

**CITY OF HOQUIAM**  
**Council Meeting Minutes**

---

**June 26, 2017**

**CALL TO ORDER**

Mayor Dickhoff called the meeting to order at 7:00 p.m. Councilmember Livingston led the flag salute.

**ROLL CALL**

In attendance at the meeting were Mayor Dickhoff and Councilmembers Anderson, Carlstrom, Forkum, Grun, Livingston, Nelson, Pellegrini, Simera, Swope, Wilson and Winkelman (arrived at 7:03 p.m.) Absent from the meeting was Councilmember Pennant.

Staff in attendance were Police Chief Jeff Myers, Fire Chief Paul Dean, City Librarian Mary Thornton, City Attorney Steve Johnson, City Administrator Brian Shay, Assistant Finance Director Maureen Smedley and Council Secretary Tracy Wood

**PUBLIC HEARING**

**6-Year TIP**

Councilmember Pellegrini moved to open the public hearing to discuss the 6-Year TIP at 7:01 p.m. The motion was seconded and passed by voice vote. There were no public or council comments. Councilmember Pellegrini moved to close the hearing at 7:02 p.m. The motion was seconded and passed by voice vote.

**COMMUNICATIONS**

**Shorelines Master Plan and  
Shorelines Regulations  
Ordinance**

Ms. Nicole Stickney, a representative from AHBL, reviewed the changes to the Shorelines master Plan and the Shorelines Regulation Ordinance that her company has helped the City create. Staff is asking that Council adopt the final Shorelines Master Plan and Ordinance that repeals municipal code 11.04 and adopts a new section, 11.05. Ms. Stickney answered questions for the Council and stated that the changes to the master plan were to bring it up to date with current laws and regulations. It should be reviewed again in 8 years.

**CONSENT AGENDA**

Councilmember Grun moved to approve the consent agenda items a and b as presented and the motion was seconded. Those items appearing on the consent agenda were as follows:

- The City Council Minutes of June 12, 2017;
- The Regulatory Committee Report recommending approval and payment of claim check numbers 87084 through 87276 in the amount of \$424,671.40; Claim auto pay and EFT numbers 148 through 154 in the amount of \$153,698.82; payroll check numbers 28294 through 28305 in the amount of \$182,017.87; payroll ACH and EFT's in the amount of \$362,212.01 and \$195,212.01 respectively; and that payroll and benefits for the month of June be approved and issued at the proper time.

**CITY OF HOQUIAM**  
**Council Meeting Minutes**

**June 26, 2017**

The motion for approval of the consent agenda passed by voice vote.

**OFFICER REPORTS**

WTP SCADA System

Mr. Shay provided a written report to the Council regarding the call for bids on the Water Treatment Plant SCADA system. One bid was received from Coast Controls in the amount of \$123,270.40. Staff recommends that Council accept the bid and award the SCADA project to Coast Controls. Councilmember Pellegrini moved to accept the bid from Coast controls and award the bid per staff recommendation. The motion was seconded and following a brief discussion, passed by voice vote.

Ramer Street Pump Station  
Emergency Generator

Mr. Shay provided a written report to the Council regarding the recent call for bids for an emergency generator for the Ramer Street Pump Station. One bid was received from Cummins in the amount of \$62,062.78. Staff recommends that council accept the bid and award the contract to Cummins. Councilmember Pellegrini moved to accept the bid and award the contract per the staff recommendation. The motion was seconded and following a brief discussion, the motion passed by voice vote.

**MAYOR REPORTS**

Push Rods

Mayor Dickhoff reminded Council and citizens that the Push Rods will be holding their annual car show on Saturday, July 1<sup>st</sup> on 8<sup>th</sup> and Levee Streets.

**COUNCIL REPORTS**

Employee Recognition  
Barbeque

Councilmember Anderson reminded Council that the date for the employee barbeque is August 28<sup>th</sup>. Please submit your \$25.00 and let her know if you can assist with the barbeque.

Race Council President  
Winkelman and Mayor  
Dickhoff

Councilmember Winkelman stated that he and Mayor Dickhoff will be scheduling a race at the Hoquiam High School Track in September. He will let council know when the date has been set.

Auto Accident

Councilmember Winkelman thanked the Police and Fire Departments for their response to the auto accident he was recently involved in.

Finance Director

Mayor Dickhoff stated that Corri's surgery went really well and she is doing great.

Broadway

Councilmember Pellegrini thanked the Street Department for fixing the dip on Broadway.

**LEGAL BUSINESS**

**Ordinances**

Salary Ordinance

An ordinance fixing the compensation of the officers and employees of the city of Hoquiam from and after January 1, 2017; and

**CITY OF HOQUIAM**  
**Council Meeting Minutes**

---

**June 26, 2017**

repealing Ordinance No. 2017-04. Councilmember Pellegrini moved to approve the ordinance and the motion was seconded. Ms. Smedley explained that the changes to the Ordinance reflect the Police salaries that were recently negotiated with the Union. Following the second reading, the motion passed by unanimous roll call vote.

**Shorelines Master Program** An Ordinance relating to the Comprehensive Plan and Title 11 of the Hoquiam Municipal Code; authorizing the final adoption of the updated Shorelines Master Program; repealing HMC Chapter 11.04 Shoreline Management, and adopting HMC Chapter 11.05, the Shoreline Master Program. Councilmember Pellegrini moved for the adoption of the Ordinance and the motion was seconded. Following a brief discussion, Ms. Smedley read the ordinance by title a second time and the motion passed by unanimous roll call vote.

**RESOLUTIONS**

6 Year TIP

A Resolution adopting the Comprehensive Street Program prepared by the City administrator pursuant to RCW 35.77. Councilmember Pellegrini moved for the adoption of the Resolution and the motion was seconded. Following a brief discussion the motion to adopt the Resolution passed by voice vote.

**Other Legal**

IT Contract with Bobby Jackson

Included in the Council packet was an updated IT Contract with Bobby Jackson to provide IT services to the city through June, 2022. From July 1, 2017 through June 30, 2018 the City will pay \$2,650 per month and beginning July 1, 2018, the City shall pay \$3,000 per month through June 30, 2022. Councilmember Pellegrini moved to accept and approve the contract and the motion was seconded. Following a brief discussion the motion passed by voice vote.

**NEW BUSINESS**

No Dumping Signs

Councilmember Winkelman stated that he has heard from several constituents over the past few days regarding the installation of the No Dumping Signs at Elton Bennett Park. Individuals in that neighborhood have been dumping their grass clippings and brush in that area for many years. He asked why the city installed new signs. Staff stated that it is no longer just grass clippings, it is actual bags of garbage and other things. It is a City Park and should not be used for dumping.

Grass Cutting Along Roadways

Councilmember Winkelman asked when staff would be up to cut the grass along the road side on Hyde Park Drive and the Grand Avenue area. Mr. Shay will talk with staff.

**CITY OF HOQUIAM**  
**Council Meeting Minutes**

---

**June 26, 2017**

National Night Out                      Councilmember Anderson reminded Council that National Night Out will be Tuesday, August 1, 2017.

Excuse Absent Member                  Councilmember Pellegrini moved to excuse the absent member. The motion was seconded and passed by voice vote.

**COMMUNICATION**

Signs at 4<sup>th</sup> and Simpson                Mr. Arnie Martin, Chenault, stated that the Do Not Enter signage at 4<sup>th</sup> and Simpson, is hard to read and there was a recent accident there. He asked if the City could look at making the sign more obvious to vehicles.

Contanda/REG                              Mr. Martin asked if Mr. Shay could provide an update on the pending terminals/applications. Mr. Shay spoke briefly regarding the meeting that was held with the Quinault Indian Nation and the Port of Grays Harbor along with citizens and representatives from those companies. At his time both companies have indicated that they will not be pursuing permits for Oil but are looking at other expansion options. Mr. Shay also spoke briefly regarding the new company that is looking at the Terminal 3 property.

No Dumping                                 Mr. Bill Wheland, 600 Washington Court, stated that he does not have a problem with the No Dumping signs that have been installed. Elton Bennett is a City park.

Gary Patterson, 316 Karr, stated that Polson Museum is again offering raffle tickets for the Red Car auction. He has some with him tonight if anyone is interested and will also have them available at the Push Rods event Saturday.

**ADJOURN**                                      Councilmember Nelson moved to adjourn the meeting at 7:55 p.m. The motion was seconded and passed by voice vote.

\_\_\_\_\_  
Jasmine Dickhoff - Mayor

\_\_\_\_\_  
Tracy Wood – Council Secretary

