

CITY OF HOQUIAM
Council Meeting Minutes

September 10, 2018

CALL TO ORDER

Mayor Dickhoff called the meeting to order at 7:00 and past City employee, Mike Folkers, led the flag salute.

ROLL CALL

In attendance at the meeting were Mayor Dickhoff and Councilmembers Anderson, Carlstrom, Forkum, George, Grun, Hinchey, Livingston, McMillan, Nelson, Wilson and Winkelman.

COMMUNICATIONS

Offer for Purchase of City Owned Property

Councilmembers were provided with a letter from the Law Office of Parker, Winkelman & Parker, P.S., offering to purchase the property at 524 8th Street. Mr. Winkelman's client is making a new offer for purchase of building. The offer is \$2,500 down, \$500 per month and the city would carry the contract for one year.

CONSENT AGENDA

Councilmember Grun moved for adoption of consent agenda item a and his motion was seconded. Included on the consent agenda was:

- The City Council Minutes of August 27, 2018;

The motion for approval of the consent agenda passed by voice vote.

COUNCIL REPORTS

Regulatory Committee

Capital Facility Charge Waiver – Broadway Manor

The Regulatory Committee made a recommendation that Broadway Manor be required to provide documentation to support their development qualifies as low income housing per HMC 8.12.47 which states that upon city Council approval, an exemption from or a reduction in the amount of capital facilities charge on land development that provides low income housing may be made. Councilmember McMillan moved for adoption of the committee recommendation and the motion was seconded. A brief discussion followed wherein Councilmember McMillan stated the city should find out if they are charging tenants for water and Councilmember Winkelman stated he would like to see the agreement they have with the tenants, the motion to approve the committee report passed by voice vote.

OFFICER REPORTS

Purchase of Patrol Vehicle – Police Department

Chief Myers provided a written report to the Council requesting authorization to purchase a Patrol Vehicle from the State bid which closes on September 21, 2018. The next order period for a vehicle will not open until May 2019, with delivery of the vehicle in the fall of 2019. There are funds currently available for the purchase. Councilmember McMillan moved to approve the purchase of a new vehicle for police department which is accounted for in the budget and the motion was seconded. Councilmember George asked if drug funds could be used for this purchase. The City has used drug

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funds in the past to purchase equipment and vehicles, but none are available at this time. The motion to approve the purchase passed by voice vote.

MAYOR REPORTS

Logger's Playday

Mayor Dickhoff stated that Logger's Playday was a great event and she thanked staff for their hard work. She also stated that Mayor Larsen won the log roll competition.

COUNCIL REPORTS

Logger's Playday Clean-up

Councilmember Winkelman stated he didn't believe the debris was as bad this year after the event. Staff and citizens all did a great job cleaning up. Councilmember McMillan thanked all of the service organizations that were involved with the event.

Watershed Tour

Councilmember Grun reminded everyone of the Watershed tour scheduled for tomorrow (Tuesday). Those planning to attend should be at City Hall before 3:00. Transportation is being provided.

LEGAL BUSINESS

Resolutions

Surplus Property

A Resolution declaring certain personal property owned by the City to be surplus items pursuant to Hoquiam Municipal Code Sections 1.64.005, 1.64.010 and 1.64.020. Councilmember Wilson moved for adoption of the resolution and the motion was seconded and passed by voice vote.

Other Legal

Lease with Port of Grays Harbor

Included in the packet for Council review and action was a lease between the City and the Port of Grays Harbor for property owned by the City located adjacent to Terminal 3. Councilmember McMillan moved to authorize the Mayor to sign the lease document and the motion was seconded. Following a brief discussion where Mr. Shay and Mr. Johnson answered questions for the Council, the motion passed by voice vote.

Road Use Agreement -
Rayonier

Included in the packet for Council review and action was a Road Use Agreement with Rayonier Operating Company, LLC, for construction and use of new roadway segments crossing portions of the City watershed. Councilmember McMillan moved to authorize the Mayor to sign the document and the motion was seconded. Mr. Shay stated that the City will pay approximately \$6700 towards this. Following a brief discussion on the benefits to the City in the future, the motion to approve passed by voice vote.

Service Provider Agreement -
Coastal Timber Sale Layout,
LLC

Included in the packet for Council review and action was a Service Provider Agreement between the city of Hoquiam and Coastal Timber Sale Layout, LLC, to provide timber sale layout services

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for sales planned to be conducted in 2019 in the city's watershed. Councilmember Grun moved to approve and authorize the Mayor to sign the agreement. A brief discussion was held on the scope of work planned after which the motion for approval passed by voice vote. Costs for this agreement are outlined in Exhibit A. The motion for approval of the agreement passed by voice vote.

NEW BUSINESS

Watershed Meeting

Councilmember Grun announced that there would be a Watershed meeting at 6:00 in the Mayor's office before the next meeting of September 24th.

**Offer for Purchase of
Property**

Councilmember Forkum moved to review the new property purchase offer received before the meeting and discuss how we will move forward. Her motion was seconded. At a previous meeting Council had agreed not to carry a contract. That is what was decided as a council and as such this offer should be rejected. Councilmember Hinchey expressed his concern that if we keep denying everyone they are just going to walk away. After further discussion on past property leases and contracts, it was determined that in the future leases/sales that the City has can include a performance bond. Councilmember Wilson moved to table the new offer and his motion was seconded. As the voice vote was undeterminable, a roll call vote was taken and ended in a tie vote of 5 to 5, with Councilmembers Forkum, Grun, Hinchey, Livingston and Nelson voting no. The Mayor broke the tie with a vote to table.

PUBLIC COMMENT

There were no further public comments.

ADJOURN

Councilmember McMillan moved to adjourn the meeting at 7:36 p.m. His motion was seconded and passed by voice

JASMINE DICKHOFF – Mayor

TRACY WOOD – City Council Secretary