

CITY OF HOQUIAM
Council Meeting Minutes

September 24, 2018

CALL TO ORDER

Mayor Dickhoff called the meeting to order at 7:00 p.m. and Fire chief Paul Dean led the flag salute.

ROLL CALL

In attendance at the meeting were Mayor Dickhoff and Councilmembers Anderson, Forkum, George, Grun, Hinchey, Livingston, McMillan, Nelson, Wilson and Winkelman. Absent from the meeting was Councilmember Carlstrom.

Staff in attendance were Police Chief Jeff Myers, Fire Chief Paul Dean, City Librarian Mary Thornton, City Attorney Steve Johnson, City Administrator Brian Shay, Finance Director Corri Schmid and Council Secretary Tracy Wood.

COMMUNICATIONS

Introduction and Swearing In of New Police Department Personnel

Chief Myers introduced three new Police Department employees and their families. Police Services Officer Ryan Spencer is a Montesano resident and worked at the Aberdeen Police Department for the past three years. Police Services Officer Kevin Swope, lives in Hoquiam and worked for DOC for 17 years. Patrol Officer Christian Slater, lives in Hoquiam, worked at the Mukilteo Police Department. All of these officers come with great experience. Mayor Dickhoff swore the new officers into their positions.

Introduction of New Fire Department Employee

Chief Dean introduced the newest member of the Fire Department, Firefighter/Paramedic Matt Schmitz. Mike previously worked for Fort Ludlow and has been at Ocean Shores for the past seven years.

CONSENT AGENDA

Councilmember Grun moved to approve items a and b on the Consent Agenda as presented and his motion was seconded. Those items appearing on the consent agenda were as follows:

- The City Council Minutes of September 10, 2018;
- The Regulatory Committee report recommending approval and payment of claim check numbers 88939 through 90120 in the amount \$464,904.13; claim auto pays and EFT's, numbers 242 through 246 in the amount of \$20,315.15; payroll check numbers 28804 through 28836 in the amount of \$187,137.35; ACH and EFT payments in the amount of \$388,232.00 and \$192,549.47 respectively;

The motion for approval of the Consent Agenda passed by voice vote.

COUNCIL REPORTS

911 Fee

Councilmember McMillan provided information to the Council regarding our 911 Fee for 2019. The cost for their services for

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2019 will be \$133,790.00. The City will probably see another increase for these services within the next few years.

Climate Solutions Webinar Councilmember Anderson stated she recently did a webinar on Climate Solutions. AWC is putting together a group of Mayor's and Councilmembers who have an interest in this and she will provide more information as it becomes available.

Resignation –
Councilmember Livingston Councilmember Livingston announced that she is resigning her position as a Ward 2 Councilmember effective at the end of this meeting. She is moving from Hoquiam. She stated that she has really enjoyed her time as a councilmember and is sad to be leaving Hoquiam. It is truly the friendliest city. Mayor Dickhoff thanked her for her time and commitment to the citizens and the community.

Friendliest City Councilmember Forkum stated that a new employee to the school district had a great experience with our friendliest city also. They were very impressed with Logger's Playday and help they received in their neighborhood from people that did not even know them.

NEW BUSINESS

Library Renovation – change Order Mr. Shay provided information for the Council regarding needed change orders #COP1/PR1 through COP06/PR06 for the Library Renovation Project. Cost for COP1 through COP04 will be \$40,541.78; costs for COP05 through COP06 will be \$14,064.95. Mr. Shay stated that we would normally approve change orders at the end of a project, but the auditor has stated that we should get approval as soon as possible on project change orders. Councilmember McMillan moved to authorize the City Administrator and/or Mayor to sign and approve these change orders. The motion was seconded and passed by voice vote.

Offer for Purchase of Property Included in the packet for council review was a proposal from Steinhauer Consulting to conduct a traffic sign inventory for the City of Hoquiam. Mr. Shay stated that the scope will be to conduct a detailed inventory of all signs within the city limits and it has not been determined if we will select Option 1 or Option 2. Councilmember McMillan moved to authorize the Mayor or City Administrator to sign the agreement with corrected dates for the inventory on page 2. The cost to the City will not exceed \$8,500 dependent upon the option that is chosen. The motion was seconded and following a brief discussion, the council approved the motion by voice vote.

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North Shore Levee

Councilmember Forkum asked if there were any updates on the North Shore Levy project. Mr. shay stated that they have been holding weekly meetings and are still looking for further funding sources. An update will be included in the next utility bills.

OLD BUSINESS

Offer for Purchase of City Property

Councilmember Wilson made a motion to bring the offer for purchase of property back to the council floor. Staff stated that the offer had expired so there was no action to be taken.

PUBLIC COMMENT

Sidewalk Program and Speeding on Residential Streets

Mr. Edward Jurin, 1425 Miner, stated that he has been on the residential sidewalk list for the last couple of years and still hasn't gotten his sidewalk done. He wanted to know where his sidewalk fell on the list. Mr. Jurin also spoke about the continued traffic and speeding problem on Miner and Queen and asked what the status was or the process for abating dilapidated homes was. There is a home that has been boarded up for 2 to 3 years and it is just getting worse. Mr. Shay will check with Code compliance on this issue.

Library Closure

City Librarian Mary Thornton provided an update on the closure dates for the library due to the renovation project. They are scheduled to be closing from October 11th through November 16th. Current staff will be disbursed to other libraries during the closure time. The drop box will still be available for patrons. Pageturners will be meeting at Polson Museum and the Storytime will be held on Friday mornings in the council Chambers at 10:30 during the 6 week closure.

Traffic and Pedestrian Safety – Hyde Park Drive

Mr. Bill Wieland, 600 Washington Court, stated that there is still a problem with the trees hitting cars and blocking traffic view on Hyde Park Drive. Mr. Shay will check with the Public Works Crew on the status of getting those trimmed.

Doors on City Hall

Connie Parsons, Emerson Manor, thanked the City for the recent work on the front doors of city hall.

BHP

Arnie Martin, 631 Chenault, asked about new information that was posted to the website regarding the BHP application. Mr. Shay stated that they have provided additional material regarding their application.

Missing Stop Sign and Noise Ordinance Regarding Mufflers

Edwar Damouni, 28th Street, Hoquiam, stated that there is a missing stop sign on the corner of 28th and Pacific. He also asked if the city had any laws regarding the loud mufflers on some of the vehicles. Chief Myers and Mr. Johnson stated that there is a State law that covers noise caused by mufflers.

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Excuse Absent Member Councilmember Forkum moved to excuse the absent member and the motion was seconded and passed by voice vote.

Advertise Open Council Position Councilmember McMillan made a motion to have staff advertise for the vacant Ward 2 Council position through October 31st. The motion was seconded and passed by voice vote.

ADJOURN Councilmember McMillan moved to adjourn the meeting at 7:43 p.m. The motion was seconded and passed by voice vote.

Jasmine Dickhoff – Mayor

Tracy Wood – Council Secretary