

**CITY OF HOQUIAM**  
**Council Meeting Minutes**

---

**June 25, 2018**

**CALL TO ORDER**

Mayor Dickhoff called the meeting to order at 7:00 p.m. City Attorney Johnson led the flag salute.

**ROLL CALL**

In attendance at the meeting were Mayor Dickhoff and Councilmembers Anderson, Carlstrom, George, Grun, Hinchey, Livingston, McMillan, Nelson, Wilson and Winkelman. Absent from the meeting were Councilmembers Forkum and Swope.

**PUBLIC HEARING**

6 Year TIP

Councilmember McMillan moved to open the hearing at 7:02 p.m. The motion was seconded and passed by voice vote. Mr. Shay provided information on the 6 year TIP. The Broadway Avenue project has been funded and the City has added the Grand Avenue project asking for funding to plan road improvements and look at the safety of the intersection at Grand and Sunset Drive. Councilmember McMillan moved to close the hearing and the motion was seconded and passed at 7:04 p.m. Councilmember Wilson moved to reopen the hearing and his motion was seconded and passed by voice vote at 7:15 p.m. Mr. Kyle Pauley asked if the city could consider the intersection at Monroe and Chenault and Mr. Shay stated that the intersection is being looked at by City staff. Councilmember McMillan moved to close hearing at 7:06 p.m. and his motion was seconded and passed by voice vote.

**PUBLIC HEARING**

Rezone of 2723 Sumner

Mayor Dickhoff read the fair hearing doctrine. Councilmember Winkelman stated that he would like it on the record that his spouse is the chair of the Planning Commission. Councilmember Wilson moved to open the hearing at 7:07 p.m. and his motion was seconded and passed by voice vote. There were no public comments on the rezone and Councilmember McMillan moved to close the hearing at 7:08 p.m. His motion was seconded and passed by voice vote.

**COMMUNICATIONS**

Mary Thornton –  
Timberland Regional  
Library Events

City Librarian, Mary Thornton, reviewed the summer library programs that began on June 1<sup>st</sup>. She also stated that this is the 50 year anniversary of Timberland Regional Library and there will be refreshments, etc., on Saturday. The Hoquiam Library is assisting the Genealogical Society by storing some of their records, etc., as their offices were destroyed in the recent fire. All of the events are listed on the Library Facebook page.

Introduction of new Fire  
Department Staff

Chief Dean introduced our newest Fire Department employees. Dan Robinson started in August and came to Hoquiam from the Tacoma area. He is a firefighter/paramedic. Marcus Turnquist came to Hoquiam from the Lewis County area and was working for a private ambulance company. He is also a firefighter/paramedic.

Derek Jensen is from Montesano and is an EMT with a firefighting background. Mayor Dickhoff and the Council welcomed them to the city.

**CONSENT AGENDA**

Councilmember Grun moved to approve items a and b as presented on the consent agenda and his motion was seconded. Those items appearing on the consent agenda were as follows:

- The City Council Minutes of June 11, 2018;
- The Regulatory Committee report recommending approval and payment of claim check numbers 89378 through 89539 in the amount of \$417,636.58; claim auto pays and EFT numbers 225 through 229 in the amount of \$138,277.90; payroll check numbers 28707 through 28738 in the amount of \$185,454.13; payroll ACH and EFT is the amount of \$375,074.04 and \$187,645.36 respectively; and that payroll and benefits for the month of July be approved and issued at the proper time.

The motion for approval of the consent agenda passed by voice vote.

**COMMITTEE REPORTS**

Public Safety Committee -  
Stop Signs and Yield Signs

The Public Safety Committee made a recommendation to the Council that the City Administrator/City Engineer consider replacing the "yield" signs at 27<sup>th</sup> and Aberdeen Avenue with stop signs and that the intersection of 7<sup>th</sup> and L Street become a four way stop. Councilmember McMillan moved for adoption of the committee recommendation and his motion was seconded. Following a brief discussion the motion passed by voice vote.

Public Safety Committee - 72  
Hour Parking

The Public Safety Committee made a recommendation to the Council that Council adopt an ordinance recodifying HMC 7.62.030 as Section 7.60.-25, and amend the language to add a definition of "continuous period of time" to more clearly address whether a vehicle has been moved during a period of 72 hours. Councilmember McMillan moved for adoption of the Committee report and his motion was seconded. After a brief discussion on what is classified as a vehicle and what streets this would apply to, Mr. Johnson explained that vehicles consist of trailers, boats and vehicles of any kind and stated that this applies to all streets. Councilmember Wilson expressed his opposition to homeowners not being allowed to leave their own vehicles in front of their property. Councilmember McMillan stated that the Ordinance change being proposed explains the length a vehicle must be moved

**CITY OF HOQUIAM**  
**Council Meeting Minutes**

**June 25, 2018**

and that the 72 hour parking rule has always been the law. The motion to approve the Committee report passed by voice vote.

**MAYOR REPORTS**

Push Rods

Mayor Dickhoff reminded the Council and citizens that the annual Push Rod Car Show will be Saturday at 8<sup>th</sup> and Levee. She encouraged everyone to attend.

Appointment to Committee

Mayor Dickhoff asked for Council concurrence on the appointment of Councilmember Hinchey to serve on the Public Safety Committee as a replacement for Councilmember Simera and that he also be appointed to the Loggers Playday Committee. Councilmember McMillan moved for approval and the motion was seconded and passed by voice vote.

**COUNCIL REPORTS**

Cal Ripken – State  
Tournament

Councilmember Hinchey stated that Cal Ripkin is hosting the State Baseball Tournament on July 11-14, 2018. He asked if staff could make sure the fields are ready for the tournament.

**LEGAL BUSINESS**

**Ordinances**

Seventy-two Hour Parking

An Ordinance relating to parking restrictions; recodifying Section 7.62.030 of the Hoquiam Municipal Code as 7.60.025; and amending said Section. Councilmember McMillan moved for adoption of the Ordinance and his motion was seconded. Councilmember Wilson expressed his opposition that this ordinance restricts property owners from parking their vehicles in front of their residences. Following a brief discussion, Councilmember Wilson moved to amend the Ordinance to allow homeowners to leave their vehicles in front of their residences with no 72 hour restriction. His motion died for lack of a second. Ms. Schmid read the Ordinance by title a second time and the motion for approval of the ordinance passed by a roll call vote of 9 to 1, with Councilmember Wilson voting no.

**RESOLUTIONS**

Adopting 6 Year TIP

A Resolution adopting the comprehensive street program prepared by the City Administrator pursuant to RCW 35.77. Councilmember McMillan moved for the adoption of the resolution and his motion was seconded and passed by voice vote.

Building and Planning Fees

A Resolution updating the Building and Planning Fee Schedule. Councilmember McMillan moved for adoption of the Resolution and his motion was seconded. Ms. Schmid stated that the changes were made due to an update of the State law on certain fees. Following a brief discussion, the motion for adoption of the Resolution passed by voice vote.

**CITY OF HOQUIAM**  
**Council Meeting Minutes**

---

**June 25, 2018**

Adopting the Grays harbor  
Multi-Jurisdiction Hazard  
Mitigation Plan

A Resolution adopting the Grays harbor County Multi-Jurisdiction Hazard Mitigation Plan. Councilmember McMillan moved for adoption of the resolution and the motion was seconded. Mr. Shay explained that we are not required to have a plan, but in order to be eligible for funding through FEMA you have to have an adopted Mitigation Plan. There were 20 agencies involved in the county-wide plan. Following a brief discussion, the motion for adoption of the Resolution passed by voice vote.

Listing 511 J Street on the  
Hoquiam Register of Historic  
Places

A Resolution listing "The Woodmen of the World Hall" at 511 J Street on the Hoquiam Register of Historic Places. Councilmember McMillan moved for adoption of the Resolution and his motion was seconded. Councilmember George asked what this would cost the City. Mr. Shay explained that there is no financial loss to the City. The benefits from this go to the property owner who would get an exemption on their increase in valuation from the county. They are also exempt from flood zone requirements for building purposes. Following a brief discussion, the motion for adoption of this Resolution passed by voice vote.

Listing 505 J street on the  
Hoquiam Register of Historic  
Places

A Resolution listing 505 J Street on the Hoquiam Register of Historic Places. Councilmember McMillan moved for adoption of the Resolution and his motion was seconded. Following a brief discussion the motion for adoption of the Resolution passed by voice vote.

**OTHER LEGAL**

Rezone of 2723 Sumner

Councilmember Grun moved to approve the Planning Commission recommendation to rezone 2723 Sumner Avenue from General Commercial (C-1) to Residential (R-2). The motion was seconded and following a brief discussion, passed by voice vote.

**OLD BUSINESS**

Surplus Property

Included in the packet was a Quit Claim Deed selling a piece of Surplus Property located on Pacific Ave to Nettie Yeager for the amount of \$6,000. Mr. Shay reminded Council that they had surplused this property and provided some background information on the parcel. Councilmember McMillan moved to authorize the Mayor to sign the sale document and his motion was seconded. A brief discussion was held on the amount that is being charged for the sale after which the motion to approve the sale passed by voice vote.

Employee Barbeque

Councilmember McMillan reminded Council of the employee barbeque that will be held on August 27, 2018. He asked that those who have not provided their \$25.00 to please get that turned in to Councilmember Anderson as soon as possible.

**CITY OF HOQUIAM**  
**Council Meeting Minutes**

**June 25, 2018**

- 
- Clean-up of Lot on Chenault Councilmember Carlstrom thanked staff for the work they have done on getting the lot at the end of Chenault cleaned up.
- Alley Paving Councilmember McMillan spoke briefly about the condition of many of the alleys and Mr. Shay stated that staff has been out grating some of the alleys. He received a quote to have the worst ones taken care of and the estimate is between \$18,000 to \$20,000 on most of these. Councilmember McMillan asked if the possibility of an LID could be reviewed.
- Rate Study Councilmember Wilson asked what the status of the Rate Study is. Ms. Schmid stated that staff is currently working on the RFP which will then be advertised for proposals to be submitted.
- “Zombie Homes” Councilmember George provided information regarding a new State Law regarding “Zombie Homes” which would allow the City to enforce clean-up of these types of properties. This would include such properties as abandoned homes, vacant homes and bank repossessions.
- Simpson Waterline Project Councilmember Winkelman spoke briefly regarding the Simpson Avenue waterline replacement project and the problems that current downtown businesses are having. He stated that when the large trucks are travelling down Simpson there is a definite shaking of some of the businesses. Mr. Shay stated that staff has been reviewing this and the contractor feels once the paving is completed it should alleviate much of the problem. The paving project through the State is going out for bid in December and work will be done next year. The cost to do one block would be \$38,000. Staff will talk with DOT to see if they can complete at least the 700 to 800 block of Simpson.

**COMMUNICATION**

**BHP Proposal**

Mr. Arnie Martin, 631 Chenault Ave., asked if there were any new updates on the BHP proposal. Mr. Shay stated that there proposal is still being reviewed by Ecology.

**Hyde Park Drive and Derelict Homes**

Mr. Bill Wieland, 600 Washington Court, thanked city for quick response on the mowing of the east side of Hyde Park Drive. He asked if the staff could look at trimming the maple tree on the West side as well as some of the cedar trees. He stated that the east side to Garfield still needs to be mowed. He also asked if there is a limit as to how long burned or derelict homes can be left with no action being taken on their clean-up. Mr. Shay stated that staff is currently working on the clean-up of these properties.

**Fountain**

**CITY OF HOQUIAM**  
**Council Meeting Minutes**

---

**June 25, 2018**

**Excuse Absent Member**

Councilmember McMillan moved to excuse the absent members who notified staff. The motion was seconded. Councilmember Swope did notify staff and will be excused. Councilmember Forkum did not notify staff and is not excused.

**Adjourn**

Councilmember McMillan moved to adjourn the meeting at 7:59 p.m. His motion was seconded and passed by voice vote.

---

JASMINE DICKHOFF – Mayor

---

TRACY WOOD – City Council Secretary