

**CITY OF HOQUIAM**  
**Council Meeting Minutes**

**December 12, 2016**

**CALL TO ORDER**

Mayor Dickhoff called the meeting to order at 7:00 p.m. Councilmember Pennant led the flag salute.

**ROLL CALL**

In attendance at the meeting were Mayor Dickhoff and Councilmembers Anderson, Carlstrom, Forkum, Grun, Nelson, Pellegrini, Pennant, Wilson and Winkelman. Absent from the meeting were Councilmembers Livingston, Simera and Swope.

Staff in attendance were Police Chief Jeff Myers, Fire Chief Paul Dean, City Attorney Steve Johnson, City Administrator Brian Shay, city Finance Director Corri Schmid and Council Secretary Tracy Wood.

**COMMUNICATIONS**

Port

Dave Forbes, 2216 Aberdeen Avenue, appreciated Councilmember Pellegrini asking the Port about the taxes at the last meeting and he believes the City should continue to look at the money that is going to the port.

**CONSENT AGENDA**

Councilmember Grun moved to approve consent agenda item a as presented and the motion was seconded. Those items appearing on the consent agenda were as follows:

- The City Council minutes of November 28, 2016;

The motion for approval of the consent agenda passed by voice vote.

**COMMITTEE REPORTS**

Public Safety Committee  
Signage on Queen Avenue

The Public Safety and Law Committee made a recommendation that the request for Street Signage on Queen Avenue be referred to the City Administrator. Councilmember Grun moved for approval of the committee recommendation and the motion was seconded. Following a brief discussion, the motion passed by voice vote.

Public Safety Committee  
Street Signage and Removal  
of Tree in the Tyler/Wheeler  
Area

The Public Safety and Law Committee made a recommendation that the request for Street Signage and the Removal of a Tree in the Tyler/Wheeler area be referred to the City Administrator. Councilmember Pellegrini moved for approval of the committee recommendation and the motion was seconded and passed by voice vote.

Regulatory Committee  
Fire and Ambulance –  
Operation Working Models

The Regulatory Committee made a recommendation that city Staff put together alternative working models for the operations of fire and ambulance. Councilmember Pellegrini moved for

approval of the committee recommendation and the motion was seconded. Councilmember Grun asked if there would be a set date and staff stated they could have the information available by the last meeting in January. The motion for approval of the committee recommendation passed by voice vote.

Regulatory Committee  
Fire District Contracts

The Regulatory Committee recommends city staff review the current contracts with the fire districts to renegotiate contract rates. Councilmember Pellegrini moved to approve the committee recommendation and the motion was seconded. Following a brief discussion, the motion to approve the committee recommendation passed by voice vote.

Regulatory Committee  
Proposed Ambulance Utility  
Fee Increase

The Regulatory Committee made a recommendation that the proposed ambulance utility fee increase be reduced to \$4.09 per month, making the total utility fee \$15.92 per month. Councilmember Pellegrini moved to approve the committee recommendation and the motion was seconded. Following a brief discussion, the motion to approve the committee recommendation passed by voice vote.

**COUNCIL REPORTS**

Youth Soccer

Councilmember Winkelman recognized the local youth soccer players who made it to the State quarter finals. The Hoquiam U-14 played in the quarter finals and the Montesano U-13 won the State Championship.

Hoquiam Business  
Association

Councilmember Winkelman stated that tickets are still available for the Hoquiam Business Association raffle – the drawing will be on December 28<sup>th</sup>.

Timberworks Meeting

Councilmember Carlstrom stated that she attended Tuesday's meeting at Rotary for the Timber Works project. Not all areas will be covered at this time but this is just a step towards a long range plan.

Coastal Harvest

Some members of the council took a tour of the Coastal Harvest building earlier today – the organization is doing great things for our communities.

**LEGAL BUSINESS**

**Ordinances**

Ambulance Utility Rate

An Ordinance relating to ambulance service and public utility; increasing the monthly ambulance utility service fee; amending Subsection (2) of Section 1.45.090 of the Hoquiam Municipal code; and creating an effective date. Councilmember Pellegrini moved for the adoption of the ordinance and the motion was

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seconded. Councilmember Pellegrini moved to amend the ordinance to include the recommended decrease by the Regulatory Committee adopted earlier in the meeting. The motion to amend was seconded and passed by a roll call vote of 8 to 1 with Councilmember Wilson voting no. Following the second reading, the main motion as amended passed by a roll call vote of 8 to 1 with Councilmember Wilson voting no.

2017-2018 Budget

An Ordinance adopting the annual budget for the City of Hoquiam, Washington, for the fiscal biennium 2017-2018. Councilmember Pellegrini moved for adoption of the ordinance and the motion was seconded. Councilmember Pellegrini moved to amend the ordinance to include the approved ambulance utility service fee increase as adopted earlier in the meeting. The motion was seconded and following a brief discussion, passed by unanimous roll call vote. Following further discussion, and the second reading of the ordinance, the main motion, as amended, passed by unanimous roll call vote.

Supplemental Budget 16-1

An Ordinance adopting supplemental Budget No. 16-1 and appropriating funds. Councilmember Pellegrini moved to adopt the ordinance and the motion was seconded. Following its second reading the motion to approve the ordinance passed by unanimous roll call vote.

**Resolutions**

TimberWorks Master Plan

A Resolution adopting the TimberWorks Resiliency and Restoration master Plan. Councilmember Pellegrini moved for adoption of the resolution and the motion was seconded. Following a brief discussion on the funding and priorities, the motion to approve the resolution passed by voice vote.

Property Tax Levy Emergency Services

A Resolution declaring certain personal property owned by the City to be surplus items pursuant to Hoquiam Municipal code Section 1.64.005, 1.64.010 and 1.64.020. Councilmember Pellegrini moved for adoption of the resolution and the motion was seconded and passed by voice vote.

**OTHER LEGAL**

Transportation Improvement Board Agreement – Simpson Avenue Sidewalk Project

An Agreement between the City of Hoquiam and the Transportation Improvement Board for funding for the Simpson Avenue sidewalk Project. Councilmember Forkum moved to authorize the Mayor to sign and accept the funding. The motion was seconded and following a brief report by Mr. Shay regarding what the project will entail, the motion passed by voice vote.

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**Contract for Review of  
Permits and EIS for  
Contanda LLC Bulk Liquid  
Storage Facility**

A contract between the city of Hoquiam and Phillips Burgess PLLC, for review of permitting, EIS and applicable documents regarding the Contanda LLC Bulk Liquid Storage Expansion project. Councilmember Pellegrini moved to authorize the Mayor to sign the contract on behalf of the City and the motion was seconded. Following a brief discussion, the motion passed by voice vote.

**OLD BUSINESS**

Greater Grays Harbor, Inc.

Councilmember Winkelman moved to amend the amount of funding authorized for Greater Grays Harbor Inc. to \$4,000 in the 2016-2017 budget. Dru Garson from Greater Grays Harbor Inc., answered questions for the Council after which the Council passed the motion to increase the funding to \$4,000.

**NEW BUSINESS**

Excuse Absent Members

Councilmember Pellegrini moved to excuse the absent members. The motion was seconded and passed by voice vote.

**COMMUNICATION**

Signage and Trees and Coastal  
harvest

Mr. Kyle Pauley thanked the Public Safety and Law Committee for their recommendation to refer the signage and tree problem in the Tyler/Wheeler area to the city Administrator. He also stated that if anyone else is interested in touring the Coastal Harvest to let him know and he will arrange that.

Greater Grays Harbor Inc.

Mr. Dru Garson, GGH, thanked the Council for increasing funding for their organization. They will continue to work with the city closely.

Letter Opposing Oil by Rail

Tammy Domike, 823 Bluff, Citizens for a Clean harbor read a letter from retired Fire Chief Ray Pumprey, stating his opposition to oil transport and storage.

Opposition to Contanda  
(Westway) Terminal Expansion  
and Oil by Rail

The following individuals spoke in opposition to the Contanda Terminal Expansion and Oil by Rail:

Marianne (could not hear last name), from Montesano;  
Lisa Chappel, Hoquiam  
Arnie Martin, Hoquiam

Mr. Ray Brown, Westport, spoke in support of fossil fuel.

**EXECUTIVE SESSION**

Labor Negotiations

Councilmember Pellegrini moved to take a 5 minute recess at 8:18 p.m. after which the council will convene in Executive Session to discuss labor negotiations. The executive session should last approximately 20 minutes. The motion was seconded and passed by voice vote.

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Council announced to the public that the executive session will continue for approximately another 15 minutes at 8:45 p.m.

**CALL TO ORDER**

Council came back to order in regular session at 9:03 p.m.

Cancel Meeting of December 26, 2016

Councilmember Pellegrini moved to cancel the Regular Council Meeting of December 25, 2016. The motion was seconded and passed by voice vote.

**ADJOURN**

Councilmember Pellegrini moved to adjourn the meeting at 9:04 p.m. and the motion was seconded and passed by voice vote.

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Jasmine Dickhoff – Mayor

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Tracy Wood – Council Secretary

