

CITY OF HOQUIAM
Council Meeting Minutes

January 28, 2019

CALL TO ORDER

Mayor Dickhoff called the meeting to order at 7:00 p.m. City Attorney Johnson led the flag salute.

ROLL CALL

In attendance at the meeting were Mayor Dickhoff and Councilmembers Anderson, Carlstrom, George, Grun, Hinchin (arrived at 7:20 p.m.), McMillan, Nelson, Patterson, Puvogel, Wilson and Winkelman.

Staff in attendance were Police Chief Myers, City Librarian Mary Thornton, City Attorney Steve Johnson, City Administrator Brian Shay, Finance Director Corri Schmid and Council Secretary Tracy Wood.

COMMUNICATIONS

Ward 6 Council Vacancy

Mary Stinchfield, 2744 Aberdeen Avenue, submitted a letter of interest to fill the Ward 6 Council Vacancy. Councilmember Puvogel moved to accept Mary as the new 6th Ward councilmember. The motion was seconded and passed by voice vote and Mayor Dickhoff issued the oath of office to Mrs. Stinchfield after which she took her seat on the City Council.

Support for GGH, Inc.

Connie Parsons, Emerson Manor, stated her support for Greater Grays Harbor Inc.

CONSENT AGENDA

Councilmember Grun moved for the approval of Consent Agenda items a and b, as presented and his motion was seconded. Those items appearing on the consent agenda were as follows:

- The City Council Minutes of January 14, 2019;
- The Regulatory Committee Report recommending approval and payment of claim check numbers 90711 through 90916 in the amount of \$772,179.01; and Claim auto pays and EFT numbers 265 through 269 in the amount of \$2,532.00;

The motion for approval of the Consent Agenda passed by voice vote.

COMMITTEE REPORTS

2019 Council Committees

The Committee on Committee's made the following appointments for the 2019 Council Committee Assignments:

Public Utilities: Councilmember Anderson, Chair; Councilmembers Hinchin, Nelson, Carlstrom and Puvogel.

Public Safety: Councilmember McMillan, Chair; Councilmembers Wilson, Hinchin, Puvogel and Stinchfield.

CITY OF HOQUIAM
Council Meeting Minutes

January 28, 2019

Regulatory: Councilmember Carlstrom, Chair; Councilmembers McMillan, Winkelman, Patterson and Stinchfield.

Watershed: Councilmember Grun, Chair; Councilmembers Nelson, Anderson, Wilson and George.

Councilmember Grun stated that Committees should report on what they discuss at their meetings. Mayor Dickhoff stated that Committee meetings should be held on City Council nights.

MAYOR REPORTS

Mayoral Appointments

Mayor Dickhoff made the following Board assignments: Cemetery Board: Councilmember Grun; Community Services Board: Councilmembers Hinchey and Patterson; Loggers Playday: Councilmember Anderson; Hoquiam Business Association: Councilmember Stinchfield; Council of Governments Mayor Dickhoff; 911 Board: Councilmember McMillan; Library Board: Councilmember Carlstrom.

LEGAL BUSINESS

Ordinances

Councilmember Salaries

An Ordinance increasing salaries for City Councilmembers. Councilmember McMillan moved for approval of this ordinance and his motion was seconded. Councilmember Wilson stated he is in support of this but would move to amend it to state Councilmembers will only be paid for the meetings they attend. Councilmember Puvogel stated that State law does not permit this. There was no second to the amendment. Councilmember Grun asked what this raise would come to. Ms. Schmid stated it would be \$2,160 per year. Councilmember Grun moved to amend the Ordinance to become affective in the next budget cycle. His motion failed for lack of a second. Following the second reading, the motion for approval passed by a roll call vote of 9 to 2, with Councilmembers Grun and Puvogel voting no.

Resolutions

Surplus Property

A Resolution declaring certain personal property owned by the City to be surplus items pursuant to Hoquiam Municipal Code sections 1.64.005, 1.64.010 and 1.64.020. Councilmember McMillan moved for the approval of the resolution and his motion was seconded. Following a brief discussion on the items from the public works department and the police department that are being surplusd, the motion for approval passed by voice vote.

Other Legal

Pump Motor Bids

The City made a call for bids for 2 motors for the pump stations. Two bids were received as follows: HD Fowler, \$34,633.22; Coast Controls and Automation \$39,603.20; staff recommends that the Council accept the bid to HD Fowler. Councilmember McMillan

CITY OF HOQUIAM
Council Meeting Minutes

January 28, 2019

moved to accept the staff recommendation and award the bid to HD Fowler as the apparent low bidder. The motion was seconded and following a brief discussion, passed by voice vote.

Tree Planting Bids

The City made a call for bids on Tree Planting services at the Hoquiam Watershed. One bid was received from Ramirez Reforestation Inc. for \$9,339.00. Staff recommends that Council award the bid to Ramirez Reforestation. Councilmember McMillan moved to accept the staff recommendation and award the bid to Ramirez Reforestation. His motion was seconded and following a brief discussion, the motion passed by voice vote.

**Brittlind Co., Inc. Service
Provider Agreement**

Council was provided with a Service Provider Agreement between the City and Brittlind Co., Inc. to provide supervision on tree planting and tree thinning, burning slash, cutting logs that have fallen on roadways, and assisting in the preparation of timber sale layout and other forestry related tasks as assigned by the City Forester. Councilmember McMillan moved to approve the agreement and his motion was seconded. Councilmember Grun stated that this is a company from the Montesano /Elma area and they will work as a sub for the forester on an as needed basis. Councilmember Anderson asked that the discrimination clause be changed to more accurately reflect the language that the State uses. City Attorney Johnson stated that item C under section 12 does reflect this under the words "any other protected class". Staff can change future documents to more closely reflect the language used by the state. Councilmember Wilson also stated that he would like to see the word Religion included under the nondiscrimination clause. Following a brief discussion, the motion to approve the agreement passed by voice vote.

OLD BUSINESS

Greater Grays Harbor Inc.

Councilmember Wilson asked if the Council should bring the funding Greater Grays Harbor Inc. back to the floor. Ms. Schmid stated that this item had been referred to Regulatory who will be submitting a recommendation to the Council at the next meeting.

NEW BUSINESS

Employee Barbeque

Councilmember McMillan reminded the Councilmembers that they sponsor an Employee Recognition BBQ in August. Each councilmember is asked to donate \$25.00 towards the purchase of food and raffle items for the employees. Please give that to Councilmember Anderson.

COMMUNICATIONS

Broadway

Sue Phillips 715 Broadway spoke to the council regarding needs repairs and clean-up and maintenance of Broadway. The ditch on her side of the road has never been cleaned that she is aware of and

CITY OF HOQUIAM
Council Meeting Minutes

January 28, 2019

there is garbage and trash all the way alongside the road. She feels it is time that Hoquiam takes care of this. Mr. Shay provided information on the grant that the City was awarded for repair of certain portions of Broadway.

Historic Hoquiam Memories Connie Parsons, 703 Simpson Ave, spoke briefly regarding the Historic Hoquiam Memories event which will be held at the Library this year on April 27th from 1:00 to 5:00. Her contact # is 591-9752 if anyone would like to participate or set up a booth. Mary Thornton also added that they are looking for citizens to provide family to help rebuild the information destroyed by the fire in Aberdeen.

Hoquiam Timberland Library Mary Thornton thanked the City crews for all of the help with cleaning up the outside of the building and with moving. They really appreciated the help. She encouraged everyone to stop in and visit to see all of the improvements that have been made. . She provided an update on the doors which are scheduled to arrive in late February and Councilmember McMillan asked if the City Electrician could look at the lights in the meeting room.

Beautification Project Kyle Pauley, 602 G St., Cosmopolis, stated that HBA is excited about the Hoquiam Beautification project.

ADJOURN Councilmember McMillan moved to adjourn the meeting at 7:40 p.m. His motion was seconded and passed by voice vote.

JASMINE DICKHOFF – Mayor

TRACY WOOD – City Council Secretary