

**CITY OF HOQUIAM**  
**Council Meeting Minutes**

**October 23, 2017**

**CALL TO ORDER**

Mayor Dickhoff called the meeting to order at 7:00 p.m. and Finance Director Schmid led the flag salute.

**ROLL CALL**

In attendance at the meeting were Mayor Dickhoff and Councilmembers Anderson, Carlstrom, Forkum, Grun, Swope, Wilson and Winkelman. Absent from the meeting were Councilmembers Livingston, Nelson, Pellegrini, Pennant and Simera.

**COMMUNICATIONS**

John Csernotta, Honda of Grays Harbor

Mr. John Csernotta, Levee St., Hoquiam, introduced himself to the Council. He has recently purchased Aberdeen Honda which will now be called Honda of Grays Harbor. He introduced his wife Linda and they are happy to be a part of our community.

Judge Bill Stewart

Judge Bill Stewart tendered his resignation as Municipal Court Judge for the City of Hoquiam, effective December 31, 2017. He stated it has been his honor to serve for the City of Hoquiam since 1988

**CONSENT AGENDA**

Councilmember Grun moved for approval of consent Agenda items a through c as presented and the motion was seconded. Those items appearing on the consent agenda were as follows:

- The City Council Minutes of October 9, 2017;
- The Regulatory Committee Report recommending approval and payment of claim check numbers 87838 through 88024 in the amount of \$985,876.71; claim check auto pays and EFT numbers 177 through 182 in the amount of \$18,914.58; payroll check numbers 28445 through 28479 in the amount of \$178,337.92; payroll ACH and EFT's in the amount of \$363,995.71 and \$200,871.01 respectively; and that payroll and benefits for the month of November be approved and issued at the proper time.
- A Notice of Completion & Request for Approval of the 2017 RMAP Construction Project (Watershed Culverts)

The motion for approval of the consent agenda passed by voice vote.

**OFFICER REPORTS**

Simpson Avenue Water Main Replacement Project

Mr. Shay provided a written report to the Council regarding the recent call for bids on the Simpson Avenue Water Main Replacement Project. Three bids were received as follows: Rognlin's Inc. Base Bid w/tax \$1,324,531.20 and Alternative Item w/tax \$282,880.00; Tapani Inc. Base Bid w/tax \$1,337,859.20 and Alternate Item w/tax \$200,431.36; and Quigg Brothers Inc. Base

**CITY OF HOQUIAM**  
**Council Meeting Minutes**

---

**October 23, 2017**

Bid w/tax \$1,778,336.00 and Alternate item w/tax \$396,032.00. Staff recommends that the Mayor or designee be authorized to accept the bids and award the contract to Rognlin's Inc. for the base bid and sign the necessary agreements. Councilmember Grun moved to approve the staff recommendation and approve and award the bid to Rognlin's Inc. for the base bid only. The motion was seconded and following a brief discussion regarding the alternate bid item which included the area located under the bridge, the motion for approval and award passed by voice vote.

**Public Defense Grant**

Mr. Shay provided a written report to the Council regarding the recent application submitted by staff for a \$50,000 grant from the Office of Public Defense to help fund the following court related expenses: increase of public defense attorney compensation; provide public defense services at preliminary appearance calendars; provide interpreter services for attorney—client communication; and provide public defense attorney training. The city was awarded the grant and staff recommends that the Mayor or designee be authorized to sign the grant agreement. Councilmember Grun moved to approve the staff recommendation and accept the grant and authorize the Mayor or designee to sign any necessary agreements. The motion was seconded and following a brief discussion, passed by voice vote.

**Community Foundation  
Award – Olympic Stadium**

Mr. Shay provided a written report to the Council stating that the City has been awarded a \$5,000 Community Foundation Grant for Olympic Stadium. Staff recommends that Council accept the grant award and hire a professional Architect who will work with the Olympic Stadium Committee to identify and prioritize a list of building improvements that are needed to address the safety concerns and enhance the facility. Staff requested that Council authorize the Mayor or designee to accept the grant and hire the architect for this project. Councilmember Forkum moved to approve the staff recommendation and the motion was seconded. Following a brief discussion, the motion passed by voice vote.

**MAYOR REPORTS**

**Conditional Letter – North  
Shore levee Project**

Mayor Dickhoff stated that the City has received a conditional letter of Map Revisions for the North Shore Levee project from FEMA.

**Appointment to Library  
Board**

Mayor Dickhoff stated that she received a letter from Kristine Lowder expressing her interest to serve on the Hoquiam Library Board. The Mayor asked for Council concurrence on the appointment of Ms. Lowder to the board. Councilmember Forkum

**CITY OF HOQUIAM**  
**Council Meeting Minutes**

---

**October 23, 2017**

moved for concurrence on the appointment and the motion was seconded and passed by voice vote.

Councilmember Pellegrini

Mayor Dickhoff stated that Councilmember Pellegrini is doing well after his surgery. She also stated that she will take over Councilmember Pellegrini's position on the Council of Government Board when he leaves office at the end of the year.

**LEGAL BUSINESS**

Appointment of Hearing Examiner

Included in the packet was an agreement with Gary McLean to serve as Hearing Examiner for the city of Hoquiam. Mr. Shay stated that our past hearing examiner has had some health issues and can no longer fill that position. Councilmember Grun moved to approve the appointment and authorize the Mayor to sign the agreement with Mr. McLean. The motion was seconded and following a brief discussion on the fees and duties, passed by voice vote.

**OLD BUSINESS**

North Shore Levee Letter

Councilmember Grun asked for an explanation on how the Levee project could affect FEMA rates for the citizens. Mr. Shay stated that as long as the City moves forward with the project as we have submitted in the final design, FEMA would certify the levee which ultimately could reduce rates for citizens. The City can fund the project and will be reimbursed from the State. The total cost between the two cities is \$3M.

Public Utilities Committee

It was announced that the Public Utilities meeting will be moved to another date due to absent members. Mr. Shay gave a short update on the Ramer Street Pump station construction.

Grand Avenue

Councilmember Winkelman stated that the City has looked at the standing water problem on Grand Avenue. They have met with one property owner who has an issue with drainage in his driveway.

City Hall Fountain

Councilmember Wilson asked for an update on the proposal to removing the fountain in front of City Hall. There would be an expense to the City to do this and it is a memorial to someone who served for the City. He moved to refer this proposal to the Committee on Committee's for their review and recommendation. The motion was seconded and passed by voice vote. Mr. Shay asked that the issue with the front door repair be included in this discussion.

Judge Stewart

Councilmember Wilson thanked Judge Stewart for the time that he has served for the City.

**CITY OF HOQUIAM**  
**Council Meeting Minutes**

---

**October 23, 2017**

**Communications**

**BHP Fee Request**

Mr. Trevor Hoyer, Saskatchewan, Canada, representing BHP, spoke to the Council regarding BHP's request to lower the shoreline permit fee for their company. BHP had submitted a request regarding this issue at a previous meeting. The request was sent to the Regulatory Committee for their review and recommendation to the council.

**FEMA Insurance Rates and Library Programs**

Ms. Mary Thornton, 2741 Queets, stated that she appreciates the work the City is doing to help reduce flood insurance rates for the citizens. She also updated the Council on the new software the Library has installed to manage the internet computers. The Library now offers users free printing for up to 100 pages per week at the Library and Wi-Fi 7 days a week. Over 13,000 children throughout the various Timberland libraries signed up for the summer reading program. Over 90% of the parents reported that their children read better due to their participation in the program and that their children are reading more. Staff at the Hoquiam Library have been working to rearrange the library to make it more user friendly. If you would like to see what their ideas are, they can be viewed at the library.

**Excuse Absent Members**

Councilmember Swope moved to excuse the members who notified staff. The motion was seconded and passed by voice vote.

**ADJOURN**

Councilmember Carlstrom moved to adjourn the meeting at 7:41 p.m. The motion was seconded and passed by voice vote.

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Jasmine Dickhoff - Mayor

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Tracy Wood – Council Secretary