

CITY OF HOQUIAM
Council Meeting Minutes

May 22, 2017

CALL TO ORDER

Mayor Dickhoff called the meeting to order at 7:00 p.m. and Councilmember Livingston led the flag salute.

ROLL CALL

Those in attendance were Mayor Dickhoff and Councilmembers Carlstrom, Grun, Livingston, Nelson, Pellegrini, Pennant, Simera, Wilson and Winkelman. Absent from the meeting were Councilmembers Anderson, Forkum and Swope.

Staff in attendance were Deputy Police chief Don Wertanen, Fire Chief Paul Dean, City Attorney Steve Johnson, City Administrator Brian Shay, Finance Director Corri Schmid and Council Secretary Tracy Wood.

COMMUNICATIONS

There were no public comments.

CONSENT AGENDA

Councilmember Grun moved to approve consent agenda items a and b as presented and the motion was seconded. Those items appearing on the consent agenda were as follows:

- The City Council Minutes of May 8, 2017;
- The Regulatory Committee Report recommending approval and payment of claim check numbers 86881 through 87083 in the amount of \$1,047,568.67; claim auto payments and EFT numbers 142 through 147 in the amount of \$19,036.27; payroll check numbers 28261 through 28293 in the amount of \$178,151.00; payroll Ach and EFTs in the amount of \$297,990.51 and \$183,309.83 respectively.

The motion for approval of the consent agenda passed by voice vote.

OFFICER REPORTS

Ramer Pump Station

The city made a call for bids regarding the construction of a new Ramer storm water pump station. The City received a \$1.3 million dollar grant from the Chehalis Basin Flood Authority to address flooding in the Ramer storm drainage basin. Two bids were received as follows:

- Quigg Brothers Inc. in the amount of \$1,365,033.09;
- Roglin's, Inc. in the amount of \$1,467,715.26;

Staff recommends that the Council award the bid to Quigg Brothers Inc. as the apparent low bidder. Councilmember Pellegrini moved to approve the bid submitted by Quigg Brothers and authorize the Mayor to enter into a contract with them for construction of the Ramer Pump Station. The motion was seconded and following a brief discussion, passed by voice vote.

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Modular Office Roof Repair – Hoquiam Landfill The city obtained bids to replace the leaking roof and repair damage to the modular trailer that is leased to DNR at the old Hoquiam Landfill. Four bids were received as follows:

- Lupo Construction \$9,957.38;
- Tom Morrissey Construction \$7,608.00;
- A1 Roofing \$6,310.40; and
- Western Washington Construction \$5,820.80;

Staff recommends that Council award the bid to Western Washington construction as the apparent low bidder. Councilmember Nelson moved to accept the staff recommendation and award the bid to Western Washington. The motion was seconded and following a brief discussion, passed by voice vote.

MAYOR REPORTS

\$50,000 TIB Award

Mayor Dickhoff stated that the City was recently notified that we will receive \$50,000 from the TIB for repair of pot holes for federally classified roadways. A brief discussion was held concerning the repair of the problems on Broadway.

Exiting Councilmembers

Mayor Dickhoff stated that if the Councilmembers leaving at the end of their terms this year have ideas or topics they would like discussed before their departure to please let her know.

COUNCIL REPORTS

Grays harbor COG

Councilmember Pellegrini reported that COG had submitted an application for funding new charging stations in Elma, Aberdeen and at Quinault Beach Resort. Funds cannot be used at the resort so they are currently working to resubmit the application for the stations to be placed at Elma, Raymond and Ilwaco.

LEGAL BUSINESS

Resolutions

City Mechanic Job
Description

A Resolution adopting a revised position description for the position of Mechanic. Councilmember Pellegrini moved to adopt the resolution and the motion was seconded. Following a brief discussion on the changes the motion to approve passed by voice vote.

Referring Sign Code to
Planning Commission

A Resolution of the City Council of the City of Hoquiam, Washington, relating to an amendment of Section 10.05.130, pursuant to Section 10.07.140 of the Hoquiam Municipal code, regulating and controlling the number, size, design, quality of materials, construction, location, electrification and maintenance of all signs and sign structures. Councilmember Pellegrini moved for adoption of the resolution and the motion was seconded. Mr. Shay explained that this resolution refers the sign code to the planning

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commission for their review and recommendation to the council. Following a brief discussion on Council attendance at the Planning Commission meetings, wherein Mr. Johnson explained that Council could attend the meeting but should not discuss the issue with the members, the motion passed by voice vote.

OTHER LEGAL

Police contract

Staff stated that the city has been in negotiations with the Police Union and both parties have agreed to the contract that has been provided to the council. Councilmember Nelson moved to adopt the police contract as presented. The motion was seconded and following a brief discussion, the motion passed by voice vote.

Memorandum of Understanding – AFSCME

Before the Council was an MOU with the AFSCME Union regarding the Mechanic position previously discussed in the meeting. The MOU sets meetings between the city and Union evaluating the scope of work for the mechanic position. Councilmember Pellegrini moved for the adoption of the MOU. The motion was seconded and passed by voice vote.

OLD BUSINESS

Restrooms – Bowerman Basin

Councilmember Winkelman asked that staff pursue the building of restrooms at Bowerman Basin again.

Parking of Commercial Vehicles on Lincoln

Councilmember Carlstrom thanked the City Attorney for the information regarding commercial vehicles parking on Lincoln.

COMMUNICATION

Sign Code

Kyle Pauley, HBA, thanked the Council for referring the current sign code and possible amendments to the Planning Commission.

Excuse Absent Members

Councilmember Pellegrini moved to excuse absent members who notified staff. The motion was seconded and passed by voice vote.

ADJOURN

Councilmember Nelson moved to adjourn at 7:42 p.m. The motion was seconded and passed by voice vote.

Jasmine Dickhoff – Mayor

Tracy Wood – Council Secretary

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