

CITY OF HOQUIAM
Council Meeting Minutes

June 24, 2019

CALL TO ORDER

Mayor Dickhoff called the meeting to order at 7:00 p.m. Councilmember Puvogel led the flag salute.

ROLL CALL

In attendance at the meeting were Mayor Dickhoff and Councilmembers Carlstrom, George, Grun, Hinchey, McMillan, Nelson, Patterson, Puvogel, Wilson and Winkelman. Absent from the meeting was Councilmember Anderson.

Staff in attendance were Police Chief Jeff Myers, Fire Representative Rich Malizia, City Librarian Mary Thornton, City Attorney Steve Johnson, City Administrator Brian Shay, Finance Director Corri Schmid and Council Secretary Tracy Wood.

CONSENT AGENDA

Councilmember Grun moved to approve the consent agenda items a and b as presented and his motion was seconded. Those items appearing on the consent agenda were as follows:

- The City Council Minutes of June 10, 2019;
- The Regulatory Committee report recommending approval and payment of claim check numbers 91666 through 91845 in the amount of \$595,395.36; claim auto pay and EFT numbers 297 through 303 in the amount of \$153,320.57; payroll check numbers 29079 through 29111 in the amount of \$198,146.60; payroll ACH and EFT's in the amount of \$377,789.81 and \$198,987.67 respectively; and that payroll and benefits for the month of June be approved and issued at the proper time; correction on claim check numbers for the report of April 22nd to 91235 through 91438; and correction of claim check numbers for June 10th to 91439 through 91665.

The motion for the approval of the consent agenda items passed by voice vote.

OFFICER REPORTS

Firearm Change Over

Chief Myers provided a written report to the council regarding the Police Departments request for Council support to upgrade all of the Department issued service pistols and to move to optic pistol sights in the future. Cost for the pistol purchases will be approximately \$7,730.24 after the trade-in value for current weapons is calculated. The Department is asking for authorization to use HPD suspense funds from the Grays Harbor Drug Task Force. Councilmember McMillan moved for the approval and adoption of this Officer Report. Councilmember Grun asked about the optic sights and the Chief explained what the laser optic sight was and how it worked. Following this brief discussion, the motion

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to approve the purchase of new weapons passed by voice vote.

Narcotic Canine Training

Chief Myers provided a written report to the Council requesting the authority and budgetary support to re-establish a narcotic detection canine. Councilmember McMillan moved for approval of this report and his motion was seconded. Following a brief discussion regarding the canine narcotics dog and that the funding would come from DTF “green jade” funds the motion passed by voice vote. Councilmember McMillan moved to also approve the purchase of a canine vehicle and his motion was seconded and passed by voice vote.

MAYOR REPORTS

Housing Authority Meeting

Mayor Dickhoff stated that she and several other representatives from the city have been meeting with the city of Aberdeen, the County, CCAP and other shelters/housing organizations to discuss the expansion of services for the homeless.

Association of Washington Cities (AWC)

AWC will be holding their regional meeting in Hoquiam on October 8th – possibly at Hoquiam Brewery at 7:00 p.m.

2020 Census

Mayor Dickhoff stated she is serving on a Council of Governments Committee regarding the Everybody Counts Census 2020.

Senior Basketball

Mayor Dickhoff congratulated Councilmember Anderson and the rest of her team for taking 6th in the Nation for Sr. Basketball.

COUNCIL REPORTS

Public Safety Committee Stop Sign at 27th and Aberdeen Ave and Traffic Light at Emerson Avenue

Councilmember McMillan stated that staff has taken care of changing the Yield Sign to a Stop sign at 27th and Aberdeen Avenue. The Committee will also be bringing a report to the next meeting regarding the reinstallation of a traffic light on Emerson by Central School.

Volunteers for Beautification Committee

Councilmember Winkelman asked if the Beautification Committee could use under age volunteers. Younger Volunteers are welcome and can pick up a Liability form in Community Services which must be signed by a parent or guardian.

LEGAL BUSINESS

Resolutions

Surplus – Fire Department

A Resolution declaring certain personal property owned by the City to be surplus items pursuant to Hoquiam Municipal Code Section 1.64.005, 1.64.010 and 1.64.020. Councilmember McMillan moved for adoption of the Resolution and his motion was seconded. Staff stated this was miscellaneous bunker gear from the Fire Department. Following a brief discussion, the motion to approve passed by voice vote.

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Surplus – Police Department A Resolution declaring certain personal property owned by the City to be surplus items pursuant to Hoquiam Municipal Code Section 1.64.005, 1.64.010 and 1.64.020. Councilmember McMillan moved for approval of the Resolution and his motion was seconded. Staff stated that this was miscellaneous items from the Police Department. Following a brief discussion, the motion to approve passed by voice vote.

OTHER LEGAL

PSAP Property Lease Included in the Council packet for consideration was a property lease with Puget Sound and Pacific Railroad for the City to lease the property located immediately behind the City shop area and train station. Councilmember McMillan moved to authorize the Mayor to sign the lease and his motion was seconded. Councilmember Grun asked what property this was. Mr. Shay stated it was directly behind the shop and could be used for gravel piles, etc., which would open other areas for more parking. Following a brief discussion, the motion to authorize the Mayor to sign the lease passed by voice vote.

OLD BUSINESS

Simpson Avenue Sidewalk Project Mr. Shay stated that WSDOT has rejected the bid received on the Simpson Avenue Sidewalk Project. Only one bid was received and came in much higher than the estimated cost. DOT will rebid the project at a future date. DOT is looking at trying to find funds to grind and repave the downtown this summer.

NEW BUSINESS

Build Grant Support Letter The City has been asked to submit a letter in support of the East Aberdeen Mobility Project. The request was received from the Port of GH and City of Aberdeen to build an overpass in the Walmart area so that when trains are in that area, people can still get in and out of the parking lots in that area. Councilmember Winkelman moved to approve this request and his motion was seconded and passed by voice vote.

Brownfield Redevelopment Grant Included in the packet was an agreement between the City and Restorical Research LLC for Cost Recovery Assistant. Councilmember McMillan moved to authorize the Mayor to sign the agreement and his motion was seconded. Mr. Shay explained that this firm would look into past insurance policies to help clean up any contamination found on city owned properties. Motion for approval passed by voice vote.

WWTP Regionalization Aberdeen Wastewater Facility Plan – Regionalization Discussion and Request to Participate Financially in Study. Mr. Shay talked briefly regarding the Aberdeen WWTP and possible consolidation

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of the facilities. It could be a substantial savings over doing individual upgrades to both plants. Aberdeen is asking the City to split the \$66,100 engineering study. The city has some funding available in the miscellaneous improvement funds. A Regional Facility would most likely be eligible for grants. Aberdeen is looking at completing their facility plan by the end of the year. Councilmember Puvogel moved to approve the funding for half of the engineering study and his motion was seconded. Councilmember Hinchon expressed his concern over who would have control over setting fees if we had a combined plant. Following a brief discussion on where the funds would come from, Councilmember McMillan stated he would like to see Public Utilities review this. Staff stated that the motion is to approve the expenditure for the feasibility study only at this point. Following further discussion, the motion to approve passed by voice vote.

Request to Purchase Property
– City Watershed

A request was received from James Peterson to purchase a small portion of land by the Water Treatment Plant. When the property was logged a survey was completed and it determined that Mr. Peterson had poured a concrete pad on a small portion of the city property. He is willing to pay all costs for the boundary line adjustment with county, as well as fair market value for the property. The piece of property is approximately 100' by 500'. He is also not expecting the city to clean up the property, etc. Councilmember Hinchon moved to refer to the Watershed committee for review and his motion was seconded and passed by voice vote

COMMUNICATIONS

Dog Attack on Pierce St.

Ms. Kathryn Bennett from Hoquiam spoke to the council regarding two large dogs who recently attacked her small dog. She stated the attack was very savage and that our codes need to be amended to allow Officers to be able to do something about it when it happens. The current code only allows the Officer to issue a possible “dangerous dog” warning to the owners of the animals who attacked hers, as there were no other reported incidences for those animals. She would like to see the code amended.

Speeding on Emerson and
Cleveland

Chris Priamos, 303 Emerson Avenue, stated his concern with excessive speed on Emerson and Cleveland. He feels there is a major speeding problem on these streets. He has been in contact with the Police and it is becoming a growing concern. He is asking that this problem be addressed.

Myrtle Street Dance

Sarah Carrasino thanked Mayor Dickhoff for signing up for the contest between the Aberdeen and City of Hoquiam Mayors as part

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of the activities scheduled for the Myrtle Street Dance. She provided the Mayor with the rules for the contest. She is hoping that they will be able to do a similar thing between the two Police and Fire Departments. The dance will be on August 10th. They have activities scheduled for the entire day and evening.

NEW BUSINESS

Caboose Revitalization and Hours of Operation for the Parks

Councilmember Winkelman stated that he recently visited some parks in Mt. Juliette, TN, and they are open until 11:00 in some areas. They have some nice equipment in them and stated that they were funded through a program called Play City USA. He would also like to work with Brian to rehabilitate the old caboose. Maybe the council could look into forming a committee to help with funding ideas, restoration ideas, etc.

Excuse Absent Member

Councilmember McMillan moved to excuse the absent Councilmember and his motion was seconded and passed by voice vote.

EXECUTIVE SESSION

Purchase of Real Estate

Mayor Dickhoff announced at 7:51 p.m. that the Council will adjourn to Executive Session for approximately 10 minutes to discuss the possible purchase of Real Estate. Citizens were asked to clear the council chambers. Possible action might be taken when the council comes back to order in regular session.

Reconvened in Regular Session

Council came back to order in regular session at 8:03 p.m.

Purchase of Timber Property

Councilmember McMillan moved to authorize the purchase of timber property next to the watershed and his motion was seconded and passed by voice vote.

ADJOURN

Councilmember McMillan moved to adjourn the meeting at 8:04 p.m. His motion was seconded and passed by voice vote.

Jasmine Dickhoff, Mayor

Tracy Wood, Council Secretary