

**CITY OF HOQUIAM**  
**Council Meeting Minutes**

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**July 8, 2019**

**CALL TO ORDER**

Mayor Dickhoff called the meeting to order at 7:00 p.m. and Councilmember McMillan led the flag salute.

**ROLL CALL**

Those in attendance were Mayor Dickhoff and Councilmembers Anderson, Carlstrom, George, Grun, McMillan, Nelson, Patterson, Puvogel, Wilson and Winkelman. Absent from the meeting was Councilmember Hinchin.

Staff in attendance were Police Chief Jeff Myers, Fire Representative Rich Malizia, City Librarian Mary Thornton, City Attorney Steve Johnson, City Administrator Brian Shay, Finance Director Corri Schmid and Council Secretary Tracy Wood.

**CONSENT AGENDA**

Councilmember Grun moved to approve consent agenda item a, as presented and his motion was seconded. Councilmember Patterson moved to amend the agenda to indicate the minutes were from the June 24, 2019 meeting. Her motion was seconded and passed by voice vote. Those items appearing on the consent agenda were as follows:

- The City Council minutes of June 24, 2019;

The motion to adopt the consent agenda item, as amended, passed by voice vote.

**COMMITTEE REPORTS**

Public Safety Committee –  
Canine Program

Councilmember McMillan stated that this item was already voted on at the June 24, 2019 meeting and no action was necessary on this report.

Public Safety Committee

The Public Safety Committee made a recommendation that the following be requested to write letters to WSDOT demanding that the traffic light on Emerson Avenue near Central Elementary School be reinstalled: Mayor Dickhoff; the Police chief; the School Crossing Guard staff and the School District Superintendent. Councilmember McMillan moved to approve this committee report and his motion was seconded and passed by voice vote

**OFFICER REPORTS**

WWTP Outfall Report

In May the city performed an underwater inspection of the wastewater discharge outfall line. During the inspection it was noted that one of the diffuser pipes was clogged and needed to be cleared and some anchor straps needed to be replaced. The city made a call for bids to complete the necessary repairs and three bids were received as follows: Associated Underwater Services for \$9,340; Advanced American construction for \$19,675; and Cascade Dive Services for \$48,055. Staff recommends that the Council

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award the work to Associated Underwater Services in the amount of \$9,340. Councilmember McMillan moved to accept the bid from Associated Underwater Services and authorize the Mayor to sign the contract. The motion was seconded and passed by voice vote.

**COUNCIL REPORTS**

**Code Compliance and Police** Councilmember Puvogel thanked the police department and code enforcement for their response to problems in his ward.

**Sidewalks – Grand Avenue** Councilmember Winkelman stated that staff did a great job on the new sidewalks on Grand Avenue.

**City Staff** Councilmember Patterson stated that she had a conversation with a new resident in Hoquiam and they commented on what a pleasure it's been working with the city staff.

**Beautification Committee** Councilmember McMillan commented on the great job that the beautification committee is doing.

**Olympic Stadium Button** Councilmember McMillan stated that one of the Loggers Playday buttons this year represents Olympic Stadium. Buttons can be obtained through various local businesses and he will be bringing them to a future meeting.

**Senior Nationals** Councilmember Anderson spoke briefly regarding their trip and experience participating in the Sr. Nationals. It was a very good experience.

**LEGAL BUSINESS**  
**ORDINANCES**

**Parking on Simpson Ave.** An Ordinance relating to truck parking on Simpson Avenue; and amending Section 7.80.110 of the Hoquiam Municipal code. Councilmember McMillan moved for the adoption of the ordinance and his motion was seconded. A brief discussion was held regarding the location and staff explained this was the area to the side of Timberland Bank. Councilmember Winkelman questioned the wording of the Ordinance and Mr. Johnson explained this was to not allow truck parking in this area. Councilmember George stated that he would also like truck restrictions in the area of 5<sup>th</sup> Street between J and Simpson as it is unsafe for pedestrians and traffic. Staff asked that he bring this issue up under new business. Ms. Schmid read the Ordinance by title a second time after which the Ordinance passed by unanimous roll call vote.

**Parking on Spencer Street** An Ordinance relating to parking on Spencer Street; and amending Section 7.80.030 of the Hoquiam Municipal Code. Councilmember

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McMillan moved for adoption of the Ordinance and his motion was seconded. Councilmember Puvogel moved to amend the motion to strike #38 from the list. His motion was seconded and following a brief discussion on the area that was being removed, the motion to amend passed by voice vote. Councilmember Grun asked if all of the areas provided were already in effect. Mr. Johnson stated that all but item 52 were already being enforced. Ms. Schmid read the ordinance by title a second time and the motion, as amended, passed by unanimous roll call vote.

**RESOLUTIONS**

Surplus Property – Police Department

A Resolution declaring certain personal property owned by the City of Hoquiam to be surplus items pursuant to Hoquiam Municipal Code Sections 1.64.005, 1.64.010 and 1.64.020. Councilmember Millan moved to adopt the resolution and his motion was seconded. Ms. Schmid stated that the city has been reviewing the small and attractive items list and staff is trying to surplus items as they are replaced. The items included on this resolution no longer work and are not needed by the Police Department. Councilmember Puvogel asked if precautions were being taken regarding any sensitive information that might be on computer equipment. Chief Myers stated that hard drives are removed and destroyed prior to these items being disposed of. The motion to approve the Resolution passed by voice vote.

**NEW BUSINESS**

Referral to Public Safety – Truck Parking on 5<sup>th</sup> St.

Councilmember George moved to refer the issue of truck parking on 5<sup>th</sup> Street, between J and Simpson, to the Public Safety Committee for their review and recommendation to the council. His motion was seconded. Councilmember George stated he believes the trucks parking there are causing a safety hazard for both pedestrian traffic and vehicle traffic as it is difficult to see around them. He asked that the committee consider only passenger vehicle parking on that block. The motion to refer this item to the Public Safety Committee passed by voice vote.

Excuse Absent Member

Councilmember McMillan moved to excuse the absent member and his motion was seconded and passed by voice vote.

**ADJOURN**

Councilmember McMillan moved to adjourn the meeting at 7:38 p.m. His motion was seconded and passed by voice vote.

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JASMINE DICKHOFF – MAYOR

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TRACY WOOD – COUNCIL SECRETARY