

CITY OF HOQUIAM
Council Meeting Minutes

July 23, 2018

CALL TO ORDER

Mayor Dickhoff called the meeting to order at 7:00 p.m. and led the flag salute.

ROLL CALL

In attendance at the meeting were Mayor Dickhoff and Councilmembers Anderson, Carlstrom, Forkum, George, Grun, Hinchey, McMillan, Nelson, Swope, Wilson and Winkelman. Councilmember Livingston entered the meeting at 7:20 p.m.

Staff in attendance were Police Chief Jeff Myers, Fire Chief Paul Dean, City Librarian Mary Thornton, City Attorney Steve Johnson, City Administrator Brian Shay and Finance Director Corri Schmid.

COMMUNICATIONS

Swearing In Chief for a Day

Chief Myers introduced Loric Colgrove who was in attendance at the meeting with his parents and siblings. Mayor Dickhoff swore Loric in as Chief for a Day.

Port of Grays Harbor

Kayla Dunlap, representing the Port of Grays Harbor made a presentation to the Council regarding their past year and their plans for the future. The Port meets with communities yearly to keep them up to date on the operations of the Port.

We Care Daily Clinic

Kirk Brinkes, representing the We Care Daily Clinic which recently purchased the methadone clinic from Evergreen Treatment Services, provided information to the Council on the new operations. They are currently meeting with communities and organizations and will be keeping all of the employees and also increasing counseling and support services to their clients.

Vicki Raines

Mayor Dickhoff stated that Commissioner Raines will try to attend the next meeting.

CONSENT AGENDA

Councilmember Grun moved for the adoption of Consent Agenda item b as presented and his motion was seconded. Those items appearing on the consent agenda were as follows:

- The Regulatory Committee report recommending approval and payment of claim check numbers 89540 through 89727 in the amount of \$342,845.85; claim Auto Pay and EFT numbers 230 through 235 in the amount of \$26,166.97; payroll check numbers 28739 through 28773 in the amount of \$188,990.22; payroll ACH and EFT's in the amount of \$383,622.02 and \$183,353.61 respectively; and that payroll and benefits for the month of August 2018 be approved and issued at the proper time.

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The motion for approval of Consent Agenda item B was approved by voice vote.

COMMITTEE REPORTS

Watershed Committee

Councilmember Grun spoke briefly about the certification program for the watershed that Montesano belongs to – Mr. Shay stated that Aberdeen is currently doing their Watershed management Plan, and that there is no cost to the program that Montesano belongs to. Mr. Grun also stated that they are still planning on doing a tour of the watershed and will get details finalized on that soon.

OFFICER REPORTS

**Levee St. Parking and
Blocking of Fire Hydrants**

Chief Myers provided a written report to the council regarding changes to parking regulations and fines. He is recommending that the fine for parking within 15 feet of a fire hydrant be changed from \$20 to \$100; that vehicles parked within 15 feet of a hydrant that are not occupied be subject to immediate impoundment pursuant to provisions of RCW 46.55; and that the north side of the Street on the Levee in the 800 block be designated as a no parking zone as the street is too narrow for traffic with vehicles parked on both sides of the street. McMillan moved to refer this item to the Public Safety Committee and the motion was seconded.

MAYOR REPORTS

**PRIDE and National Night
Out**

Reminded all that PRIDE will be on August 4th at Olympic Stadium and National Night Out will be on August 7th.

Lavender Festival

Lavender Festival was well attended.

7th St. Kids

Seussical will be held at 7th Street Theatre August 2nd through 5th. The Kids have been working hard and would appreciate the support.

COUNCIL REPORTS

**Cal Ripkin Tournament
PRIDE Festival**

Tournament went well – Councilmember Hinchin asked if the City would allow the Youth programs to run a beer garden at the PRIDE festival. Mr. Shay stated that PRIDE applied for a beer garden and that they should be working with whoever they ask to run the garden. Mr. Shay stated Mr. McMillan should get in touch with him or Miki Cabell.

LEGAL BUSINESS

Ordinances

**2017-2018 Supplemental
Budget**

An Ordinance adopting Supplemental Budget No. 18-1 and appropriating funds. Councilmember McMillan moved for the adoption of the Ordinance and his motion was seconded. Ms.

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Schmid read the Ordinance by title a second time and the motion passed by unanimous roll call vote.

OLD BUSINESS

Lease/Option to Purchase 524 8th St. Councilmember Livingston moved to bring this item back from the table. Mr. Shay reviewed the offer that was presented to the Council at the last meeting. Before the Council meeting another offer was received from Patrick Durney for purchase of the building and lot by Washingtonian for \$75,000. Following a lengthy discussion, a motion was made to move to executive session to discuss minimum terms. The motion was seconded and passed. Council will move to executive session at the end of the meeting.

NEW BUSINESS

Biosolids Management Plan - HDR An Agreement with HDR Engineering to provide professional engineering, consulting and related services in connection with the removal of biosolids from the lagoon owned by the city. Councilmember McMillan moved to have the Mayor sign the documents with HDR for these services. The motion was seconded and following a brief discussion, the motion passed by voice vote.

COMMUNICATIONS

Parking on 7th Street Janet (could not understand last name), Jerry Hines and Patty Parsons all spoke to the council regarding changing the parking in front of Emerson Manor (on the 7th Street entrance) to parking for the residents of the Manor with no time limitations. Mike, another resident of the manner stated that he felt there should be an exemption for handicapped individuals who park there.

Cutting of Trees and Selling of Firewood Pat Mullhauser, 2635 Queets spoke to the council regarding an individual at 2611 Queets who is cutting trees and selling wood on his property.

BHP Arnie Martin, 631 Chenault, spoke regarding the increase of nighttime trains, increased loads on Riverside, etc. if the BHP Pot Ash facility is approved.

EXECUTIVE SESSION

Mayor Dickhoff stated at 8:28 p.m. that council will take a 5 minute break after which they will convene in executive session for approximately 15 minutes to discuss real estate.

Council reconvened in regular session at 8:48 p.m. Councilmember McMillan moved to allow the Mayor to negotiate terms for the possible sale of real estate. Councilmember Nelson seconded the motion. Councilmember Winkelman stated he will

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abstain from voting on the issue. The motion was passed by voice vote.

Adjourn

Councilmember McMillan moved to adjourn at 8:50 p.m. and the motion was seconded and passed by voice vote.

JASMINE DICKHOFF – Mayor

TRACY WOOD – City Council Secretary