

CITY OF HOQUIAM
Council Meeting Minutes

December 10, 2018

CALL TO ORDER

Mayor Dickhoff called the meeting to order at 7:00 p.m. and led the flag salute.

ROLL CALL

In attendance at the meeting were Mayor Dickhoff and Councilmembers Anderson, George, Hinchey, McMillan, Nelson, Patterson, Puvogel, Wilson and Winkelman. Absent from the meeting were Councilmembers Carlstrom, Forkum and Grun.

Staff in attendance were Police Chief Jeff Myers, City Librarian Mary Thornton, City Attorney Steve Johnson, City Administrator Brian Shay, Finance Director Corri Schmid and Council Secretary Tracy Wood.

COMMUNICATIONS

Jiu-jitsu Academy

Lindsey Arcangel, co-owner of the Jiu-jitsu Academy that have made an offer to lease the building at 524 8th St. and her husband introduced themselves and spoke about the programs they will be offering. They also stated that they will take donations from members to provide scholarships for children who can't afford classes.

CONSENT AGENDA

Councilmember McMillan moved to approve consent agenda items a through c as presented and his motion was seconded. Those items appearing on the consent agenda were as follows:

- The City Council Minutes of November 27, 2018;
- The Regulatory Committee report recommending approval and payment of claim check numbers 30322 through 90524 in the amount of \$562,696.90; claim auto payments and EFT numbers 253 through 257 in the amount of \$20,732.26; payroll check numbers 28868 through 28895 in the amount of \$177,084.57; payroll ACH and EFT's in the amount of \$354,587.73 and \$183,404.04 respectively; and that payroll and benefits for the month of December, 2018, be approved and issued at the proper time.
- A letter from Hometown Sanitation regarding an increase to the recycle rates for 2019;

The motion for approval of the consent agenda items was approved by voice vote.

OFFICER REPORTS

City Hall Heat Pump
Replacement

City Administrator Shay presented a written report to the Council regarding the replacement of the City Hall Heat Pump. Two companies submitted bids as follows: Robbins Air \$10,247 and ActionAire \$9,975. Staff recommends that Council award the bid to ActionAire. Councilmember McMillan moved for approval of

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the staff recommendation to award the bid to ActionAire and his motion was seconded and approved by voice vote.

MAYORS REPORTS

Shop with a Cop

Mayor Dickhoff commented on the recent Shop with a Cop program – it was a great thing for the kids who participated.

Movies at 7th St. Theatre

Mayor Dickhoff spoke briefly about the movies that 7th Street Theatre holds during the holidays and encouraged everyone to try and attend.

Councilmember Grun

Mayor Dickhoff asked that everyone keep Councilmember Grun and his family in their thoughts for the recent loss of his son.

Resignation of
Councilmember Forkum

Mayor Dickhoff stated that we recently received a letter of resignation from Councilmember Forkum effective today's date.

COUNCIL REPORTS

State Soccer Champs

Councilmember Winkelman stated that the U14 recreation soccer team took 2nd in state and the U15 team from Montesano took the State Championship.

Councilmember McMillan congratulated the Mayor on her wedding and also stated that he has distributed some pens from the My Town Coalition.

LEGAL BUSINESS

Ordinances

Supplemental Budget

An Ordinance adopting Supplemental Budget No. 18-2 and appropriating funds. Ms. Schmid read the ordinance by title and Councilmember McMillan moved to approve. His motion was seconded and following a brief discussion, Ms. Schmid read the Ordinance by title a second time and the motion to approve passed by unanimous roll call vote.

Business License Code

An Ordinance relating to business licenses, adopting a threshold exemption for businesses that do not maintain a place of business within the city; adopting a definition for the term “engaging in business”; amending Sections 4.05.005 and 4.05.010 of the Hoquiam Municipal code; and establishing an effective date. Ms. Schmid read the Ordinance by title. Councilmember McMillan moved for the adoption of the Ordinance and his motion was seconded. Councilmember McMillan moved to correct the Ordinance to read Section 4.05.005 and his motion was seconded and passed by voice vote. Following the second reading, the main motion as amended passed by unanimous roll call vote.

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Salary Ordinance 2019

An Ordinance fixing the compensation of the officers and employees of the City of Hoquiam from and after January 1, 2019; and repealing Ordinance No. 2018-05. Ms. Schmid read the Ordinance by title and Councilmember McMillan moved for the adoption. His motion was seconded. Following the second reading the motion to adopt passed by unanimous roll call vote.

RESOLUTIONS

Surplus Property – Fire Department

A Resolution declaring certain personal property owned by the City to be surplus items pursuant to Hoquiam Municipal Code Sections 1.64.005, 1.64.010 and 1.64.020. Councilmember Puvogel moved for the adoption of the Resolution and his motion was seconded. Items contained on this resolution were from the fire department. Following a brief discussion, the motion passed by voice vote.

Surplus Property - Firearms

A Resolution declaring certain personal property owned by the City to be surplus items pursuant to Hoquiam Municipal Code Sections 1.64.005, 1.64.010 and 1.64.020. Councilmember McMillan moved for the adoption of the resolution and his motion was seconded. Items contained on this list were Firearms donated to HPD. The motion to adopt this resolution passed by voice vote.

OTHER LEGAL

AFSCME Contract

Included in the Council packet was a copy of the AFSCME Contract for Council's review and approval. Ms. Schmid provided a summary of changes. Councilmember McMillan moved to approve the contract and his motion seconded. Following a brief discussion, the motion to approve passed by voice vote.

IAFF (Fire) Contract

Included in the Council packet was a copy of the IAFF (Fire) Contract for Council's review and approval. Ms. Schmid provided a summary of changes. Councilmember McMillan moved for the approval of the contract and his motion was seconded and passed by voice vote.

Lease – 524 8th St.

Included in the packet was a lease for the City property located at 524 8th Street. Councilmember McMillan moved to authorize the Mayor to sign the lease with Jiu-Jitsu Academy. The motion was seconded and following a brief discussion, passed by voice vote.

NEW BUSINESS

Cancel December 24th
Regular Council Meeting

Councilmember Puvogel moved to cancel the regular meeting scheduled for December 24th 2018. His motion was seconded and passed by voice vote. Staff can call a special meeting if there is a need.

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McHugh's Building Councilmember McMillan stated that the lights on the McHugh's building really looked nice. He talked about getting new decorations that could be placed from November through March to light up the town. He stated there are 74 light poles on Sumner and Simpson and hopes that there could be a new decoration on each one. He made the first donation toward the purchase and asked that his be hung on 24th St. and Sumner in honor of his parents and sister.

Excuse Absent Member Councilmember McMillan moved to excuse the absent members and his motion was seconded and passed by voice vote.

Greater Grays Harbor Inc. Councilmember Winkelman stated he has been contacted by several business owners regarding Greater Grays Harbor Inc. and the motion that was made not to fund them. The President of the Board for GGH was in attendance and spoke about the efforts Mr. Garson makes regarding economic development. When asked if they were less apt to help the city due to no funding, he stated no.

PUBLIC COMMENT
SEPA Comment Period Mr. Arnie Martin, 631 Chenault, stated that five new provisions were added to the NGNS SEPA process last Friday. He feels they should extend the comment period so people can properly review them and make comments. Staff stated that he could make his comments to Department of Ecology. Councilmember George asked who from the city reviews these and Mr. Shay answered that he did.

Library Remodel City Librarian, Mary Thornton, thanked everyone for their support in the remodel of the Hoquiam library. They will be reopening tomorrow at 10:00. The upstairs is complete but there is no ADA access as of right now until the new doors arrive in approximately 6 to 8 weeks. There are still items to be completed but those items can be done with the library open.

ADJOURN Councilmember McMillan moved to adjourn the meeting at 7:42 p.m. His motion was seconded and passed by voice vote.

JASMINE DICKHOFF – Mayor

TRACY WOOD – City Council Secretary