

CITY OF HOQUIAM
Council Meeting Minutes

August 27, 2018

CALL TO ORDER

Mayor Dickhoff called the meeting to order at 7:00 and Fire Chief Dean led the flag salute.

ROLL CALL

In attendance at the meeting were Mayor Dickhoff and Councilmembers Anderson, Carlstrom, Forkum, George, Grun, Hinchey, Livingston, McMillan, Wilson and Winkelmann. Absent from the meeting was Councilmember Nelson.

Staff in attendance were Police Chief Myers, Fire Chief Paul Dean, City Librarian Mary Thornton, City Attorney Steve Johnson, City Administrator Brian Shay, Finance Director Corri Schmid and Council Secretary Tracy Wood.

COMMUNICATIONS

Explorer Academy
Graduation

Police Chief Myers thanked Detective Grossi for his supervision and leadership of the Explorer Program. Two of the explorers were able to attend the explorer academy and recently graduated the program. Chief Myers introduced Taylor and Will and presented them with their certificates of graduation.

Clevenger's Auction House

Mr. Shay stated that Clevenger's Auction House has asked the City to consider putting in a loading zone in front of their business on the 500 block of 8th Street. They have regular deliveries and it is currently marked as two-hour parking. Councilmember McMillan moved to refer this request to the Public Safety Committee for their review and recommendation. The motion was seconded and passed by voice vote.

Resignation of
Councilmember Swope –
Ward 3 Councilmember

Ms. Schmid read a letter received from Councilmember Swope resigning his position as Ward 3 Councilmember. He has accepted a position with the Hoquiam Police Department and can no longer serve as a councilmember.

CONSENT AGENDA

Councilmember Grun moved for approval of items a and b on the consent agenda as presented and his motion was seconded. Those items appearing on the consent agenda were as follows:

- The City Council Minutes of August 13, 2018
- The Regulatory Committee Report recommending approval and payment of claim check numbers 89728 through 89938 in the amount of \$346,127.86; auto pay and EFT numbers 236 through 241 in the amount of \$45,463.42; payroll check numbers 89762 through 89766 in the amount of \$1,093.53; payroll check numbers 28774 through 28803 in the amount of \$190,443.31; payroll ACH and EFT's in the amount of \$866,951.14 and \$193,698.88 respectively.

The motion for approval of the consent agenda items passed by voice vote.

COUNCIL REPORTS

Public Safety Committee

Penalty Increase for Parking
Within 15 Feet of Fire
Hydrants

The Public Safety Committee made a recommendation that HMC 7.80.140(s) be amended to provide that a violation of RCW 46.6.570 (1)(b)(ii), Parking Within 15 Feet of a Fire Hydrant, shall have a penalty of \$100, instead of the current penalty of \$20. Further, that an ordinance be drafted which provides that a vehicle parked and left unoccupied within 15 feet of a fire hydrant is subject to immediate impoundment and towing pursuant to the provisions of RCW 46.55. Councilmember McMillan moved for adoption of the committee report and his motion was seconded. Following a brief discussion on how often this occurs and when the last time the penalty was increased, the motion passed by voice vote.

Parking on Levee Street

The Public Safety Committee made a recommendation that HMC 7.80.030 be amended to provide that there shall be no parking on the Northeasterly side of Levee Street, from 8th to 9th Street (800 block of Levee), except for the handicapped parking that is already there. Councilmember McMillan moved for adoption and his motion was seconded. Following a brief discussion, the motion passed by voice vote.

OFFICER REPORTS

Cooperative Efforts
Feasibility Study and
Interlocal Agreement for
Administrative Services for
Fire and Ambulance

Included in the Council packet was an Officer Report from Mr. Shay regarding a Cooperative Efforts Feasibility Study and Interlocal Agreement for Administrative Services for Fire and Ambulance with the City of Aberdeen; staff recommends that council authorize signing the agreement and accepting the interlocal agreement with the City of Aberdeen. Councilmember McMillan moved for adoption of the staff recommendation and his motion was seconded. Following a brief discussion on whether the City of Cosmopolis would be participating in this, the motion to approve passed by voice vote.

MAYOR REPORTS

Lip Sync Video

Mayor Dickhoff stated that the Lip sync video for the Hoquiam police Department was released last Thursday and thanked Kyle Pauley and Rick Moyer for all of the great work on the video.

Consolidation of Services –
Fire

Mayor Dickhoff spoke briefly about the Consolidation of Services Between Hoquiam, Aberdeen and possibly Cosmopolis for Fire and Ambulance services. She is excited to have this study and of going forward with having an interlocal agreement with the Fire Chief from Aberdeen.

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Logger's Playday Mayor Dickhoff announced that there has been a challenge issued to Mayor Larson for a log rolling competition for Logger's Playday.

COUNCIL REPORTS

Employee Barbeque Councilmember McMillan stated that the staff barbeque held earlier today went well and was well attended. He thanked everyone who helped.

Watershed Meeting Councilmember Grun stated that they held a Watershed meeting tonight before the regular meeting and talked about Watershed Certification. The cost would be approximately \$20,000. Staff will get quotes and bring those back to council.

Watershed Tour Councilmember Grun stated they have set a Watershed Tour for Tuesday September 11th. Those who would like to participate should meet here at City Hall at 2:00 p.m. The city is providing transportation. He also briefly reviewed an upcoming possible sale for logging of approximately 1500 acres.

LEGAL BUSINESS

Ordinances

Parking on Levee Street An Ordinance relating to parking; adding a new Subsection (51) to Section 7.80.030 of the Hoquiam Municipal Code. Councilmember McMillan moved for adoption of the Ordinance and his motion was seconded. A brief discussion followed wherein it was explained that this is on the 800 block of Levee on the northeasterly side (river side) between 8th and 9th. Ms. Schmid read the Ordinance by title a second time after which the motion passed by unanimous roll call vote.

Penalties for Parking Near Fire Hydrants An Ordinance relating to parking near fire hydrants; amending Subsection (2) of Section 7.80.140 of the Hoquiam Municipal code; and adding a new Section 7.60.120 to the Hoquiam Municipal Code. Councilmember McMillan moved for adoption of the Ordinance and the motion was seconded. Councilmember Wilson asked why we would increase this from \$20 to \$100. He moved to amend the main motion to change the penalty to \$60 and his motion was seconded but failed by voice vote. Following further discussion, Ms. Schmid read the Ordinance by title a second time after which the motion passed by a voice vote of 9 to 1, with Councilmember Wilson voting no.

OTHER LEGAL

Interlocal Agreement with the City of Aberdeen An Interlocal Agreement with City of Aberdeen to provide administrative services for fire and ambulance. Councilmember McMillan moved to authorize the Mayor to sign this document and

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his motion was seconded. A brief discussion followed after which the motion for approval passed by voice vote. Mayor Dickhoff stated that this staff has been working on this for quite some time and believes it will be a smooth transition. The cities work well together and she is looking forward to seeing what can be accomplished.

**Cooperative Efforts
Feasibility Study**

Cooperative Efforts Feasibility Study – Consolidation of Aberdeen and Hoquiam Fire Departments. Included in the packet was a contract with ESCI (Emergency Services Consulting International) to provide a Cooperative Efforts Feasibility Study for the Aberdeen and Hoquiam Fire Departments. Councilmember McMillan moved to authorize the Mayor to sign the agreement and the motion was seconded. Councilmember McMillan moved to have the City of Cosmopolis included as part of this study and that staff contact them about their inclusion. His motion died for lack of second. Mr. Shay stated that the study will take 4 to 6 months for a recommendation to be brought back to the council. A discussion followed and Councilmember McMillan suggested that when the Company finishes this study, that both Council's meet together to hear the recommendations so we can move forward and make a decision. Following further discussion, the main motion to authorize the Mayor to enter into this agreement passed by voice vote.

NEW BUSINESS
Excuse Absent Member

Councilmember McMillan moved to excuse the absent member. His motion was seconded and passed by voice vote.

Council Vacancy

Councilmember Carlstrom made a motion that staff advertise the Council Vacancy in Ward 3 for 30 days. The motion was seconded and passed by voice vote.

EXECUTIVE SESSION

At 7:49 p.m., Mayor Dickhoff called for a 2 minute recess at 7 after which Council will convene in executive session to discuss Real Estate. The executive session will last approximately 15 minutes. At 8:10 p.m. Council announced that they would take an additional 15 minutes in executive session.

Council reconvened in regular session at 8:22 p.m. Councilmember Forkum made a motion to authorize the Mayor to negotiate a lease with the Port of Grays Harbor for property located adjacent to Terminal 3. Her motion was seconded and following a brief discussion passed by voice vote.

Councilmember McMillan moved to adjourn the meeting at 8:27

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ADJOURN

p.m. The motion was seconded and passed by voice vote.

JASMINE DICKHOFF – Mayor

TRACY WOOD – City Council Secretary