

CITY OF HOQUIAM
Council Meeting Minutes

November 27, 2017

CALL TO ORDER

Mayor Dickhoff called the meeting to order at 7:00 p.m. Councilmember Grun led the flag salute.

ROLL CALL

In attendance at the meeting were Mayor Dickhoff and Councilmembers Anderson, Carlstrom, Forkum, Grun, Livingston, Pellegrini, Pennant, Swope, Wilson and Winkelman. Absent from the meeting were councilmembers Nelson and Simera.

Staff in attendance were Police chief Jeff Myers, Fire chief Paul Dean, City Librarian Mary Thornton, City Attorney Steve Johnson, City Administrator Brian Shay, Finance Director Corri Schmid and Council Secretary Tracy Wood.

PUBLIC HEARING

Property Tax Revenues

Councilmember Pellegrini moved to open the second public hearing to review property tax revenues for the City of Hoquiam for the year 2018 at 7:03 p.m... The motion was seconded and passed by voice vote. Ms. Schmid reviewed the recommended increase in property tax which is \$3.24. She presented information on the assessed values and the new construction. The City is proposing an eighty-two cent increase for \$100,000 value for 2018. Following a brief discussion, Councilmember Pellegrini moved to close the hearing at 7:12 p.m. The motion was seconded and passed by voice vote. . \$1,728,153 estimated tax revenue. Might or might not get refund levy – Pellegrini moved to close public hearing, seconded and passed by voice vote.

COMMUNICATIONS

Recent Media Reports on Consolidation Efforts and Information on the 2018 Budget

Mr. Dave Forbes, 2216 Aberdeen Avenue, stated that he has concerns about the recent information on consolidation in media. The Public has not heard much about this and he believes there are a lot of unanswered questions that the citizens need information on. Mayor Dickhoff stated that it is the obligation of the Mayor and spend money as efficiently and effectively as possible and that is why the possibility of consolidation is being looked at.

CONSENT AGENDA

Councilmember Grun moved to approve the consent agenda as presented and the motion was seconded. Those items appearing on the consent agenda were as follows:

- The City Council Minutes of November 13, 2017;
- The Regulatory Committee report recommending approval and payment of claim check numbers 88025 through 88246 in the amount of \$363,395.61; claim auto pays and EFT numbers 183 through 188 in the amount of \$21,331.19; payroll check numbers 28480 through 28511 in the amount of \$171,861.23; payroll ACH and EFT's in the amount of

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\$352,938.07 and \$196,084.93 respectively; and that Payroll and benefits for the month of December be approved and issued at the proper time.

Councilmember Wilson asked that the minutes reflect the accurate time of when the public hearing ended. The motion for approval of the consent agenda as corrected, passed by voice vote.

MAYOR REPORTS

911 Fee Increase and
Consolidation Discussions

Mayor Dickhoff reported that she attended the recent 911 Board meeting and is believes that after that meeting and their discussions, the fees for E911 will not increase to that which was projected, but more in the middle ground of what we were paying and what they budgeted. She also stated that she and Mayor Larson met regarding consolidation.

Appointment to Library
Board

Mayor Dickhoff asked Council to concur with the appointment of Councilmember Carlstrom to Library Board. Councilmember Pellegrini moved to concur with this appointment and the motion was seconded and passed by voice vote. Councilmember Forkum asked if the school library staff have been contacted to see if they might be interested. In serving on the board. Staff stated that those serving on the board must be residents of Hoquiam. Ms. Thornton stated that their Youth Librarian does work very closely with the school staff.

COUNCIL REPORTS

Youth Soccer

Councilmember Winkelman spoke briefly about the recent soccer tournaments held in Aberdeen at Stewart Field. Several Grays harbor youth teams have qualified to go onto State.

Ho Ho Hoquiam

Councilmember Livingston reminded everyone of the Ho Ho Hoquiam event coming up on December 2nd. There will be a fun run in the morning, Santa will be at the 7th Street Theatre at 4:00, there will be a cocoa stroll, voting on the various trees in the downtown businesses and the Singing Tree at the Timberland Bank parking lot. Topping off the evening is the movie the Christmas Story at the theatre.

LEGAL BUSINESS

Staff requested that Council act on the Resolutions first as the numbers in the Property Tax Ordinance are based on what is included in the Resolutions.

RESOLUTIONS

Property Tax Levy

A Resolution of the City of Hoquiam, Washington, declaring the need to increase the 2018 ad valorem tax levy by one percent over the tax levy of 2017. Councilmember Pellegrini moved for the

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adoption of this resolution and the motion was seconded and passed by voice vote.

EMS Levy

A Resolution of the City of Hoquiam, Washington, declaring the need to increase the 2018 ad valorem tax levy for emergency services by one percent over the tax levy of 2017. Councilmember Pellegrini moved for the adoption of this resolution and the motion was seconded and passed by voice vote.

Refund Levy

A Resolution of the City of Hoquiam, Washington, declaring the need to recover the 2018 ad valorem tax levy over the 2017 tax levies. Councilmember Pellegrini moved for the adoption of this resolution and the motion was seconded and passed by voice vote.

LEGAL BUSINESS

Ordinances

Nonconforming Structures

An Ordinance relating to zoning and nonconforming structures; amending Subsection (2) (a) of Section 10.01.100 of the Hoquiam Municipal Code. Ms. Schmid read the Ordinance by title and Councilmember Pellegrini moved to approve the Ordinance and his motion was seconded. Following a brief discussion, Ms. Schmid read the Ordinance by title a second time, after which the motion for approval passed by unanimous roll call vote.

Ad Valorem Tax

An Ordinance relating to ad valorem tax; setting and levying the ad valorem tax levies for the General Fund, the Ambulance Fund, the Fire Truck Bond and EMS Bond Fund of the City of Hoquiam for fiscal year 2017. Councilmember Pellegrini moved to approve the Ordinance and the motion was seconded. Ms. Schmid read the Ordinance by title a second time after which the motion for approval passed by unanimous roll call vote. .

OTHER LEGAL

**Farmers Market Coffee Stand
Lease
Permit Fees**

Mr. Shay reported that the City is currently negotiating a potential lease for the Farmers Market stand. Information will be provided to the Council when the lease terms have been agreed to.

NEW BUSINESS

**Broadway Avenue Funding
STP Project authorization**

Information was provided to the Council regarding the Surface Transportation Program Project Grant Agreement. The City has been awarded \$151,375 for preliminary engineering with a \$23,625 match in 2019. Right of Way and Construction would begin in 2021 and 2023 respectively with the city matching \$211,275 and the grant providing \$1,353,725. Staff discussed the area of Broadway Avenue that will be repaired. This has been a high priority of the council for several years. Councilmember Winkelman made a motion to authorize the Mayor and/or

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designated staff to sign all agreements and the motion was seconded. Mr. Shay stated that staff will continue to look for other grants to cover some of the cost for the matching funds. The motion for approval passed by voice vote.

NEW BUSINESS

City Fathers

Mayor Dickhoff provided information on an old article that appeared in the newspaper in 1967 wherein the City Fathers discussed the appropriate way to address women Councilmembers.

Excuse Absent Members

Councilmember Pellegrini moved to excuse the absent members who notified staff. The motion was seconded and passed by voice vote.

Council Attendance

Councilmember Wilson stated that Councilmembers need to be responsible for attending the meetings. He believes members should not be paid if they are not in attendance. Councilmember Wilson made a motion for staff to bring information to council regarding attendance and pay. The motion was seconded and passed by voice vote. Councilmember Winkelman stated that the policy regarding Council was referred to the Committee on Committees for review at a past meeting. Staff will provide the committee with copies of the draft that was prepared in the past.

COMMUNICATIONS

Pellegrini and Pennant

Mr. Bill Wieland, 600 Washington Court, thanked Councilmember Pennant and Councilmember Pellegrini for their service to the community.

ADJOURN

Councilmember Pellegrini moved to adjourn the meeting at 7:44 p.m. The motion was seconded and passed by voice vote.

Jasmine Dickhoff - Mayor

Tracy Wood – Council Secretary