

**CITY OF HOQUIAM**  
**Council Meeting Minutes**

**August 14, 2017**

**CALL TO ORDER**

Mayor Dickhoff called the meeting to order at 7:00 p.m. Councilmember Simera led the flag salute.

**ROLL CALL**

In attendance at the meeting were Mayor Dickhoff and Councilmembers Anderson, Carlstrom, Grun, Livingston, Nelson, Pellegrini, Pennant, Simera, Swope, Wilson and Winkelman. Absent from the meeting was Councilmember Forkum.

**COMMUNICATIONS**

Governor's Smart  
Communities Award

On behalf of Governor Inslee, Brian Hatfield and Mathew Ogenus presented the Smart Communities Award to the City of Hoquiam recognizing the Timberworks Resiliency Plan and Timberworks Project.

Port of Grays Harbor

The Port of Grays Harbor Outreach Presentation will be rescheduled to a future meeting.

Police Services Officer  
Breanna Cruz-Simpson

Mayor Dickhoff issued the Oath of Office to Police Services Officer Breanna Cruz-Simpson and welcomed her as our newest member of the Police Department.

**Public Comment**

Robin Moore – Public  
Safety Committee

Ms. Robin Moore, 1019 Monroe Street, thanked staff for publishing the minutes and agendas on the website and also asked if the Public Safety Committee meeting was open to the public. Staff stated that all of our meetings are open to the public to attend.

**CONSENT AGENDA**

Councilmember Grun moved to approve consent agenda items a and b as presented and the motion was seconded. Those items appearing on the consent agenda were as follows:

- The Hoquiam City Council Minutes of July 24, 2017;
- A Request for Release of Timber Sale Bonds – WT Timber, LLC - Sale #2017-02

The motion for approval of the consent agenda passed by voice vote.

**COUNCIL REPORTS**

Pride Festival

Councilmember Anderson reminded all that the Pride Festival will be held on 8<sup>th</sup> and Levee on Saturday, August 19, it is open from 11:00 to 4:00.

**LEGAL BUSINESS**

Lease – Grays Harbor  
Farmers' Market and Craft  
Fair

Included in the packet was a new lease with the Grays Harbor Farmers' Market and Craft Fair. Ms. Schmid explained that the Market will no longer pay a lease fee based on their sales and that it has been changed to a set fee. Councilmember Pellegrini moved to

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approve the lease agreement and the motion was seconded and passed by voice vote.

Interagency Agreement –  
WSP Fire Protection

Included in the Council packet was an Interagency Agreement between the City and the Washington State Patrol for Fire Protection. The agreement will enable the City to be reimbursed for wages for staff who deploy on wildfires. Councilmember Pellegrini moved to approve the interagency agreement and the motion was seconded and passed by voice vote.

Life Flight Network Contract

Included in the packet was a contract between the City and Life Flight Network for transport services from the hospital to airport and airport to hospital. Councilmember Pellegrini moved to approve the contract and the motion was seconded. Following a brief discussion, the motion passed by voice vote.

**OLD BUSINESS**

Tour of Watershed

Councilmember Grun stated that at the last meeting he had requested staff to set up tours of the watershed for the Council. As of today, only two Councilmembers have responded. He asked staff to reschedule the tour for September to allow for more time for the Council to sign up.

Planning Commission – Sign  
Code

Councilmember Winkelman stated that the Planning Commission did not have a quorum at their last meeting and have rescheduled their meeting for 5:00 p.m. on August 31<sup>st</sup>.

Letter from Mayors

Councilmember Grun briefly discussed a letter that was received by the Councilmembers about a year ago about looking at combining services with the various cities. He asked if there was any update on this. Mayor Dickhoff stated she has made multiple attempts to talk with the other cities but that has not happened and she hopes to discuss this with them in the future.

City Property and Other  
Available Real Estate

Councilmember Winkelman asked that staff revisit promotion of properties that we have for sale. Mr. Shay stated that Greater Grays Harbor met with the City this last week and recommended an on-site place where we can list commercial property for sale. Councilmember Winkelman moved to refer this to the Regulatory Committee for their review and recommendation to the Council. The motion was seconded and passed by voice vote.

**NEW BUSINESS**

Excuse Absent Members

Councilmember Pellegrini moved to excuse the absent member and the motion was seconded and passed by voice vote.

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**PUBLIC COMMENT**

Sign Code – Planning  
Commission and Flower  
Baskets

Kyle Pauley stated that the Hoquiam Business Association has made recommendations to the Planning Commission on suggested changes to the sign code. He also stated that HBA has authorized purchase of hanging baskets for next year and asked if there was a possibility that staff could fertilize the baskets a few times throughout the summer.

Permitting Process

Arnie Martin, 631 Chenault, expressed his concern with the permit applications for crude oil terminals and the amount of time allowed for them to make a decision.

**ADJOURN**

Councilmember Pellegrini moved to adjourn the meeting at 7:40 p.m. The motion was seconded and passed by voice vote.

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Jasmine Dickhoff – Mayor

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Tracy Wood – Council Secretary