

CITY OF HOQUIAM
Council Meeting Minutes

May 14, 2018

CALL TO ORDER

Councilmember George led the flag salute and Mayor Dickhoff called the meeting to order at 7:00 p.m.

ROLL CALL

In attendance at the meeting were Mayor Dickhoff and Councilmembers Carlstrom, Forkum, George, Grun, Hinchey, Livingston, McMillan, Swope, Wilson and Winkelman. Absent from the meeting were councilmembers Anderson and Nelson.

Staff in attendance were Police chief Jeff Myers, Fire Chief Paul Dean, City Librarian Mary Thornton, City Attorney Steve Johnson, City Administrator Brian Shay, Finance Director Corri Schmid and Council Secretary Tracy Wood.

COMMUNICATIONS

YMCA Park and Play Program

The YMCA was scheduled to do a presentation on their Park and Play Program, but was unable to attend the meeting.

Grays Harbor Hospital

Mr. Tom Jensen, Hospital Administrator introduced representatives of the Grays Harbor Hospital. In attendance were Nancee M. Long, Director of Marketing and Public Relations, Andy Bickar, Hospital Board. Melonie Brandt, Chief Nursing, and Dr. Ann Marie Wong. Mr. Jensen spoke of the recent changes at the hospital and how they are working with Navigant to make the hospital more efficient and still provide the best of services. Their goal is to get the message out that the hospital needs the community as well as the community needing the hospital. If anyone would like more information or has questions they contact Nancee Long at 537-5137. Mr. Jensen and his staff answered questions and were asked to return to speak to the council again later next fall to let the community know how the changes are helping at the hospital.

Parking – Center Street

Ms. Schmid read a letter to Council from Cheyenna Carroll, regarding parking at her residence on Center Street. Mayor Dickhoff reminded Council to please refer concerns to the appropriate staff at City Hall.

Picture of Mayor McKee

Connie Parsons, Emerson Manor, Hoquiam, stated she was able to find a picture of one of the past Mayors that can be framed and added to the Mayors wall.

Doctors on the Harbor

Bob Espisito, 400 Beacon Hill Drive, spoke briefly regarding the hospital presentation and the difficulty in keeping Doctors and Health personnel in our area.

CONSENT AGENDA

Councilmember Grun moved for the approval of consent agenda item a, as presented and his motion was seconded. Those items

appearing on the consent agenda were as follows:

- The City Council minutes of April 223, 2018;

The motion for approval passed by voice vote.

OFFICER REPORTS

Notice of Completion –
Simpson and Ontario Storm
Water Phase II

Council was provided with a Notice of Completion for the Ontario Storm and Simpson Water Phase II project. Staff recommends the project be accepted as complete and authorize the Finance Department to release any retainage and/or performance bonds after the appropriate releases are received from the Department of Revenue and Labor and Industries and after any contractor/supply liens, if any, are satisfied. Councilmember McMillan moved for adoption of the staff recommendation and his motion was seconded. Following a brief discussion, the motion passed by voice vote.

Purchase of Excavator

Staff requested that Council authorize the purchase of a JD Mini-Excavator from Pape Machinery, Inc., through the National Joint Power Alliance Purchasing Coop. This excavator will replace the 1997 Case Backhoe Loader which has been fully depreciated. Funding is set aside in the Equipment Rental Reserve fund for this purchase. Councilmember McMillan moved to approve the purchase of the Mini-excavator at a cost of \$82,842.88 and his motion was seconded. Following a brief discussion, the motion for the approval of the purchase passed by voice vote. The backhoe will be moved to the Water Plant for use at the watershed.

Pre-Commercial Thinning
Bids

The city made a call for bids to pre-commercially thin 285 acres of the watershed to maximize future timber sale revenue. One bid was received from Curtis Hill Forestry, LLC in the amount of \$38,567. Councilmember Wilson moved to accept the bid and his motion was seconded. Following a brief discussion the motion passed by voice vote.

72 Hour Parking Limit

City Attorney Johnson provided a written report to the Council regarding a draft ordinance to recodify HMC 7.62.030 as HMC 7.60.025 regarding the enforcement of time limitations and parking on city streets. He asked that the council refer this draft to the Public Safety Committee for their review and recommendation to the council. Councilmember McMillan moved to refer this to the Public Safety Committee and his motion was seconded. Following a brief discussion, the motion passed by voice vote.

MAYOR REPORTS

Police Week

Mayor Dickhoff stated that it is National Police Week and asked that Council and citizens let the officers know how much they are appreciated. Chief Myers stated that there will be a ceremony dedicating a Police Officer Memorial on Wednesday at 1:00 in Elma. Officer McCartney will be recognized on this memorial.

COUNCIL REPORTS

Attend AWC Budget Training

Councilmember George stated he would like council concurrence to attend the AWC sponsored Budgeting workshop in Leavenworth. Mayor Dickhoff stated that there are funds available to send councilmembers to training and they do not need Council approval to attend, but it is a great idea to let others know that you will be attending.

Pedestrian Safety

Councilmember Wilson spoke briefly regarding the pedestrian safety on 14th, 15th, 16th and Broadway. There seems to be many vehicles speeding and driving erratically.

LEGAL BUSINESS

Ordinances

Unlimited Tax General
Obligation Bond

An Ordinance of the City of Hoquiam, Washington, authorizing the issuance and sale of an unlimited tax general obligation bond of the City in the principal amount of \$360,000 to finance the costs of acquiring a new ambulance for the City's fire department and reconditioning existing fire department ambulances, as approved by the City's voters in November 2016; authorizing the annual levy of taxes to pay the principal of and interest on the bond; and authorizing the sale of the bond to the Bank of Pacific. Councilmember McMillan moved for the adoption of this Ordinance and his motion was seconded. A lengthy discussion followed regarding the bond and following the discussion, Ms. Schmid read the Ordinance by title a second time after which the motion to approve passed by unanimous roll call vote.

Salary Ordinance

An Ordinance fixing the compensation of the officers and employees of the City of Hoquiam from and after June 1, 2018; and repealing Ordinance No. 2018-02. Councilmember McMillan moved for the adoption of this Ordinance and his motion was seconded. Ms. Schmid explained that the only change to the Ordinance was on the step 4 of the Equipment Operator II position. A brief discussion followed, after which Ms. Schmid read the Ordinance by title a second time and the motion passed by unanimous roll call vote.

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Resolutions

Surplus Property

A Resolution declaring certain real property owned by the City to be surplus pursuant to Hoquiam Municipal Code Sections 1.64.050, 1.64.010 and 1.64.020. The property being surplus in 602 8th Street and the land located at 2841 Pacific. Councilmember McMillan moved for the adoption of the Resolution and his motion was seconded. A brief discussion followed wherein Mr. Shay provided information on the property located at 2841 Pacific, after which the motion for adoption of the Resolution passed by voice vote.

OLD BUSINESS

Capital Facilities Charges

Councilmember Wilson moved to bring back the Capital Facilities Charge ordinance tabled at a previous Council meeting. His motion was seconded and following a brief discussion on the possibility of a rate study, his motion failed by voice vote.

Utility Rate Study

Councilmember McMillan spoke about discussion on a utility rate study and moved to authorize staff to prepare an RFP for a study. His motion was seconded and following a brief discussion, passed by voice vote.

NEW BUSINESS

YMCA- Park and Play Program

Included in the packet in an MOU with the YMCA to provide a Summer Parks Program at the Pocklington Central Playfield. Cost for the services will be \$5,000 and will come from the General Fund. The program will begin on June 18th and run through August 24th. Councilmember McMillan moved to authorize the Mayor to sign the agreement with the YMCA and the motion was seconded. Following a brief discussion, the motion for approval passed by voice vote.

Cancel May 28th Meeting

Councilmember McMillan moved to cancel the regular meeting of May 28th as that is Memorial Day and authorize staff to call a special meeting on another date if it is necessary. His motion was seconded and passed by voice vote.

Back To School Community Day

Councilmember Forkum spoke briefly about the Back to School community day being organized by Middle School Principal Jason Idhe. It is planned for August 24th.

Regulatory Committee

Councilmember McMillan moved that Regulatory Committee meet on each regular scheduled Council meeting night. His motion was seconded and passed by voice vote.

Excuse Absent Members

Councilmember McMillan moved to excuse the absent members and his motion was seconded and passed by voice vote.

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COMMUNICATIONS

Pedestrian Crossing and
Contanda

Arnie Martin, 631 Chenault, spoke briefly about pedestrian crossings and also asked if there has been any determination made on the Contanda application. Mr. Shay stated there is no threshold determination as of yet.

Storm Water Fee

Mr. Harold Brunstad, owner of a business located on Bayview Avenue, spoke to the Council regarding the rates he is paying for the storm water fee on his property. He stated he is currently paying 21% of his gross revenue for utilities at his RV storage. Ms. Schmid explained to Mr. Brunstad that she has a form for him to fill out so that the City can review his rates and where his storm water is discharging.

Polson Museum Fundraiser

Mr. Gary Patterson stated that tickets are available for the Polson Museum fundraiser and he has those with him tonight if anyone is interested.

Rate Study

Councilmember Winkelman encouraged Mr. Brunstad to attend the public hearing for the rate study.

Adjourn

Councilmember McMillan moved to adjourn the meeting at 8:40 p.m. The motion was seconded and passed by voice vote.

JASMINE DICKHOFF – Mayor

TRACY WOOD – City Council Secretary