

CITY OF HOQUIAM
Council Meeting Minutes

June 11, 2018

CALL TO ORDER

Mayor Dickhoff led the flag salute and called the meeting to order at 7:00 p.m.

ROLL CALL

In attendance at the meeting were Mayor Dickhoff and Councilmembers Anderson, Carlstrom, Forkum, Grun, Hinchey, Livingston, McMillan, Nelson, Swope, Wilson and Winkelman. Absent from the meeting was Councilmember George.

Staff in attendance were Police Chief Jeff Myers, Fire Chief Paul Dean, City Librarian Mary Thornton, City Attorney Steve Johnson, Finance Director Corri Schmid and Council Secretary Tracy Wood.

COMMUNICATIONS

Dr. Jim Minkler, Grays Harbor College

Dr. Jim Minkler representing Grays Harbor College spoke to the Council about the various classes being offered to the students at the College and about future updates to the campus. They have added several degree programs as well as technical programs and are also looking at the possibility of offering college housing

CONSENT AGENDA

Councilmember Grun moved for approval of items a and b, on the Consent Agenda and his motion was seconded. Those items appearing on the consent agenda were as follows:

- The City Council Minutes of May 14, 2018;
- The Regulatory Committee report recommending approval and payment of claim check numbers 89195 through 89377 in the amount of \$1,619,346.89; claim auto pays and EFT numbers 219 through 224 in the amount of \$33,870.30; payroll check numbers 28676 through 28706 in the amount of \$178,464.39; payroll ACH payments in the amount of \$366,962.16; and payroll EFT's in the amount of \$182,694.93;

The motion for approval of the consent agenda passed by voice vote.

COMMITTEE REPORTS

Historic Preservation
Commission – 505 J Street
and 511 J Street - Hoquiam
Register of Historic Places

A written report was provided to the Council regarding the nomination of two properties for inclusion on the Hoquiam Register of Historic Places. Luis Garcia submitted applications for his properties located at 505 J Street and 511 J Street. The Commission recommends that the City Council approve the applications and that the properties be listed on the Hoquiam Register of Historic Places. Councilmember McMillan moved for the adoption of the two staff reports. His motion was seconded and following a brief discussion, the motion passed by voice vote.

Planning Commission –
Rezone of 2723 Sumner
Avenue

The Hoquiam Planning Commission submitted a written report to the city council recommending the Rezone of 2723 Sumner from commercial to residential. Councilmember McMillan moved to set a public hearing on June 25, 2018 at 7:00 p.m. to consider the planning commission’s recommendation. His motion was seconded and passed by voice vote.

OFFICER REPORTS

Historic Hoquiam Library
Renovation Project

Mr. Shay provided a written report to the council regarding the recent call for bids for the Library Project. The project will be funded through the CDBG grant received by the City as well as a Washington State Capital Budget grant. Two bids were received as follows: J.A.M. Construction, Lacey, WA - \$528,000; Rognlin’s, Inc., Aberdeen, WA - \$598,500. Staff recommends that the City Council award the bid to J.A.M. Construction and that the Mayor and staff be authorized to sign the necessary agreements. Councilmember McMillan moved to approve the staff recommendation and his motion was seconded. Following a brief summary of the repairs that will be accomplished, the motion for approval passed by voice vote.

MAYOR REPORTS

Recent Fire at Aberdeen
Armory

Mayor Dickhoff commend the fire department and the Sr. Center for their help and services relating to the devastating fire at the Aberdeen Armory. Chief Dean spoke briefly about the shared fire services between the cities.

Meeting with Fire Department
Personnel

Mayor Dickhoff stated that she and Finance Director Schmid recently met with the Fire Department Personnel and discussed their upcoming priorities for the next budget. She will be reaching out to other Departments as well as budget season approaches.

COUNCIL REPORTS

Department Budget Needs

Councilmember Forkum stated that the budget was briefly discussed in Regulatory and that she would like to see the Department Heads provide information to the Council on their budget priorities.

Youth Soccer and GH Gulls

Councilmember Winkelman stated that the Youth Soccer Club hosted a rec tourney this past weekend and it was a great success. The GH Gulls also played on Sunday.

New Business in Downtown
Pedestrian Safety

The Brunch 101 has opened for business and Councilmember Winkelman encouraged others to stop in and support them.

Miss Washington Pageant

Councilmember Winkelman provided information on the recent Miss Washington pageant. His daughter was one of the

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participants. Mercedes Morales took Miss Outstanding Teen.

My Town Coalition

Councilmember McMillan stated that Bob Mullhouser was recently honored by the Coalition as the Hoquiam Hometown Hero.

New Businesses

Councilmember Winkelman also stated that the new Res Com flooring is open for business and that there is a new business coming into the 400 block of 7th Street in the near future.

Back to School Event

Councilmember Forkum provided information on a back to school barbeque and event that is open to the public. There will be food, vendors, etc. and it will be held on August 24th. She asked if the City would be interested in having a booth at the event.

OLD BUSINESS

Code Compliance Issue on Monroe

Councilmember Carlstrom spoke briefly about the condition of the property on Monroe Street that has been discussed at previous council meetings. There are now several abandoned vehicles as well as motor homes that have been moved onto the property. She would like to get the City staff working to get this property cleaned up. Chief Myers stated that Officer Taylor was there today.

Fountain

Councilmember Winkelman asked if the City is still considering removing the fountain in front of city hall. Ms. Schmid stated that the city plans to include funding in the upcoming budget for this as well as other needed improvements to City Hall. They plan to include more funding for Code Compliance in the next budget also.

NEW BUSINESS

Code Compliance

Councilmember Carlstrom asked what the status of the cleanup of the property on 919 Ramer Street is. It burned quite some time ago and was condemned but nothing is being done. Mr. Johnson stated he has not received the information on this from the building department.

Public Safety Committee Meeting

Councilmember Nelson announced that there will be a Public Safety Committee Meeting on Monday, June 18th at 5:00 at the police station.

Public Hearing – 6 Year TIP

Staff requested that Council set a public hearing for consideration of the 6 year Transportation Improvement Plan. Councilmember McMillan moved to set the hearing for June 25th at 7:00 p.m. His motion was seconded and passed.

COMMUNICATION

Recent Fire In Aberdeen

Bob Espisito, Beacon Hill Drive, Hoquiam, spoke briefly regarding the support of all the cities on the recent fire and how the cities have all come together to offer assistance.

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- Hyde Park Drive Bill Wieland, 600 Washington Court, asked if staff could be directed to cut the grass along Hyde Park Drive.
- Fountain Connie Parsons, 703 Simpson, also thanked staff for the work they did on the City Fountain.
- Excuse Absent Member Councilmember McMillan moved to excuse the absent member and his motion was seconded and passed by voice vote.
- Adjourn** Councilmember McMillan moved to adjourn the meeting at 8:09 p.m. His motion was seconded and passed by voice vote.

JASMINE DICKHOFF – Mayor

TRACY WOOD – City Council Secretary