will hire the consultant. Mr. Shay explained the project and spoke briefly about possible funding sources, following further discussion, the motion passed by voice vote.

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**OLD BUSINESS**

Beacon Hill

Councilmember McMillan stated that Beacon Hill needs to be part of the master plan. He also stated that where the homes on Queets were demolished, the City needs to cover the dirt on the lots so it does not slough off onto the streets.

Discharge Requirements and Fees

Councilmember Tibbetts briefly discussed the Kirkland requirements for discharge on new construction and the fees that they charge. It might be something the city wants to look at.

Phone Line on Beacon Hill

Councilmember Winkelman asked about the repair of the phone line on Beacon Hill. Mr. Shay stated that Qwest has it on their list to be repaired.

**NEW BUSINESS**

Excuse Absent Members

Councilmember McMillan moved to excuse absent members who notified staff of their absence. The motion was seconded and passed by voice vote.

Retirement Party for Albert Watters

Councilmember Diehm reminded council that Albert Watters' retirement party is December 4<sup>th</sup> at 1:00 in the City Shop. There will be a Potluck followed by a get together at the 8<sup>th</sup> Street Ale House.

Water Balloon Fight

Council was reminded of the water balloon fight between the City of Aberdeen and the City of Hoquiam on Myrtle Street at 12:00 on Thanksgiving Day.

**EXECUTIVE SESSION –  
REAL ESTATE**

Councilmember McMillan moved to recess for 5 minutes at 7:49 p.m. after which the council will reconvene in executive session for approximately 10 minutes. The motion was seconded and passed by voice vote.

**ADJOURNMENT**

Council came back to order in regular session at 8:10 p.m. Councilmember McMillan moved to adjourn the meeting and the motion was seconded and passed by voice vote.

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JACK DURNEY – Mayor

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TRACY WOOD – Council Secretary

